



Policy No: 5007

Title of Policy: Transfer and Advance Standing

Policy (check one): New Revised Reformatted

Applies to (check all that apply):

Faculty **Staff** **Students**

Division/Department **College**

Topic/Issue:

Transfer of credit and determination of advance standing.

Background to Issue/Rationale for Policy:

The Board of Trustees shall adopt and publish in the college catalog or other public documents a policy governing the transfer and acceptance of credits from other colleges, universities, and other approved agencies for the purpose of advance standing.

State/Federal Regulatory Requirements (cite if applicable):

COMAR 13B.06.01.06

Policy Language:

It is the policy of Baltimore City Community College that students who have successfully completed college level courses at a regionally accredited college or university will receive credit toward an associate degree or certificate. In addition, exemption from relevant placement tests will be granted. The total number of credits that may be allocated toward an associate degree is 45. The credits awarded for a certificate is half of the total required hours. Students can earn up to 30 of these transfer hours through transfer of nontraditional credit.

Reverse Transfer

Students registered at a four-year college or university can take applicable course work and transfer that work back to Baltimore City Community College (BCCC) in accordance with BCCC's transfer policy.

Implementation Date: January 6, 2014

Proposed by: Peggy F. J. Bradford, J.D., Ed.D., Vice President for Academic Affairs

Originator/Division: Academic Affairs and Student Affairs

****This policy once approved by the Board of Trustees supersedes all other policies.***