
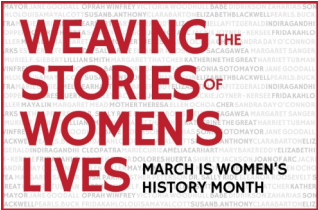



Mon	Tue	Wed	Thu	Fri
<p>3</p> <p>SkillPort Course of the Week: Diversity on the Job: Diversity & You</p>	<p>4</p> 	<p>5</p> <p>Diversity on Campus 2pm—4pm Location Gaare Auditorium</p>	<p>6</p> <p>Customer Service 10am-12pm Location WP 161</p>	<p>7</p> <p>Diversity & Inclusion 10am—12pm Location WP 161</p> <hr/> <p>Retiring Well 12pm—1pm Location WP 161</p>
<p>10</p> <p>SkillPort Course of the Week: Admin Professionals: Representing Your Boss</p>	<p>11</p> <p>Sexual Orientation & Gender Identity 10am—12pm Location WP 161</p>	<p>12</p> <p>New PIN Employee Orientation 9am—12pm Location: WP 161</p> <hr/> <p>Heart Health 11am—12pm Location MCC</p>	<p>13</p> <p>Benefits Q&A 10am—11am Location HH 112</p>	<p>14</p> 
<p>17</p> <p>SkillPort Course of the Week: Maintaining an Engaging Organization</p>	<p>18</p> <p>On Boarding Protocols 10am—12pm Location WP 161</p> <hr/> <p>Money Management 2pm –4pm Location: WDCE room 30</p>	<p>19</p> <p>Cyber Security III 10am-12pm Location WP 161</p> <hr/> <p>Culturally Responsive Teaching 10am-12pm Location: Gaare Auditorium</p> <hr/> <p>Putting the “I” In Team Work 2pm-4pm Location: Gaare Auditorium</p>	<p>20</p> <p>Anger Management 10am—12pm Location WP 161</p>	<p>21</p>
<p>24</p> <p>Generational Issues 2pm—4pm Location MCC</p> <hr/> <p>SkillPort Course of the Week: Customer Focused</p>	<p>25</p> <p>Growth Mindset Training 10am –12pm Location Gaare Auditorium</p>	<p>26</p> <p>New PIN Employee Orientation 9am—12pm Location: WP 161</p>	<p>27</p> <p>Benefits Q&A 2pm—3pm Location HH 112</p>	<p>28</p> <p>Red— mandatory Blue- SkillPort session Green—vendor provided</p>



MARCH 2020

BCCC PROFESSIONAL DEVELOPMENT CALENDAR



Mon	Tue	Wed	Thu	Fri
<p>2</p> <p>SkillPort Course of the Week: Communicating with Confidence</p>	<p>3</p> <p>Anger Management 2pm—4pm Location WP 161</p>	<p>4</p>	<p>5</p>	<p>6</p> <p>Social Security: One Piece of the Puzzle 12pm—1pm Location WP 161</p>
<p>9</p> <p>SkillPort Course of the Week: Managing Your Email</p>	<p>10</p>	<p>11</p> <p>New PIN Employee Orientation 9am—12pm Location: WP 161</p> <hr/> <p>Spring Into Fitness 11am—12pm Location MCC</p>	<p>12</p> <p>Giving Feedback 10am—12pm Location WP 161</p>	<p>13</p> <p>Benefits Q&A 10am—11am Location HH 112</p>
<p>16</p> <p>Conflict Resolution 2pm—4pm Location MCC</p> <hr/> <p>SkillPort Course of the Week: Essential Skills for Professional Telephone Calls</p>	<p>17</p> <p>Principles of Management 10am—12pm Location Gaare Auditorium</p>	<p>18</p> <p>Social Media in the Workplace 10am-12pm Location WP 161</p>	<p>19</p> <p>Bullying 10am—11am Location WP 161</p>	<p>20</p> <p>Intro to SkillPort 10am—11am Location HH 112</p>
<p>23</p> <p>SkillPort Course of the Week: The Education Industry</p>	<p>24</p> <p>On Boarding Protocols 10am—12pm Location WP 161</p>	<p>25</p> <p>New PIN Employee Orientation 9am—12pm</p>	<p>26</p>	<p>27</p> <p>Benefits Q&A 2pm—3pm Location HH 112</p>
<p>30</p> <p>SkillPort Course of the Week: Being an Effective Team Member</p>	<p>31</p> 	<p>Red— mandatory Blue- SkillPort session Green—vendor provided</p>	