



Title of Policy: IT SECURITY POLICY

Policy (check one): New Revised Reformatted

Applies to (check all that apply):

Faculty Staff Students

Division/Department College

Topic/Issue:

To ensure that appropriate security controls are implemented and enforced to protect the College's information that resides on computer systems.

Background to Issue/Rationale for Policy:

The State of Maryland requires each state agency to implement safeguards to protect the confidentiality, integrity, and availability of information and information technology resources.

State/Federal Regulations Requirements (cite if applicable):

The State of Maryland, Department of Information Technology (DOIT), Information Security Policy can be found at:

<http://doit.maryland.gov/policies/Pages/PoliciesGuidance.aspx>

Policy Language:

It is the policy of Baltimore City Community College to implement and maintain an Information Technology Security Plan that protects the confidentiality, integrity, and availability of information. Specifically, the plan provides safeguards to: (a) ensure the security and confidentiality of students' and employees' records and sensitive information; (b) protect against potential threats or vulnerabilities to the security or reliability of students' and employees' records and sensitive information; and (c) protect against unauthorized access to or use of students' and employees' records and sensitive information.

Implementation Date: Upon Board Approval

Originator/Division: Computer Information Technology Services/Office of the President

Approved by Board of Trustees: March 22, 2011

****This policy once approved by the Board of Trustees supersedes all other policies.***