Student Affairs Division

Admissions Application
PERSONAL DATA

Social Security Number ________________________________
Major (“Instructional Program”) __________________
Special Entry Code __________________

1. Name __________________________________________
   First __________________________________________
   Middle _________________________________________
   Last ____________________________________________

2. Current Address ___________________________________
   City _____________________________________________
   Street Address ___________________________________
   State ___________________________________________
   Zip Code _______________________________________

3. Birthdate (month/day/year) __________ / __________ / __________

4. E-mail Address ___________________________________

5. Home Telephone __________ - __________ - __________
   Work Telephone __________ - __________ - __________

6. In case of an emergency, call
   Name __________________________________________
   Relationship _____________________________________
   Home Telephone __________ - __________ - __________
   Work Telephone __________ - __________ - __________

7. Gender  □ M-Male  □ F-Female

8. Racial/Ethnic Category (for statistics only). Colleges and universities are asked by many, including federal and state governments and national surveys to describe the racial and ethnic backgrounds of our students and employees. You should answer both questions. See Federal Definitions for Race on inside cover.
   Are you of Hispanic or Latino origin?  □ 1-Yes  □ 2-No
   What is your race? Select all that apply from the following categories.
   □ 1-African American or Black  □ 2-American Indian or Alaska Native  □ 3-Asian  □ 5-White  □ 7-Native Hawaiian or Other Pacific Islander

9. Have you been a Maryland Resident for 3 months or longer?  □ Yes  □ No

10. Permanent Residence  □ 1-Baltimore City  □ 2-Maryland County Which county? ____________________________
    □ 4-International  □ 5-Maryland DREAM ACT

11. U.S. Citizen?  □ Yes  □ No  Country of citizenship __________________________________________

12. If you are NOT a U.S. citizen, please indicate immigration status ________________________________
    Documents verifying status must be presented at the time of application.
    □ 1-Refugee/Permanent Resident/Asylee, Alien Registration Number ____________________________
    □ 2-Student Visa  □ 3-Other
    □ 4-Not applicable

13. Is English your principal language?  □ Yes  □ No

14. Military  □ 1-Active Duty  □ 2-Veteran  □ 3-Reservist  □ 4-Dependent
    Are you applying for Veterans’ educational benefits?  □ Yes  □ No

ENROLLMENT DATA

15. Admission Status  □ New Student (A5) Attending BCCC for the first time and never attended another post secondary institution
    □ Transfer Student (A7) Attending BCCC and previously attended another college/ institution
    □ Returning Student (A8) Returning to BCCC as a credit student (attended as credit student more than one (1) ago)
    □ Attending Another College/Institution (A9) Attending BCCC and also attending another college/institution
    □ High School Student (A10) Attending BCCC and also attending high school

16. Semester Applying for  □ 1-Fall _________  □ 2-Spring _________  □ 3-Summer _________  □ 4-Winter _________

17. Enrollment Status  □ 1-Full-Time Student (12 credits)  □ 2-Part-Time Student (1-11 credits)

18. Education Goal  □ 01-Associate Degree  □ 02-Certificate  □ 03-Taking course to transfer (not seeking AA or certificate)
    □ 04-Taking course without working toward a degree or certificate  □ 05-Other ______________________________

19. Which of the following goals do you hope to achieve from your studies at BCCC? (select all that apply)
    □ 1-Explore new career(s)  □ 2-Prepare for immediate entry into a career
    □ 3-Prepare for transfer to a 4-year institution  □ 4-Update skills for my current job
    □ 5-Pursue personal interest and self-enrichment  □ 6-Other ______________________________

Continued on back
20. High School/GED
   □ 1-High School Diploma-Graduation Date _________________
   □ 2-MD High School Diploma (GED) Date _________________
   High School Code ____________ (select code from list on this Application)
   □ Other (School Name/City/State/Country) ________________________

21. List all colleges and universities attended, including BCCC, either full- or part-time.

   School Name ___________________________
   Address ____________________________________________
   From Mo./Yr. __/__ To Mo./Yr. __/__ Degree/Certificate Received _________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________

22. Employment Status
   When you start classes, how many hours do you expect to be employed per week? (Enter "0" if you do not plan to be employed.) ___ hours per week

23. Has either of your parents received a Bachelor's degree?  □ Yes  □ No

24. How did you hear about Baltimore City Community College? (check all that apply)
   □ 1-School Counselor  □ 2- BCCC Admissions  □ 3-BCCC Publication  □ 4-Newspaper  □ 5-Billboard
   □ 6-Radio  □ 7-Television  □ 8-Friend  □ 9-Internet  □ 10- Other______________________________

Please read and sign the following:
To the best of my knowledge, every statement I have made on this Admissions Application is correct. I realize that deliberately falsifying or omitting information could be grounds for dismissal from the College. I understand that it is my responsibility to notify the Admissions or Registrar's Office of any changes in this information. I accept and agree to abide by all policies and regulations of BCCC including those concerning drug and alcohol abuse. I understand that the unlawful use of drugs or alcohol will subject me to the penalties contained in those policies and regulations.

The $10 non-refundable Application Fee accompanies this Application.

Signature of Applicant ________________________________  Date ________________________________

Admissions Office, 2901 Liberty Heights Avenue, Baltimore, Maryland 21215
Office: 410-462-8300  •  Fax: 410-462-8345
### MAJOR CODES AND SPECIAL CODES

**Majors Codes**
- **(D)** Associate degree program
- **(C)** Certificate program

**Allied Health**
- 102 General Studies - Interest in Dental Hygiene*
- 119 General Studies - Interest in Health Information Technology/Coding**
- 104 General Studies - Interest in Nursing*
- 217 General Studies - Interest in Respiratory Care*
- 129 General Studies - Interest in Surgical Technology*
- 712 Paramedic (D)
- 713 Paramedic (C)
- 711 Paramedic Bridge (C)

**Arts and Sciences Transfer**
- 170 Art Option
- 503 Mathematics Option
- 603 Music Option
- 507 Psychology Option
- 504 Science Option
- 606 Theatre Option

**Business and Office Administration/Technology**
- 001 Accounting (D)
- 211 Accounting (C)
- 004 Business Administration Transfer (D)
- 013 Business Management (D)
- 055 Business Marketing (D)
- 402 Construction Supervision Program (D)
- 401 Construction Supervision (C)
- 259 Office Administration, Administrative Assistant (D)
- 709 Information Technology Basic Skills

**Computer Applications and Technology**
- 180 Computer Aided Design (D)
- 021 Computer Information Systems (D)
- 185 Fashion Design (D)
- 186 Fashion Design (C)
- 187 Fashion Design, Fashion Retailing (D)
- 714 Cyber Security and Assurance (D)
- 710 Cyber Security and Assurance (C)
- 023 Engineering**
- 271 Electrical Engineering
- 307 Robotics

**Criminal Justice and Public Safety**
- 081 Correctional Administration (D)
- 022 Law Enforcement (D)

**Early Childhood**
- 051 Early Childhood Education (D)
- 251 Early Childhood Administration (C)

**General**
- 008 General Studies Transfer (D)
- 624 Non-degree/certificate-seeking student

**Human Services**
- 127 Addiction Counseling (D)
- 128 Addiction Counseling (C)
- 125 Allied Human Services Transfer (D)
- 049 Allied Human Services (C)
- 031 Mental Health Services (D)

### MARYLAND COUNTY CODES

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<tr>
<th>County Code</th>
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<tr>
<td>01 Allegany</td>
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<tr>
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<td>06 Carroll</td>
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<td>07 Cecil</td>
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<td>22 Wicomico</td>
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<td>21 Washington</td>
<td>24 Baltimore City</td>
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### HIGH SCHOOL CODES

**High School Codes**
- (Application item #20)

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<th>School Code</th>
<th>School Name</th>
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<tbody>
<tr>
<td>210247</td>
<td>Masonville Cove</td>
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<tr>
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<tr>
<td>210062</td>
<td>Carver Voc-Tech</td>
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<tr>
<td>211052</td>
<td>City Neighbors High</td>
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<td>Connexion Community</td>
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<td>Coppins Academy</td>
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<td>210067</td>
<td>Digital Harbor High School</td>
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<td>210204</td>
<td>Doris M. Johnson</td>
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<tr>
<td>210082</td>
<td>Edmondson Senior/Westside</td>
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<td>210083</td>
<td>Fairmount/Harford Institute</td>
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<td>210085</td>
<td>Forest Park</td>
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<td>210089</td>
<td>Francis M. Woods</td>
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<td>210075</td>
<td>Frederick Douglass</td>
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<tr>
<td>210166</td>
<td>Friendship Academy of Engineering and Technology Middle/High</td>
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<td>210237</td>
<td>Friendship Academy of Science and Technology Middle/High</td>
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<td>210135</td>
<td>Heritage</td>
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<td>210501</td>
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<td>210308</td>
<td>Independence School</td>
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<td>210349</td>
<td>Institute of Business and Entrepreneurship High</td>
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<td>KASA (Knowledge and Success Academy) Middle/High</td>
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<td>Lake Clifton/Eastern</td>
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<td>210081</td>
<td>Lawrence Paquin</td>
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<td>210178</td>
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<td>REACH! The Partnership School</td>
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<td>210222</td>
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<td>Thurgood Marshall High School</td>
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<td>210218</td>
<td>Vivien T. Thomas Medical Arts Academy</td>
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<td>210217</td>
<td>Waverly Career Center</td>
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<td>210219</td>
<td>Walthouman Uniform Services Academy</td>
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<td>W.E.B. DuBois</td>
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<tr>
<td>210220</td>
<td>Western</td>
</tr>
<tr>
<td>210223</td>
<td>William S. Baer School</td>
</tr>
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**EXCEPTIONS**
- 10 Homeroom Code
- 210068 W.E.B. DuBois
- 210065 W.E.B. DuBois
- 210144 Northern
- 210143 Northwestern
- 210160 Patterson
- 210170 Paul Laurence Dunbar
- 210178 Reginald F. Lewis School of Business and Law
- 210194 REACH! The Partnership School
- 210222 Renaissance Academy
- 210210 Southern
- 210489 Southside Academy
- 210211 Southeastern
- 210216 Thurgood Marshall High School
- 210218 Vivien T. Thomas Medical Arts Academy
- 210217 Waverly Career Center
- 210219 Walthouman Uniform Services Academy
- 210069 W.E.B. DuBois
- 210220 Western
- 210223 William S. Baer School

**Science Technology**
- 145 Biotechnology (D)
- 404 Lab Animal Science (C)
- 405 Biotechnology Lab Science (C)

**Teacher Preparation**
- 256 Elementary Educ/Gen Ed Spec Educ PreK-12 (D)
- 116 Special Education Assistant (C)
- 260 Substitute Teacher (C)
- 141 Teacher Education Math/Science
- 019 Teacher Education Transfer (D)

**Special Entry Codes**
- 189 Coppin Focus
- 622 English Language Institute
- 078 High School/BCCC Early Enrollment
- 089 Morgan Connect
- 614 Talent Search
- 625 Teacher Certification Pathway
- 613 Tech Prep
- 616 Upward Bound
- 624 Non-matriculating

**w.bccc.edu**

**ADMISSIONS/CALL CENTER: 410-462-8300 • MD TOLL-FREE: 1-888-203-1261 • TTY: 1-800-735-2258 • www.bccc.edu**
ADMISSIONS
Baltimore City Community College is pleased you are interested in admission! To assist you in the application/admission process, this folder contains general information about BCCC, specific information about admission and financial aid, and an Admissions Application you can fill out, tear off, and return. Additional information is available in the College’s Catalog, which you may view by visiting our website.
Admissions Office: 410-462-8300
MD Toll-Free: 1-888-203-1261
TTY: 1-800-735-2258
www.bccc.edu

ADMISSIONS POLICIES
BCCC has an open admissions policy. All high school graduates and holders of high school equivalency diplomas or certificates are eligible for admission. Adults not holding a high school diploma, GED diploma or equivalency become eligible after completing the BCCC ACCUPLACER placement test and completing 15 college-level credits. The College reaches out to all students, including traditionally underrepresented and underserved students, and expects students to meet rigorous standards of progress and achievement. Students are required to have their basic skill levels assessed for success in introductory college-level courses and, if warranted, are placed in developmental courses; comprehensive support services and strategies for student success are provided for students underprepared for traditional collegiate course work.

FEDERAL DEFINITIONS FOR RACE
Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.
Black or African American: A person having origins in any of the black racial groups of Africa.
White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community attachment.

Native Hawaiian or Other Pacific Islanders: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

SELECTIVE AND SPECIAL ADMISSIONS PROGRAMS
Some Instructional Programs limit the number of students admitted and are selective in their admissions requirements; these programs have a single asterisk (*) after their names in the list of Instructional Program (“Majors”) Codes on the back of the Admissions Application. Students wishing to enroll in these programs must see the Selective Admissions Counselor before they can be admitted. Some programs have “special” admissions requirements; these programs have a double asterisk (**) after their names on the back of the Admissions Application. Students seeking admission to one of these programs must see the Program Coordinator before they can be admitted to the program. For more information about the “selective” or “special” academic, medical, insurance, or other requirements for these programs, call 410-462-8300.

How to Be Admitted
• Submit to the Admissions Office at either campus a completed Admissions Application with its $10 fee. Application forms are available in the Admissions Office on each campus and on the BCCC Web site at www.bccc.edu.

Submit to the Admissions Office:
• a high school transcript showing evidence of graduation; or
• a GED diploma (copy of scores); and/or,
• students not holding a high school diploma or equivalency must take the ACCUPLACER placement test to determine their acceptance into a degree or certificate program.
• a college/university transcript (if transferring from another college)
• An acceptance letter will be mailed or given to you.
• take the ACCUPLACER/placement tests or submit official documentation of ACT/SAT. Students who score at least 500 in Math and 500 in Language on the SAT or at least a composite score of 21 in Math and 21 in Language on the ACT are exempt from taking the Accuplacer test.

INTERNATIONAL STUDENT ADMISSION
International Student Services
Liberty Main 02, 410-462-8300
BCCC is authorized by the United States Citizenship and Immigration Service to enroll students seeking F-1 student visas. International students applying to BCCC on a student visa must direct all correspondence to the International Student Services.

HIGH SCHOOL/ BCCC EARLY ENROLLMENT
The High School/BCCC Early Enrollment program provides the opportunity for high school sophomores, juniors and seniors to dually enroll at BCCC. Students must be at least 16 years of age. Scholarships are available by application and submission of a principal’s and counselor’s recommendations, accompanied by a copy of the high school transcript. Applications must be submitted to the Admissions Office by the following deadlines: July 1 for fall, December 1 for spring, and May 1 for summer.

SERVICES FOR STUDENTS
Childcare Center
Clarence W. Blount Child Care Center
Liberty, Nursing 100B 410-462-7760
The Clarence W. Blount Child Care Center accepts current BCCC students’ children ages 3 and 4. Center enrollment requires advanced registration, submission of health forms, and payment of registration fees. Applications are available at the Center.

Disability Support Services Center
Liberty Main 23, 410-462-8585
TTY: 410-333-5802
The Disability Support Services Center provides services, equipment, counseling, and tutoring for students with disabilities on both campuses. Students wishing to make use of these services must register with the Center.

Intercollegiate Athletics
410-462-8320
BCCC Intercollegiate Athletics competes in the National Junior College Athletic Association (NJCAA), is a member of the Maryland Junior College Athletic Conference (MDJUCO), and fields teams in men’s and women’s basketball and cross country, and women’s volleyball and tennis.

FINANCIAL AID
Financial Aid Offices
Liberty Main 024, 410-462-8500
BCCC participates in most major federal and state programs and has more than 15 categories of institutional scholarships. Foundation Scholarships are also available. Interested applicants should call 410-209-6006. BCCC applicants interested in financial aid should obtain and complete the Free Application for Federal Student Aid (FAFSA) from the Financial Aid Office, or apply online at www.fafsa.ed.gov. Students are strongly encouraged to apply via FAFSA on the Web. Applications filed electronically are processed in two weeks. Processing the paper application takes a minimum of four to six weeks.

Maryland State Scholarship: Complete FAFSA by March 1.
BCCC Scholarship, Federal Work Study, and FSEOG completion of financial aid process priority deadline: June 1.
ACCREDITATIONS
Baltimore City Community College is accredited by the Middle States Association of Colleges and Schools, meets the standards set by the Maryland Higher Education Commission, and is authorized to grant the Associate degree. BCCC is nationally accredited by the Association of Collegiate Business Schools and Programs (ACBSP) for the offering of the following degree programs: Accounting, Business Administration/Management/Marketing, Computer Information Systems, Administrative Assistant and Legal Administrative Assistant. The Dental Hygiene Program is accredited by the American Dental Association Commission on Dental Accreditation. The Health Information Technology Program is accredited by the American Health Information Management Association (AHIMA) within the Commission on Accreditation of Allied Health Education Programs (CAAHEP). The Nursing Program is on the list of approved schools of nursing published by the Board of Nursing. Full accreditation of the Associate Degree in Nursing from the National League for Nursing Accrediting Commission (NLNAC) is maintained. The Physical Therapist Assistant Program is approved by The Commission on Accreditation in Physical Therapy Education/American Physical Therapy Association (CAPTE/APTA). The Respiratory Care Program has achieved Provisional Accreditation status as defined for new programs by the accreditation procedures of the Committee on Accreditation for Respiratory Care (CoARC). The Surgical Technology Program is approved by the Accreditation Review Committee on Education in Surgical Technology (ARC-ST) and accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), The American College of Surgeons, and The Association of Surgical Technologists.

NON-DISCRIMINATION
Baltimore City Community College is committed to a policy of eliminating unlawful discrimination based on grounds of race, color, religion, creed, gender, sexual orientation, marital status, age, ancestry or national origin, or disability in the administration of any of its educational programs, services, or activities, or with respect to employment.

A DRUG-FREE CAMPUS
As an institution of higher education, Baltimore City Community College is dedicated to providing quality education in a campus environment conducive to academic learning. The illegal or abusive use of drugs or alcohol by any member of the College community jeopardizes the safety of all and will not be tolerated. Baltimore City Community College is committed to having campuses that are free of the illegal or abusive use of drugs and alcohol. To this end, every student is required to read A Drug-Free Campus: A Student Guide, available in the Admissions Office, Registrar’s Office, Student Life Office, or by calling 410-462-8300.