



Changing Lives...Building Communities

Title of Policy: Delegation of Authority

Policy (check one): New _____ Revised X Reformatted _____

Applies to (check all that apply):

Faculty _____ **Staff** _____ **Students** _____

Division/Department _____ **College** _____ **President** X

Topic/Issue:

Delegation of Authority to the President of the College

Background to Issue/Rationale for Policy or Procedure:

(For procedures, cite appropriate approved College Policy addressed)

State/Federal Regulatory Requirements (cite if applicable):

Pursuant to its authority as set out in Section 16-505, Education Article, Annotated Code of Maryland.

Policy Language:

Pursuant to its authority as set out in Section 16-505- Functions of Board of Trustees, Education Article, Annotated Code of Maryland, the Board of Trustees of Baltimore City Community College hereby delegates to the President of the College the authority to:

Hire and promote all College personnel, as necessary, to implement the College’s vision, mission, Strategic Plan and Board policies. The Board will be notified of all personnel actions, on or before regularly scheduled Board meetings. Individuals shall be hired in keeping with Board approved policy.

Terminate the employment of any and all College personnel in keeping with Board approved policies. All such terminations will be effective on a date determined by the President and will be reported to the Board, at the next scheduled meeting.

Enter into contracts on behalf of the Board for goods and services up to the amount of \$100,000 (one hundred thousand dollars). All contracts entered into under this provision become effective upon signature of the President and will be reported to the Board at the next scheduled meeting. The President shall recommend to the Board, for approval, any contract for goods and services over the amount of \$100,000 (one hundred thousand dollars). Any contracts over \$100,000 (one hundred thousand dollars) shall become effective only after Board approval.

This delegation of authority by the Board to the President shall be reviewed and may be modified by the Board, from time to time, as appropriate.

Approved by the Board of Trustees: July 8, 2011

Originator/Division: Board of Trustees

Reformatted: August 1, 2007

Prior Approval: October 23, 2006

****This policy once approved by the Board of Trustees supersedes all other policies.***