



**BALTIMORE CITY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
APPROVED OPEN SESSION MINUTES  
May 16, 2018  
4 p.m.  
Liberty Campus  
Mini-Conference Center**

**Board Members Present:** Kurt L. Schmoke, Esq. (Chair); Dr. Rosemary Gillett-Karam, (Vice Chair); Maria Tildon, Esq.; Dr. Rachel Pfeifer (via conference call); Mr. Jason Perkins-Cohen; Mr. J. C. Weiss, III; Mr. Ferdinand Anokwuru; John D. Lewis; Peter Nachtwey

**Board Members Absent:**  
None

***\*The Board unanimously approved the April 18, 2018 agenda.***

The Board Chair introduced the final two new Board Members, Mr. Peter Nachtwey and Mr. John D. Lewis, to the College Community.

The Board gave the floor to Dr. May who introduced the Athletics Director, Coach Tara Owens to present the Men’s Basketball Team to the Board. The Men’s Basketball Team, as reported by Coach Owens, have had a whirlwind year; however, they managed to play at the National Competition for the first time since 1980 as well as other victories. Congratulations to the BCCC Men’s Basketball Team....Go Panthers!

**I. NEW BUSINESS**

Mr. Bryan Perry, Esq., submitted a written update on the Realignment Tasks. Additional highlights from Mr. Perry included:

- New programs, Transportation, P-TECH, Mayor’s Scholar Program
- Partnerships, Department of Social Services (DSS)
- Real Estate

The Board inquired as to why data is not included showing the success of the Workforce Development Program, e.g., how many people graduated, how many people gained employment, etc. The Board suggested that data should be included in the report to show the alignment between the Realignment Tasks and Workforce Development.

Mr. Perry responded that capturing the data is currently being worked on for inclusion in the report.

## **II. BOARD ACTIONS/CONSENT AGENDA** (All Actions requiring a vote.)

- A. Approval of the April 18, 2018, Minutes (Minutes were amended)  
Approval of the May 16, 2018, Minutes
- B. College Contracts
- C. Student Government Association (SGA) (Mr. Kingsley Anokwuru, President)
- D. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- E. Faculty Senate (Professor Edward Ennels)

**Action:** *The Board voted and unanimously approved the Board Actions/Consent agenda with corrections to the April 18, 2018 Minutes.*

## **III. PUBLIC PRESENTATIONS**

- A. VP Harris presented for Board approval, the following;
  - Approval of Fiscal 2019 Operating Budget
  - Approval of Fiscal 2019 Capital Budget
  - Approval of the expansion of two Fund Balance designations
  - Expansion of two of fund balance to include facilities Capital fee to include facilities projects

The Board voted unanimously to approve the Finance and Technology Committee's recommendation to approve the fiscal 2019 Operating Budget, Capital Budget and expansion of the Fund Balance.

- B. Dr. Ringgold presented two new programs proposals for Board approval, Associate of Science Degree and Certificate of the Transportation and Supply Chain Management. Dr. Ringgold's report highlighted the program description, program requirements, and six supporting programs descriptions.

Dr. Ringgold introduced Mr. Clifton Davis made a presentation of the two new programs. Mr. Davis stated that this program is based on a MOU with the Baltimore Port Alliance and Baltimore City Public Schools to create a P-TECH School at the New Era Academy. The program prepares students for jobs in transportation, distribution, and supply chain management industries.

### **Discussion:**

The Board inquired as to if BCCC programs could utilize the website to distinguish our program from the county programs. Dr. Ringgold responded that although, there are five other institutions that have these programs and what makes this program unique is the connection with the P-TECH school and the affiliation with the Port Authority and with the Coast Guard.

The Board inquired as to how these programs will be marketed. Associate Dean Davis responded that currently they are working on a marketing plan. The Board suggested that

The Board inquired as to who would be in charge of ensuring that the students

complete the program move into jobs at the Port. Associate Dean Davis responded that the responsibility is on the Port Alliance and our job is to prepare the students. VP Thomas responded that there are in agreement with the Port Authority that gives us first choice for students in this program.

The Board unanimously approved the Associate of Science and Certificate of the Transportation and Supply Chain Management.

**C. Excellence Award Winners**

Mr. Saverio Coletta announced the winners of the 2018 Excellence Awards. The winners are chosen by the last year's winners and receive a plaque, \$500, and a letter of commendation from the President.

- Professor Brian Lazarus
- Professor Tom Lucadamo
- Khadija Richmond
- Corelethia Braxton

**D. Ms. Barbara Poindexter Webb, Director of the Mayor's Scholars Program (MSP)** reported that to date there were a total of 1,024 MSP applications, a total of 496 confirmed applications (completing both BCCC/MSP applications).

- Of confirmed students 70% have started the FAFSA process with 25% having clean reports, with no additional information needed.
- Working with Baltimore City Public Schools System to assist with completing the process.
- MSP Summer Bridge Orientation will be held on June 21, 2018- 147 students have confirmed attendance at the orientation.

**Discussion:**

The Board inquired as to who is providing the curriculum for the Summer Bridge Program. Ms. Webb responded that BCCC will provide the curriculum. Dr. Ringgold added that most all of the Math, English, Pre 100, and CLT classes have been uploaded and instructors have been identified.

The Board inquired as to the funding of the Summer Bridge Program. VP Calvin Harris responded that funding has been set aside for the summer programs.

The Board inquired as to if it could be ensured that we are in the position to provide the students in the MSP program. Ms. Webb stated yes.

The Board inquired as to if teacher training would be provided. Dr. Ringgold responded that several orientations planned.

E. Faculty Senate elect Dr. Chima Ugah introduced himself as the newly elected Faculty Senate President.

#### **IV. COLLEGE POLICIES**

None

#### **V. PRESIDENT'S REPORT**

Dr. May stated that his report stood as written.

#### **Additional Items:**

##### **A. ENROLLMENT REPORT**

Ms. Sylvia Rochester, Interim VP of Student Affairs, reported that the summer enrollment was up by 15% from summer of 2017.

Ms. Rochester highlighted other enrollment-related activity:

- Sexual Assault Awareness
- Communications Plan
  - Email, weekly,
  - Pre-drop emails – informing students of the payment deadline

The Board requested that Ms. Rochester present the Sexual Assault Campus Climate Survey at the June 20, 2018 Board of Trustees Meeting.

#### **CLOSING COMMENTS**

Chair Schmoke turned the meeting over to Dr. May for recognition of a retiree, Mr. John Vinci. Mr. Vince was the Project Manager for the Facilities Department for the past 24 years. Mr. Calvin Harris, Jr., and Mr. Maurice Howell presented Mr. Vinci with an Award Plaque for his dedication to BCCC and the Facilities Department.

Chair Schmoke adjourned the meeting to reconvene into a closed session.

**VI. MOTION FOR ADJOURNMENT** Meeting adjourned at 4:55 p.m.

**VII. NEXT MEETING *Wednesday, June 20, 2018***

#### **ATTENDANCE:**

Dr. Gordon F. May, President  
Bryan Perry, Esq., Chief of Staff/General Counsel  
Dr. Tonja Ringgold, VP of Academic Affairs  
Ms. Sylvia Rochester, Interim VP of Student Affairs

Dr. Bonnie Thomas, Associate VP Institutional Effectiveness and Planning  
James Knighton, Esq., Director of Governmental Relations  
Mr. Calvin Harris, Jr., VP of Business & Finance  
Ms. Dawn Kirstaetter, VP of Advancement & Strategic Partnerships  
Mr. Michael Thomas, VP of Workforce Development & Continuing Education  
Ms. Lyllis Green, Chief Internal Auditor  
Ms. Michelle Williams, Director Human Resources

**BCCC Staff Present:** -

Ola Akinkuowo, Leslie Allen, Tope Aje, Nicole Becketts, Linda Benjamin, Kathleen Berlyn, Elena Berrocal, Katherine Beryl, Vera Brooks, , Hsin Yuan Chen, Saverio Coletta, Quintin Davis, Patricia Edwards, Edward Ennels, Charlene Gray, Alisha Green, Nana Gyesie, Eileen Hawkins, Maurice Howell, Salita High, Will Hug, Joseph M. Hutchins, Dr. Bob Iweha, Daniel Izume, David Xudong Jin, James Knighton, Karen Mobley, Dr. Anil Malaki, Valerie Leverette, Karen Mobley, Brian O'Connell, Scott Olden, Wadson Pericles, Shaunta Rao, Kadijat Richmond, Daviedra Sauldsberry, Adaria Sogbor, Gregory Tarver, Dr. Daphne Snowden, Chima Ugah, Eileen Waitsman, Barbara Poindexter Webb, Dr. Dennis Weeks, Jeff White, Brenda Wiley, Diana Zilberman.

**Others Present:**

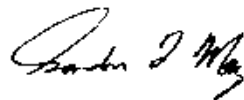
Kingsley Anokwuru, SGA President

**CLOSED SESSION**

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on September 20, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

*\*Full report on file in the President's Office*

Respectfully submitted,



**Board Approved June 20, 2018**

Gordon F. May, PhD  
President/CEO