



**Title of Policy:** Dress Code and Uniform Policy

**Applies to (check all that apply):**

Faculty  Staff  Students \_\_\_\_\_

Division/Department \_\_\_\_\_ College

**Topic/Issue:** Dress Codes and dress guidelines are provided to reflect the professionalism of the College and determine acceptable standards complimenting the work environment.

**Background to Issue/Rationale for Policy:**

**State/Federal Regulatory Requirements (cite if applicable):**

**Policy Language:**

It is the policy of Baltimore City Community College for employees to model a professional work environment for the students enrolled at the College. All College employees are expected to maintain a business professional appearance. Uniforms must be clean, neat and worn in a professional manner. All employees who are issued name tags shall wear them at all times in a visible position.

**Proposed Implementation Date: Upon Board Approval**

**Approved by the Board of Trustees: April 27, 2010**

**Originator/Division: Human Resources**

***\*This policy once approved by the Board of Trustees supersedes all other policies.***