

**Title of Policy:** Access to Library Services Policy

**Policy (check one):** New \_\_\_\_\_ Revised  X

**Applies to (check all that apply):**

Faculty \_\_\_\_\_ Staff \_\_\_\_\_ Students \_\_\_\_\_

Division/Department \_\_\_\_\_ College  X

**Policy Purpose:**

- Ensure that library resources are available to current BCCC students, faculty, and staff.
- Comply with COMAR requirements to be accessible to the citizens of Maryland.
- Comply with reciprocal borrowing requirements established by the Maryland Community College Library Consortium (MCCLC).

To better serve distance education students and to better maximize library collections through resource sharing, MCCLC allows reciprocal borrowing from all Maryland community colleges. Students, faculty, and staff from any Maryland community college may check out books upon presentation of a valid, current ID from their college.

This policy is based on State/Federal Regulatory Requirements §13B.02.02.18-A(2)(a) of the Maryland Higher Education Commission, Annotated Code of Maryland, "A library/learning resources center's program and services shall: Be available to students, faculty and the community, as appropriate".

**Policy Statement:**

It is the policy of Baltimore City Community College to provide limited access to library services to community patrons; that is, citizens of Maryland who are not currently enrolled students or members of the college staff and current students enrolled in other Maryland Community Colleges.

Library privileges may be suspended if a patron violates the College or Library policies or uses another patron's identification.

Children under 18 may not access library services except under the conditions allowed by the College policy, *Children on Baltimore City Community College's Property*.

**Implementation Date:** October 27, 2009; March 14, 2024

**Originator/Division:** Academic Support and Learning Resource

**Approved by the Board of Trustees:** October 27, 2009; March 14, 2024

***\*This policy once approved by the Board of Trustees supersedes all other policies.***