

Coding Specialist Certificate

Coding Specialist Certificate Admission Criteria

What are the requirements for the Coding Specialist Certificate program?

A. Pre-Program Entry Requirements:

AH 130	Medical Terminology
AH 135	Allied Health Pharmacology
BIO 202*	Anatomy & Physiology I
ENG 101	English Writing
MAT 107	Modern Elementary Statistics
PRE 100	Preparation for Academic Achievement

B. General Education Program Requirements:

AH 230	Study of Disease Process
BIO 203	Anatomy and Physiology II

***Biology placement test is a prerequisite for BIO 202.**

- C. Students must have a GPA of 2.5 or greater to apply to the Coding Specialist Certificate and maintain a minimum GPA of 2.0 throughout the program.
- D. Must complete prerequisites courses with a grade of C or better and sciences must be completed within 5 years of applying to the program.
- E. Applications are accepted for Fall entry only
- F. Program applications are available online (www.bccc.edu/hit). The deadline for applications submitted via canvas is the last Friday in April (unless otherwise noted).

Selection Process:

The Coding Specialist Certificate track of the Health Information Technology Program uses a Selective Admission process, based upon the applicant's cumulative college GPA at the time of admission, using a point system to rank and accept students into its Program (4.00 = 4 points, 3.5 to 3.99 = 3 points, 3.0 to 3.49 = 2 points, 2.5 to 2.99 = 1 point). The applications will be ranked from highest to lowest points. The applicants with the highest score will be offered admission, followed by the next highest score until all seats are filled.

Please contact Avonelle Colbert of the Admissions office at 410-462-8300 or AColbert@bccc.edu for additional information.

The above requirements are effective Fall 2021 for students applying for entry into the Coding Specialist Certificate Program.

Note We do not offer a Bootcamp/Masterclass course that can be completed within a few weeks or months. Our programs are based on selective admission after completing the Pre-entry requirements. ****

CODING SPECIALIST CERTIFICATE

Coding Specialist – M205

(Program Admission is based on the Selective Admission Process)

CATALOG DESCRIPTION OF PROGRAM:

The Coding Specialist Certificate prepares a graduate for employment in a hospital, or a related healthcare setting, analyzing charts to assign codes using the ICD-10-CM, CPT-4, and DSM-IV classification systems. Graduates are also able to use computer software encoders to obtain codes; the Medicare DRG, APR groupers for inpatients; and the APC grouper for assigning APCs for reimbursement. Students gain practice in coding a variety of medical specialties and problems, of acute care, ambulatory, and long-term care patients. This practice requires additional time in the lab during OPEN LAB time.

COURSE	CURRENT SEQUENCE	CREDITS	PREREQUISITES	SEMESTER	GRADE
Prerequisites					
AH 130	Medical Terminology	3	RENG 92 or appropriate course waivers or Accuplacer score		
BIO 202	Anatomy and Physiology I	4	BIO 101 or BIO 102		
	Biology Placement Exam (Test out of BIO 101)	0			
BIO 203	Anatomy and Physiology II	4	BIO 202		
ENG 101	English Writing	3	RENG 92 or appropriate course waivers or Accuplacer score		
MAT 107	Modern Elementary Statistics	3	MAT 86 or MAT 92 and RENG 92 or appropriate course		
PRE 100	Preparation for Academic Achievement	1	None		
	Semester Credits	18			
Complete Application to Coding Specialist Certificate Program – see the “Coding Specialist Certificate Admission Criteria and Process” @ http://www.bccc.edu/Page/1672					
1st Semester					
AH 135	Allied Health Pharmacology	2	AH 130		
AH 230	Study of Disease Process	3	AH 130, BIO 202		
HIT 121/121L	Introduction to Health Information	4	ENG 101, MAT 107		
	Semester Credits	9			
2nd Semester					
HIT 124	ICD-10-CM Coding Principles	4	AH 130, BIO 202		
HIT 232	Computer Applications in Healthcare	2	HIT 121		
	Semester Credits	6			
3rd Semester					
HIT 132	CPT-4 Coding Principles and RVU/APGs	2	HIT 121, HIT 124		
HIT 227	Advanced Medical Coding	2	HIT 124, HIT 132		
HIT 243/243L	Healthcare Reimbursement	2	HIT 124, HIT 132, BIO 203		
	Semester Credits	6			
PROGRAM TOTAL		37			

Advisor Signature: _____

Date: _____

Student Signature: _____

Date: _____

Pre-Requisites for Students in Developmental Courses

COURSE	CURRENT SEQUENCE	CREDITS	PREREQUISITES	SEMESTER	GRADE
RENG 90	Intensive Program Writing	4 hrs.	Placement Test		
RENG 91	Composition Skills I	4 hrs.	Placement Test or RENG 90		
RENG 92	Composition Skills II	4 hrs.	Placement Test or RENG 91		
MAT 80	Arithmetic	3 hrs.	Placement Test		
MAT 86/	Integrated Pre-Algebra and Introductory Algebra	5 hrs.	Placement Test or MAT 80		
MAT 87M	Integrated Elementary and Intermediate Algebra		Students who complete MAT 80 with an A or B within a one year period; Students who recently (within one year) failed and need to repeat MAT 91; students whose ACUPLACER placement score on Elementary Algebra falls within the range 52-62.		
MAT 91	Elementary Algebra	4 hrs.	Placement Test or MAT 80		
MAT 92	Intermediate Algebra	4 hrs.	Placement Test or MAT 91		