



**INSTRUCTIONS FOR COMPLETING YOUR
STUDENT VISA TRANSFER
TO BALTIMORE CITY COMMUNITY COLLEGE**

For all students currently in the United States in F-1 status, you have options for changing your F-1 status to BCCC.

If you will travel outside the United States before beginning your academic program at BCCC, you must complete the following steps.

- If the visa in your passport has expired, you will need to apply for a new entry visa at the U.S. Embassy or Consulate. You will need to take your **SEVIS I-20**, a valid passport, and evidence of financial ability in order to obtain a new visa. See Director of International Student Services for more information.
- Present your BCCC **SEVIS I-20** to the immigration officer upon re-entry to the United States. The officer should stamp your **SEVIS I-20** in the top right corner for re-entry. Keep the “**SEVIS I-20 copy**” with your previous I-20(s). If your current visa has not expired you can use it to re-enter the United States for study at BCCC. (**It does not matter if your unexpired visa is marked with the name of your previous school.**) Transfer students must report to the International Student Services Office and have their transfer processed **15 days prior** to the start of the semester.

If you will remain in the United States until the beginning of your program at BCCC, you must do the following.

- You must report with the following documents to the International Student Services Office within **15 days prior** to the start of the semester at BCCC in order to maintain your F-1 visa status.
 1. Completed International Student Admissions Application packet
 2. Current Bank Statement in United States Currency
 3. Official Transcripts from previous college(s)
 4. Current **SEVIS I-20** from previous school(s)
 5. Completed Transfer Eligibility Form (attached)
 6. Have Foreign Student Advisor from previous college transfer your **SEVIS I-20** to BCCC (**SEVIS schools only**)
 7. Your passport and I-94 card

**Recruitment, Admissions and Registration Office
Liberty Campus, Main Building, Room 02
2901 Liberty Heights Avenue
Baltimore, MD 21215**

Note:

You must be in legal F-1 status at your previous institution in order to transfer to BCCC while remaining in the U.S. If you are not currently in legal F-1 status, call the Recruitment, Admissions and Registration Office to make an appointment to discuss your situation. You may be able to apply to USCIS for reinstatement to legal F-1 status, or you may have to travel back home and re-enter the U.S. to regain your status.

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