BALTIMORE CITY
COMMUNITY COLLEGE
CHANGING LIVES...BUILDING COMMUNITIES

Healthcare

COURSE CATALOG

CPR for Healthcare Providers

CPR for Health Care Providers is approved by the American Heart Association.

Continuing Education Course Description:

Designed for healthcare professionals, this 8-hour course includes 1-rescuer and 2-rescuer CPR, pediatric resuscitation, and foreign body airway obstruction management in adults, children and infants. These classes are held at our Harbor campus.

In Person or Online: In-Person

Length of Time: 8 hours

Cost: $70 (Tuition $50, Fees $20)

Textbook: Materials included in course costs

Requirements: None

Successful Completion: American Heart Association CPR card valid for 2 years (mailed to student) and Baltimore City Community College Certificate of Completion (0.8 CEUs). Students will also have access to their student transcript.

Job Outlook: This course is applicable for many healthcare professions.

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Certified Medicine Aide

Medicine Aide is approved by the Maryland Board of Nursing

Continuing Education Program Description:

Designed for Geriatric Nursing Assistants currently employed in long-term care facilities, this course teaches participants to recognize, safely prepare, and administer medications. This program consists of 36 hours of classroom instruction and is followed by 30 hours of clinical instruction in Medicine Aide Clinical (Part II).

> CMA: Medicine Aide Theory
> CMA: Medicine Aide Clinical

Medicine Aide Theory (Part I)

Medicine Aide is approved by the Maryland Board of Nursing

Continuing Education Course Description:

Designed for Geriatric Nursing Assistants currently employed in long-term care facilities, this course teaches participants to recognize, safely prepare, and administer medications. The course consists of 36 hours of classroom instruction and is followed by 30 hours of clinical instruction in Medicine Aide Clinical (Part II).

In-Person or Online: In-Person

Length of Time: 36 hours

Cost: $354 (Tuition $269, Fees $85)

Textbook: Materials included in course cost

Requirements:
You must have prior departmental approval to register for this course.
Applicants must submit the following when registering:
  • Proof of current employment as a Geriatric Nursing Assistant (GNA) in a comprehensive care facility or extended care facility and a letter of recommendation from the Director of Nursing at that facility.
    Note: Employment by a healthcare employment agency does not qualify.
  • Proof of at least one year of full-time experience or its equivalent as a nursing assistant in a comprehensive care facility or extended care facility in Maryland.
  • Proof of experience in basic patient care procedures.
  • Applicants must successfully pass a Math and Reading assessment test.
Math and Reading Assessment is administered Monday-Friday 9:00-3:00

Successful Completion: Students successfully completing this course <u>and</u> successfully completing Medicine Aide Clinical, will receive Baltimore City Community

College Certificates of Completion (3.6 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Medicine Aide Clinical (Part II)

Medicine Aide is approved by the Maryland Board of Nursing

Continuing Education Course Description:

A continuation of Medicine Aide Theory (Part I), this course comprises the related clinical experience. Students are required to attend a one-week clinical. The clinical will be assigned during the course of study. The clinical experience consists of five days (30 hours) using skills acquired in the classroom. Participants are required to wear a white uniform during this clinical course.

In-Person or Online: In-Person

Length of Time: 30 hours

Cost: $218 (Tuition $108, Fees$110)

Textbook: None

Requirements:
You must have prior departmental approval to register for this course
• Completion of Medicine Aide Theory (Part I), within the same semester.
• Participants must present a negative Tuberculosis Skin Test (PPD) or clear chest x-ray if previous PPD results were positive. PPD results must be no more than 12 months old when beginning clinical rotation.

Successful Completion: Medicine Aide Certification (MBON) and Baltimore City Community College Certificate of Completion (3 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Medicine Aide Update

Medicine Aide is approved by the Maryland Board of Nursing

Continuing Education Course Description:

This 8-hour course provides the training to satisfy recertification requirements for Medicine Aides. New medications, procedures, and protocols are covered. Participants take the certification exam as part of the course. Effective October 2007, recertification applicants are required to provide proof of 100 hours of CMA practice in a licensed nursing home within the last two years. The Maryland Board of Nursing has established a 90-day window for recertification training. Medicine Aides must attend recertification class from 60 days before expiration of their license to 30 days after expiration. Training outside of this established window will not be recognized by the Maryland Board of Nursing.

In-Person or Online: In-Person

Length of Time: 8 hours

Cost: $78 (Tuition $63, Fees $15)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
Applicants must present the following when registering:
- Proof of current Medicine Aide certification from the Maryland Board of Nursing.
- Verification (on letterhead) of required hours of practice in a licensed nursing home within the last two years.
- New Maryland Board of Nursing Requirement: Statement on employer letterhead "(INSERT APPLICANT NAME) has practiced for at least 16 hours as a CNA, 8 hours as a GNA, and 100 hours as a CMA in the last two years."

Successful Completion: Medicine Aide Update Certification (MBON) and Baltimore City Community College Certificate of Completion (0.8 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Certified Nursing Assistant

Nursing Assistant is approved by the Maryland Board of Nursing

Continuing Education Program Description:
This course provides the knowledge and skills required of people seeking employment as Nursing Assistants in long-term and acute care facilities. The course combines the nursing assistant theory of health and disease across the life span, client care skills in a practice lab setting, and medical terminology.

> CNA: Medical Terminology (***Must be completed before enrolling in Nursing Assistant Theory***)
> CNA: Nursing Assistant Theory (Part I)
> CNA: Nursing Assistant Clinical (Part II)

Requirements:
You must have prior departmental approval to register for this course.

Applicants must provide the following when registering:
• Successful completion of a Medical Terminology course (***Can be taken prior to BCCC***)
• The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical.
• Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
• Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
• Proof of varicella immunization or positive titre
• Proof of influenza vaccination (seasonal)
• Applicants must successfully pass a Math and Reading Assessment.
Math and Reading Assessment is administered Monday-Friday 9:00-3:00
• Must be able to pass both a federal and state background check

Successful Completion of Course:
Baltimore City Community College Certificate of Completion

Successful completion of Nursing Assistant Clinical and Licensing Exam:
CNA/GNA License (MBON)

Medical Terminology

Continuing Education Course Description:

Gain a critical foundation for understanding medical terms commonly used in healthcare. Participants learn to effectively communicate, write, and interpret medical terms in the workplace. Topics include origins of terms, explanations of medical terms with descriptions of basic anatomy and physiology, and pronunciation of terms.

In-Person or Online: In-Person

Length of Time: 32 Hours

Cost: $244 (Tuition $172, Fees $72)

Textbook: Materials included in course costs

Requirements: See CNA Requirement Description

Successful Completion: Baltimore Community City College Certificate of Completion (3.2 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Nursing Assistant Theory (Part I)

Nursing Assistant is approved by the Maryland Board of Nursing

Continuing Education Course Description:

This course provides the knowledge and skills required of people seeking employment as Nursing Assistants in long-term and acute care facilities. The course combines the nursing assistant theory of health and disease across the life span, client care skills in a practice lab setting, and medical terminology. The course combines 104 hours of classroom instruction with 40 hours of instruction in a clinical setting using skills acquired in the classroom.

In-Person or Online: In-Person

Length of Time: 104 hours

Cost: $703 (Tuition $463, Fees $240)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
Applicants must provide the following when registering:
• Successful completion of a Medical Terminology course
• The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical.
• Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
• Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
• Proof of varicella immunization or positive titre
• Proof of influenza vaccination (seasonal)
• Applicants must successfully pass a Math and Reading Assessment.
Math and Reading Assessment is administered Monday-Friday 9:00-3:00
• Must be able to pass both a federal and state background check

Successful Completion of Course: Baltimore City Community College Certificate of Completion (9.6 CEUs). Students will also have access to their student transcript.

Successful completion of Nursing Assistant clinical and Licensing Exam:
CNA/GNA License (MBON)
Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:

Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Nursing Assistant Clinical (Part II)

Nursing Assistant is approved by the Maryland Board of Nursing.

Continuing Education Course Description:

A continuation of Nursing Assistant Theory (Part I), this course comprises the related clinical experience. The clinical experience consists of five days (40 hours) using skills acquired in the classroom. Participants must be available for day clinical only, Monday through Friday, 7am–4pm. 100% attendance is mandatory. Participants are required to wear a white uniform, a stethoscope, and a watch with a second hand for this clinical experience.

NOTE: Students are required to transfer a patient from a bed to a wheelchair. If you have a medical condition that limits your ability to lift, or you are pregnant, you must bring a written statement from your doctor attesting you can lift a patient under normal circumstances.

In-Person or Online: In-Person

Length of Time: 40 hours

Cost: $487 (Tuition $417, Fees $70)

Textbook: None

Requirements: *You must have prior departmental approval to register for this course.* Successful completion of Nursing Assistant Theory (Part I)

Successful Completion: CNA/GNA License (MBON) following successful completion of this course *and* CNA Theory. Baltimore City Community College Certificate of Completion (4 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Licensed Pharmacy Technician

Approved by Maryland Board of Pharmacy

Continuing Education Program Description:
The Licensed Pharmacy Technician training series provides participants key skills to broaden their employment prospects. The training consists of 112 hours of classroom instruction and 160 hours of instruction in a clinical setting. The following courses are included:

> LPT: CPR
> LPT: Pharmacy Calculations
> LPT: Pharmacy Technician Theory (Part I)*
> LPT: Pharmacy Technician Clinical (Part II)*

*This course has been approved by the Maryland Board of Pharmacy and meets the criteria required for registration as a pharmacy technician in Maryland. More information can be found at the following link: http:// dhmh.state.md.us/pharmacyboard/ license/tech/index.htm. This course also prepares participants to take the national Pharmacy Technician Certification Board (PTCB) examination. Applicants for the optional, national PTCB exam apply directly to the Pharmacy Technician Certification Board. More information can be found at the following link: https://www.ptcb.org

Requirements:
Applicants must present the following when registering:

- High School diploma or GED
- A negative Tuberculosis skin test (PPD) or clear chest x-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical rotation.
- Applicants must pass a Math and Reading assessment
- Clinical placement is dependent on the results of a background check and drug screening.

Successful Completion: Pharmacy Technician license (Maryland Board of Pharmacy) and Baltimore City Community College Certificate of Completion

CPR for Healthcare Providers

CPR for Health Care Providers is approved by the American Heart Association.

Continuing Education Course Description:

Designed for healthcare professionals, this 8-hour course includes 1-rescuer and 2-rescuer CPR, pediatric resuscitation, and foreign body airway obstruction management in adults, children and infants. These classes are held at our Harbor campus.

In Person or Online: In-Person

Length of Time: 8 hours

Cost: $70 (Tuition $50, Fees $20)

Textbook: Materials included in course costs

Requirements: None

Successful Completion: American Heart Association CPR card valid for 2 years (mailed to student) and Baltimore City Community College Certificate of Completion (0.8 CEUs). Students will also have access to their student transcript.

Job Outlook: This course is applicable for many healthcare professions.

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Pharmacy Calculations

Continuing Education Course Description:

The ability to perform pharmaceutical calculations using basic math is an important part of a Pharmacy Technician career. This pre-requisite course will develop the foundation you need to apply math calculation skills in a pharmacy. The course provides a stepped approached to pharmacy calculations by laying a foundation of number sense building to more complex calculations related to medications. The course covers decimals, fractions, ratios, percentages, and proportions as well as applying metric measurements and the basics of dosage calculation.

In-Person or Online: In-Person

Length of Time: 24 hours

Cost: $239 (Tuition $179, Fees $60)

Textbook: Materials included in course costs

Requirements: High School Diploma or GED

Successful Completion: Baltimore City Community College Certificate of Completion (2.4 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code 29-2052.00 –Pharmacy Technician. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Pharmacy Technician Theory (Part I)*

Continuing Education Course Description:

This comprehensive course prepares students to enter the pharmacy field in hospitals, home infusion- and community pharmacies working under the supervision of a registered pharmacist. Course content includes medical terminology specific to pharmacies, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, and dose conversions. Dispensing of prescriptions, inventory control, and billing and reimbursement will also be discussed.

In-Person or Online: In-Person

Length of Time: 80 hours

Cost: $799 (Tuition $469, Fees $330)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
Applicants must present the following when registering:
- High School diploma or GED
- Successful completion of a Pharmacy Calculations
- A negative Tuberculosis skin test (PPD) or clear chest x-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical rotation.
- Applicants must pass a Math and Reading assessment
- Clinical placement is dependent on the results of a background check and drug screening.

Successful Completion:
Pharmacy Technician license (Maryland Board of Pharmacy) with successful completion of this course and Pharmacy Technician Clinical. Baltimore City Community College Certificate of Completion (8 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code 29-2052.00 –Pharmacy Technician. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Pharmacy Technician Clinical (Part II)*

Continuing Education Course Description:

These courses are designed to supplement the training provided in the Pharmacy Technician Part I course. Participants will gain practical experience in a 160-hour clinical setting.

Module 1: Hospital Pharmacy	Module 2: Retail Pharmacy
Monday–Friday	Monday-Friday

In-Person or Online: In-Person

Length of Time: 160 hours

Cost: $255 (Tuition $30, Fees $225)

Textbook: None

Requirements:
You must have prior departmental approval to register for this course.
Completion of Pharmacy Technician Theory (Part I)

Successful Completion:
Pharmacy Technician license (Maryland Board of Pharmacy) with successful completion of this course and Pharmacy Technician Theory. Baltimore City Community College Certificate of Completion (16 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code 29-2052.00 –Pharmacy Technician. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Multi-Skilled Medical Technician

Approved by the Maryland Board of Nursing

Continuing Education Program Description:

The Multi-Skilled Medical Technician training series provides participants key skills to broaden their employment prospects. The training consists of 260 hours of classroom instruction and 120 hours of instruction in a clinical setting. The following courses are included:

      MSMT: EKG Essentials
      MSMT: Medical Terminology
      MSMT: Nursing Assistant Theory
      MSMT: Nursing Assistant Clinical
      MSMT: Venipuncture and Specimen Collection Theory
      MSMT: Venipuncture Clinical

NOTES: Participants are required to wear a white uniform, a stethoscope, and a watch with a second hand for this clinical experience. Students are required to transfer a patient from a bed to a wheelchair. If you have a medical condition that limits your ability to lift, or you are pregnant, you must bring a written statement from your doctor attesting you can lift a patient under normal circumstances.

In-Person or Online: In-Person

Cost: $2,406 ($1,495 Tuition, $911 Fees). You save 10% over the individual course costs!

Textbook: Books and materials are included in course costs

Requirements:
You must have prior departmental approval to register for this course.
Applicants must provide the following when registering:
• The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical.
• Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
• Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
• Proof of varicella immunization or positive titre
• Proof of influenza vaccination (seasonal)
• Applicants must successfully pass a Math and Reading assessment ***Math and Reading Assessment is administered Monday-Friday 9:00-3:00.***
• Must be able to pass both a federal and state background check.

Successful Completion:
CNA License (MBON)

GNA License (MBON)
CPR for Healthcare Providers Certification Card through American Heart Association
BCCC Certificate of Completion for EKG, CNA, Medical Terminology and Venipuncture
Students will also have access to their student transcript.

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

EKG Essentials

Continuing Education Course Description:

This is a course designed for the person who has little or no knowledge of basic electrophysiology and arrhythmia identification. The course focuses on the identification of normal and abnormal EKG rhythms, atrial/ ventricular arrhythmias, heart block, and pacemakers. Participants are able to relate cardiac rhythms to physiologic occurrences and interpret their degree of clinical significance. This course also prepares participants to operate an EKG (electrocardiogram) machine in a variety of work settings. Topics include basic arrhythmia identification, patient preparation, various leads, and basic EKG interpretation.

In-Person or Online: In-Person

Length of Time: 48 hours

Cost: $359 (Tuition $280, Fees $79)

Textbook: Materials included in course costs

Requirements: See Multi-Skilled Medical Technician Requirement Description

Successful Completion: Baltimore City Community College Certificate of Completion (4.8 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Medical Terminology

Continuing Education Course Description:

Gain a critical foundation for understanding medical terms commonly used in healthcare. Participants learn to effectively communicate, write, and interpret medical terms in the workplace. Topics include origins of terms, explanations of medical terms with descriptions of basic anatomy and physiology, and pronunciation of terms.

In-Person or Online: In-Person

Length of Time: 32 Hours

Cost: $244 (Tuition $172, Fees $72)

Textbook: Materials included in course costs

Requirements: See Multi-Skilled Medical Technician Requirement Description

Successful Completion: Baltimore City Community College Certificate of Completion (3.2 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Nursing Assistant Theory (Part I)

Nursing Assistant is approved by the Maryland Board of Nursing

Continuing Education Course Description:

This course provides the knowledge and skills required of people seeking employment as Nursing Assistants in long-term and acute care facilities. The course combines the nursing assistant theory of health and disease across the life span, client care skills in a practice lab setting, and medical terminology. The course combines 96 hours of classroom instruction with 40 hours of instruction in a clinical setting using skills acquired in the classroom.

In-Person or Online: In-Person

Length of Time: 96 hours

Cost: $703 (Tuition $463, Fees $240)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.

Applicants must provide the following when registering:
• Successful completion of a Medical Terminology course
• The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical.
• Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
• Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
• Proof of varicella immunization or positive titre
• Proof of influenza vaccination (seasonal)
• Applicants must successfully pass a Math and Reading Assessment.
Math and Reading Assessment is administered Monday-Friday 9:00-3:00
• Must be able to pass both a federal and state background check

Successful Completion of Course: Baltimore City Community College Certificate of Completion (9.6 CEUs). Students will also have access to their student transcript.

Successful completion of Nursing Assistant clinical and Licensing Exam: CNA/GNA License (MBON)

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Nursing Assistant Clinical (Part II)

Nursing Assistant is approved by the Maryland Board of Nursing.

Continuing Education Course Description:

A continuation of Nursing Assistant Theory (Part I), this course comprises the related clinical experience. The clinical experience consists of five days (40 hours) using skills acquired in the classroom. Participants must be available for day clinical only, Monday through Friday, 7am–4pm. 100% attendance is mandatory. Participants are required to wear a white uniform, a stethoscope, and a watch with a second hand for this clinical experience.

NOTE: Students are required to transfer a patient from a bed to a wheelchair. If you have a medical condition that limits your ability to lift, or you are pregnant, you must bring a written statement from your doctor attesting you can lift a patient under normal circumstances.

In-Person or Online: In-Person

Length of Time: 40 hours

Cost: $487 (Tuition $417, Fees $70)

Textbook: None

Requirements: *You must have prior departmental approval to register for this course.* Successful completion of Nursing Assistant Theory (Part I)

Successful Completion: CNA/GNA License (MBON) following successful completion of this course *and* CNA Theory. Baltimore City Community College Certificate of Completion (4 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Venipuncture and Specimen Collection Techniques Theory (Part I)

Continuing Education Course Description:

This two-part course covers how to collect blood and other specimens such as urine and stool samples and throat cultures and how to prepare samples for testing as a phlebotomist. Included is an overview of the anatomy and physiology of the systems requiring specimen collection. Proper documentation of each skill and correct use of Universal and Standard Precautions are emphasized. This course prepares students to take the National Center for Certification Testing (NCCT) phlebotomy exam. More information about the NCCT exam can be found at the following link: http://www.ncctinc.com/documents/ NCPT.pdf.

Notes: Phlebotomists are not currently required to be registered with a State board in Maryland; however, many employers prefer applicants that are nationally certified. Participants are required to wear white lab coat for the lab sessions.

In-Person or Online: In-Person

Length of Time 84 hours

Cost: $664 (Tuition $430, Fees $234)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
- The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical rotation.
- Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
- Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
- Proof of varicella immunization or positive titre.
- Proof of influenza vaccination (seasonal)
- Applicants must successfully pass a Reading assessment.
- Must be able to pass both a federal and state background check.

Successful Completion: Baltimore City Community College Certificate of Completion (8.4 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:

Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Venipuncture and Specimen Collection Techniques Clinical (Part II)

Continuing Education Course Description:

This course is designed to supplement the training provided in Venipuncture and Specimen Collection Techniques Theory. Participants will gain practical experience in a clinical setting. Each student must perform a minimum of 100 successful venipunctures.

In-Person or Online: In-Person

Length of Time: 80 hours

Cost: $255 (Tuition $30, Fees $225)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
> Applicants must present the following when registering:
> • Completion of Venipuncture and Specimen Collection (Part I), within the same semester.
> • Proof of current Health Care Provider CPR certification.
> • Clinical placement may be dependent on the results of a background check and drug screening.

Successful Completion: Baltimore City Community College Certificate of Completion (8 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Patient Care Technician:

Continuing Education Program Description:

The following courses are offered to licensed Certified Nursing Assistants to enhance their direct patient care skills. The course focuses on advanced nursing skills including wound care, tracheotomy and ostomy care, catheterizations and performing EKGs and phlebotomy tasks.

> PCT: Advanced Patient Skills Theory
> PCT: Advanced Patient Skills Clinical
> PCT: EKG Essentials
> PCT: Venipuncture and Specimen Collection Techniques Theory (Part I)
> PCT: Venipuncture and Specimen Collection Techniques Clinical (Part II)

Requirements:

You must have prior departmental approval to register for this course.
- Must be a licensed Certified Nursing Assistant with one year of documented experience.
- The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical rotation.
- Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
- Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
- Proof of varicella immunization or positive titre.
- Proof of influenza vaccination (seasonal)
- Applicants must successfully pass a Reading assessment.
- Must be able to pass both a federal and state background check.

Successful Completion: Baltimore City Community College Certificate of Completion for Advanced Patient Skills, EKG, and Venipuncture. Students will also have access to their student transcript. This series of courses prepares participants to take the NHA (National Health Career Association) Patient Care Technician certification exam.

Advanced Patient Skills Theory

Continuing Education Course Description:
This course is designed to prepare nursing assistants with the knowledge and skills they need to perform advanced skills in an advanced care setting. Participants are introduced to skills and equipment that are frequently used to provide care for patients needing advanced care. Topics include sterile fields, wound care, catheter care, oxygenation and other advanced care skills.

In Person or Online: In-Person

Length of Time: 62 hours

Cost: $877 (Tuition $699, Fees $178)

Textbook: Materials included in course costs

Requirements: See Patient Care Technician Requirement Description

Successful Completion: Baltimore City Community College Certificate of Completion (6.2 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Advanced Patient Skills Clinical

Continuing Education Course Description:

This course is designed to supplement the training provided in Advanced Patient Care Theory. Participants will gain practical experience in a clinical setting.

In Person or Online: In-Person

Length of Time: 40 hours

Cost: $305 (Tuition $230, Fees $75)

Textbook: None. Materials included in course costs

Requirements: See Patient Care Technician Description

Successful Completion: Baltimore City Community College Certificate of Completion (4 CEUs). Students will also have access to their student transcript.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

EKG Essentials

Continuing Education Course Description:

This is a course designed for the person who has little or no knowledge of basic electrophysiology and arrhythmia identification. The course focuses on the identification of normal and abnormal EKG rhythms, atrial/ ventricular arrhythmias, heart block, and pacemakers. Participants are able to relate cardiac rhythms to physiologic occurrences and interpret their degree of clinical significance. This course also prepares participants to operate an EKG (electrocardiogram) machine in a variety of work settings. Topics include basic arrhythmia identification, patient preparation, various leads, and basic EKG interpretation.

In-Person or Online: In-Person

Length of Time: 48 hours

Cost: $359 (Tuition $280, Fees $79)

Textbook: Materials included in course costs

Requirements: See Patient Care Technician Requirement Description

Successful Completion: Baltimore City Community College Certificate of Completion (4.8 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code 31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Venipuncture and Specimen Collection Techniques Theory (Part I)

Continuing Education Course Description:

This two-part course covers how to collect blood and other specimens such as urine and stool samples and throat cultures and how to prepare samples for testing as a phlebotomist. Included is an overview of the anatomy and physiology of the systems requiring specimen collection. Proper documentation of each skill and correct use of Universal and Standard Precautions are emphasized. This course prepares students to take the National Center for Certification Testing (NCCT) phlebotomy exam. More information about the NCCT exam can be found at the following link: http://www.ncctinc.com/documents/ NCPT.pdf.

Notes: Phlebotomists are not currently required to be registered with a State board in Maryland; however, many employers prefer applicants that are nationally certified. Participants are required to wear white lab coat for the lab sessions.

In-Person or Online: In-Person

Length of Time 84 hours

Cost: $664 (Tuition $430, Fees $234)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
- The results of a Tuberculosis skin test (PPD) or clear chest X-ray if PPD results were previously positive. PPD results must be no more than 12 months old when beginning clinical rotation.
- Proof of measles, mumps, and rubella (MMR) immunizations or positive titre
- Proof of completion of Hepatitis B vaccination series or sign a waiver releasing the College and clinical site of any legal or medical responsibilities resulting from exposure to the Hepatitis virus.
- Proof of varicella immunization or positive titre.
- Proof of influenza vaccination (seasonal)
- Applicants must successfully pass a Reading assessment.
- Must be able to pass both a federal and state background check.

Successful Completion: Baltimore City Community College Certificate of Completion (8.4 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:

Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu

Venipuncture and Specimen Collection Techniques Clinical (Part II)

Continuing Education Course Description:

This course is designed to supplement the training provided in Venipuncture and Specimen Collection Techniques Theory. Participants will gain practical experience in a clinical setting. Each student must perform a minimum of 100 venipunctures.

In-Person or Online: In-Person

Length of Time: 80 hours

Cost: $255 (Tuition $30, Fees $225)

Textbook: Materials included in course costs

Requirements:
You must have prior departmental approval to register for this course.
>Applicants must present the following when registering:
>• Completion of Venipuncture and Specimen Collection (Part I), within the same semester.
>• Proof of current Health Care Provider CPR certification.
>• Clinical placement may be dependent on the results of a background check and drug screening.

Successful Completion: Baltimore City Community College Certificate of Completion (8 CEUs). Students will also have access to their transcripts.

Job Outlook: O*Net Code31-1014.00 –Nursing Assistant. O*Net is an online, occupational information network that has up-to-date information on many occupations. www.onetonline.org

Contact Information:
Healthcare Office
(410)-986-3207
Healthcare@Bccc.edu