



Mail to: 2901 Liberty Heights Avenue  
General Accounting  
c/o: Replacement of Degree  
Baltimore, MD 21215

In Person to: Liberty Campus  
Records & Registration  
MNB 08

## Replacement of Degree Form

Fill out form completely and clearly

Dear Alumnus,

Complete this form and submit it along with \$20 fee to the address above (make check and/or money order available to Baltimore City Community College (BCCC). 6 to 8 weeks processing time.

**Check Graduating Institution Name:**

- Baltimore City Community College – 1992 to Present
- New Community College of Baltimore – 1990 to 1992
- Community College of Baltimore – 1967 to 1990
- Baltimore Junior College – 1947 to 1967

Print your name EXACTLY as it appears on original degree/certificate.

FIRST: \_\_\_\_\_

MIDDLE: \_\_\_\_\_

LAST: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

Check one:

Degree

Certificate

Graduate Major: \_\_\_\_\_

Graduate Date: \_\_\_\_\_

**CURRENT NAME & ADDRESS**

\_\_\_\_\_ HOME #: \_\_\_\_\_

\_\_\_\_\_ CELL #: \_\_\_\_\_

\_\_\_\_\_ WORK #: \_\_\_\_\_

**Records and Registration Office Only:**  
Step #1 (Attach COL 315 – Function 3 & 4)

Verify degree date: \_\_\_\_\_  
Verified by: \_\_\_\_\_

**Student Accounting Office Only:**  
Step #2

Amount Rec.: \_\_\_\_\_  
Date rec.: \_\_\_\_\_  
Payment Rec. by: \_\_\_\_\_