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<tr>
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WELCOME MESSAGE FROM DR. GORDON F. MAY
President/CEO

Congratulations on your decision to pursue a higher education at Baltimore City Community College. On behalf of the Board of Trustees, faculty and staff, I am delighted to welcome you. We offer this Summer-Fall 2015 Schedule Book as your guide to BCCC courses, programs, and resources. Within this institution you will also find personal guidance, support, and total commitment to your academic success.

Our dedicated faculty and advising, tutoring, and counseling services are readily available to support you. Don't hesitate to seek any assistance you need on the journey toward completion of your goal—whether it’s earning a degree or certificate, transferring to a four-year institution or moving directly into the workforce. An advisor or faculty member will be happy to help you with any questions you may have about registration, student services, financial aid, career development, or other concerns.

For nearly 70 years, BCCC has offered life-changing opportunities with quality education and training, making this College a major contributor to workforce development in the region. Our student body is a diverse and dynamic population that includes local residents as well as international students hailing from more than 100 nations. You will find BCCC alumni in all walks of life, serving the community as health care workers, law enforcement officials, educators, entrepreneurs, legislators, and more.

Now you are part of this rich tradition, and you have your own mark to make. Let us help you fulfill your commitment to complete your goals—and to make your commitment matter.
IMPORTANT INFORMATION TO KNOW

General Information is received by the BCCC Call Center who directs questions and needs to the appropriate College offices Monday-Thursday, 8 a.m.-6 p.m., Friday, 8 a.m.-5 p.m., and Saturday, 9 a.m.-1 p.m.

The Maryland toll-free number allows free calls to the College from anywhere in Maryland. The TTY number is available for hearing-impaired callers.

Toll-Free (from anywhere in Maryland) 1-888-203-1261
TTY for Hearing-Impaired Callers 410-462-8584

Academic Services
Center for Academic Achievement Liberty MNB 117, 410-462-7759

Admissions Office
Liberty MNB 02, 410-462-8300
Hours: Monday, Thursday and Friday, 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m. Saturday, 9 a.m.-1 p.m. (1st, 3rd and 5th ONLY)

Harbor BCED 4, 410-986-5421
Hours: Monday, Tuesday, Thursday, & Friday, 9 a.m.-6 p.m.
Wednesday, 9 a.m.-7 p.m.

Articulations Office
Liberty MNB 251, 410-462-7697
Hours: Monday-Friday, 9 a.m.-5 p.m.

Bookstore
Liberty MNB 013, 410-462-8484
Hours: Monday and Thursday 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Friday, 8:30 a.m.-4 p.m.
Saturday, 9 a.m.-1 p.m.
(General Registration Only)

Career Development & Job Placement Services
Liberty MNB 110, 410-462-8470
Monday-Friday 8 a.m.-5 p.m.
Saturday-scheduled workshops

Cashier
Liberty MNB 051, 410-462-8472
Hours: Monday, Thursday and Friday, 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m. (1st, 3rd and 5th ONLY)

Harbor BCED 3, 410-986-3234
Hours: Monday, Tuesday, Thursday, Friday, 8:30 a.m.-5 p.m.
Wednesday, 8:30 a.m.-7 p.m.

Clarence W. Blount
Child Development Center
Liberty HH 115, 410-462-7760
Preschool: ages 2-5
Hours: 7:30 a.m.-5:30 p.m.
Evening: ages 6-12
Hours: 5 p.m.-10 p.m.

Dental Hygiene Clinic
Liberty LSB 110, 410-462-7712
Hours: Monday, Tuesday, and Friday 10 a.m.-5 p.m.
Tuesday and Thursday 8 a.m.-12 p.m.

Disability Support Services Center (DSSC)
Liberty MNB 023 410-462-8585 (Voice)
410-462-8584 (TTY)
Hours: Monday-Friday, 8 a.m.-5 p.m.

Financial Aid
Liberty MNB 024, 410-462-8500
Hours: Monday, Thursday and Friday 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m. (1st, 3rd and 5th ONLY)

International Student Services
Harbor BCED 16, 410-462-8319
(General Registration)
Liberty MNB 02, 410-462-8319
Hours: Monday and Thursday 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m.

Library
Liberty LIB, 410-462-8400
Hours: Monday-Thursday, 7:45 a.m.-9 p.m.
Friday, 7:45 a.m.-6 p.m.
Saturday, 8 a.m.-4:30 p.m.
Sunday, 1-5 p.m.

Non-Credit Testing
PreGED & GED
Harbor BCED 64, 410-986-5444
Hours: Monday-Thursday, 8:30 a.m.-7 p.m.
Friday, 8:30 a.m.-5 p.m.

ELI - English Language Instruction (LOEP)
Harbor BCED 68, 410-986-5430
Hours: By Appointment Only

BELS - Community ESL
Harbor BCED 02, 410-986-5430
Hours: By Appointment Only

Off Campus Centers
RPC, 410-580-2750
Hours: Monday-Friday, 8 a.m.-6 p.m.
Saturday, 9 a.m.-1 p.m.

BIOP, 410-637-4835
NWTC, 410-986-3200
Hours Vary

Public Safety
Liberty MNB 051-B, 410-462-7700
ID/Parking Services available
Hours: Monday, Thursday and Friday, 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m.
(General Registration Only)

Records and Registration
Liberty MNB 08, 410-462-7777
Hours: Monday, Thursday and Friday 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m. (1st, 3rd and 5th ONLY)

Harbor BCED 4, 410-986-5421
Hours: Monday, Tuesday, Thursday, Friday, 9 a.m.-6 p.m.
Wednesday, 9 a.m.-7 p.m.

Shuttle Bus
410-462-8300

Student Accounting
Liberty MNB 027, 410-462-8333
Hours: Monday, Thursday and Friday 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m. (1st, 3rd and 5th ONLY)

Student Success Center
Liberty MNB 020, 410-462-8555
Hours: Monday-Thursday, 8 a.m.-7 p.m.
Friday, 8 a.m.-5 p.m.

Student Life
Liberty MNB 09-H, 410-462-8385
Hours: Monday-Thursday, 8 a.m.-7 p.m.
Friday, 8 a.m.-5 p.m.

TRIO/SSS-STAIRS Program
Liberty MNB 023, 410-462-8396
Hours: Monday-Friday, 8 a.m.-5 p.m.
Evening hours by appointment only
No weekend hours

Veterans Affairs
Liberty MNB 08, 410-462-8372
Hours: Hours: Monday, Thursday and Friday, 8:30 a.m.-5 p.m.
Tuesday and Wednesday, 8:30 a.m.-7 p.m.
Saturday, 9 a.m.-1 p.m.
(3rd Saturday only)

Disclaimer: Service Hours are subject to change. See BCCC Website for up-to-date information and additional hours during General Registration periods.
ASSOCIATE OF ARTS
Arts and Sciences Transfer
General Studies Transfer
Teacher Education Transfer

ASSOCIATE OF ARTS
TEACHING
Elementary Education/Generic Spec
Educ Prek-12

ASSOCIATE OF APPLIED
SCIENCE
Accounting
Allied Human Services
Biotechnology
Business
Computer Information Systems
Computer Aided Drafting and Design
Construction Supervision
Cyber Security and Assurance
Dental Hygiene
Early Childhood Education
Electrical Engineering
Fashion Design
Health Information Technology
Law Enforcement & Correctional Administration
Legal Assistant
Mental Health Services
Office Administration
Paramedicine
Physical Therapist Assistant

Respiratory Care
Robotics/Mechatronics Technology
Surgical Technologist

ASSOCIATE OF SCIENCE
Business Administration Transfer
Engineering Transfer
Nursing

ASSOCIATE OF SCIENCE
IN ENGINEERING
Electrical Engineering

CERTIFICATES
Accounting
Addiction Counseling
Allied Human Services
Biotechnology Lab Science
Coding Specialist
Construction Supervision
Cyber Security and Assurance
Early Childhood Education
Fashion Design
Information Technology Basic Skills
Lab Animal Science
Paramedic
Paramedic Bridge
Practical Nursing
Special Education Assistant
Substitute Teacher
Program Coordinator Contact Information

DEGREE AND DEGREE OPTION PROGRAMS

Accounting
Brian Lazarus, Liberty LSB 340
410-462-7468

Addiction Counseling
George Andrews, Liberty MNB 253-D
410-462-7743

Allied Human Services
Albert Phillips, Liberty MNB 253-C
443-415-5384

Art Option
Carlton Leverette, MNB 155E
410-462-7614

Arts/Sciences Transfer
Carlton Leverette, Liberty MNB 155E
410-462-7614

Biotechnology
Dr. Kathleen Norris, BIOP 233-D
410-637-3805

Business Administration
Cortez Walker, Liberty MNB 231-E
410-462-7695

Business Administration Transfer
Cortez Walker, Liberty MNB 231-E
410-462-7695

Computer-Aided Drafting and Design
Yohannes Weldegiorgis, Liberty MNB 323-A
410-462-8522

Computer Information Systems
Chima Ugah, Liberty LSB 344
410-462-8542

Construction Supervision
Solomon Fakinlede, Liberty MNB 163
410-462-8326

Cyber Security and Assurance
Mr. Bryant Evans, Liberty MNB 309A
410-462-7696

Dental Hygiene
Annette Russell, Liberty LSB 220
410-462-7718

Early Childhood Education
Darlene Godwin, Liberty MNB 253-I
410-462-8521

Electrical Engineering
Michael Kaye, Liberty LSB 207
410-462-8401

Elementary Education/Generic Special Education Pre-K-12
Lorraine Brown, Liberty MNB 253G
410-462-7781

Engineering Transfer
Michael Kaye, Liberty LSB 207
410-462-8401

Fashion Design
Minsu Kim, Liberty MNB 217
410-462-8404

General Studies Transfer
Dr. Dennis Weeks, Liberty MNB 212 E
410-462-7405

Health Information Technology
Jacqueline McNair, Liberty NRS 302-K
410-462-7735

Law Enforcement and Correctional Administration
Dr. Dennis Weeks, Liberty MNB 212 E
410-462-7405

Legal Assistant
Dr. Dennis Weeks, Liberty MNB 212 E
410-462-7405

Mathematics Transfer
Thao-Nhi Luu, Liberty LSB 221
410-462-7681

Mental Health Services
Albert A. Phillips, Liberty MNB 253C
410-462-7740

Music Option
Charles Arnette, Liberty MNB 071B
Fine Arts Wing, 410-462-8220

Nursing (AD)
Deirdre Stokes, Liberty NRS 306
410-462-7778

Office Administration
Mr. Bryant Evans, Liberty MNB 309A
410-462-7696

Paralegal
Arthur Kohne, Liberty MNB 304A
410-462-7731

Physical Therapist Assistant
Dr. James Dyett, Liberty MNB 117-D
410-462-7723

Respiratory Care
Ed Monaghan, Liberty MNB 231-F
410-462-7746

Science Transfer
Dr. Adewale Laditan, Liberty LSB 335
410-462-7483

Surgical Technology
Andrea Drisdom, Nursing 309
410-462-7756

Teacher Education Transfer
Lorraine Brown, Liberty MNB 253G
410-462-7781

Theatre Option
Dr. Katana Hall, Liberty MNB 164C
410-462-8314

Certificate and Certificate Tracks

Accounting
Brian Lazarus, Liberty LSB 340
410-462-7468

Addiction Counseling
George Andrews, Liberty MNB 253-D
410-462-7743

Allied Human Services
Albert Phillips, Liberty MNB 253-C
443-415-5384

Biotechnology
Amrita Madabushi, Ph.D. BIOP 233-B
410-462-8521

Coding Specialist
Jacqueline McNair, Liberty NRS 302-K
410-462-7735

Information Technology Basic Skills
Mr. Bryant Evans, Liberty MNB 309A
410-462-7696

Cyber Security and Assurance
Mr. Bryant Evans, Liberty MNB 309A
410-462-7696

Construction Supervision
Solomon Fakinlede, Liberty MNB 163
410-462-8326

Early Childhood Administration
Darlene Godwin, Liberty MNB 253-I
410-462-8521

Fashion Design
Minsu Kim, Liberty MNB 217
410-462-8404

Lab Animal Science
Amrita Madabushi, Ph.D. BIOP 233-B
410-637-3803

Mental Health Services
Albert A. Phillips, Liberty MNB 253C
410-462-7740

Music Option
Charles Arnette, Liberty MNB 071B
Fine Arts Wing, 410-462-8220

Nursing (AD)
Deirdre Stokes, Liberty NRS 306
410-462-7778

Office Administration
Mr. Bryant Evans, Liberty MNB 309A
410-462-7696

Paralegal
Arthur Kohne, Liberty MNB 304A
410-462-7731

Physical Therapist Assistant
Dr. James Dyett, Liberty MNB 117-D
410-462-7723

Respiratory Care
Ed Monaghan, Liberty MNB 231-F
410-462-7746

Science Transfer
Dr. Adewale Laditan, Liberty LSB 335
410-462-7483

Surgical Technology
Andrea Drisdom, Nursing 309
410-462-7756

Teacher Education Transfer
Lorraine Brown, Liberty MNB 253G
410-462-7781

Theatre Option
Dr. Katana Hall, Liberty MNB 164C
410-462-8314

Paramedic Bridge
Arthur Kohne, Liberty MNB 304A
410-462-7731

Paramedic
Arthur Kohne, Liberty MNB 304A
410-462-7731

Practical Nursing
Brenda Overton, Liberty NRS 304
410-462-7766

Special Education Assistant
Lorraine Brown, Liberty MNB 253G
410-462-7781

Substitute Teacher
Dr. Dennis Weeks, Liberty MNB 212 E
410-462-7405
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<tr>
<th><strong>FALL SEMESTER 2015 (A159)</strong></th>
<th>FALL – 16WK</th>
<th>FALL I – 8WK</th>
<th>FALL – 12WK</th>
<th>FALL II – 8WK</th>
</tr>
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<tr>
<td>Early Registration Fall*</td>
<td>MON, APR 27-SUN, AUG 9</td>
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<tr>
<td>(Payment Due Mon, Aug 10)</td>
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<tr>
<td>Special Registration</td>
<td>MON, AUG 17-SAT, AUG 22 (Community Partners Internal/External)</td>
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<tr>
<td>Last Day to Apply for Graduation</td>
<td></td>
<td></td>
<td>TUE, DEC 1</td>
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</table>

| General Registration        | MON, AUG 10- SAT, AUG 29 | MON, AUG 10- SAT, AUG 29 | MON, AUG 10- SAT, SEP 19 | MON, AUG 10- SAT, OCT 24 |
| (Payment Due at Registration) |             |             |             |              |
| Seniors Registration        | THU, AUG 27- SAT, AUG 29 | THU, AUG 27- SAT, AUG 29 | THU, SEP 17- SAT, SEP 19 | THU, OCT 22- SAT, OCT 24 |
| (Seniors age 60 and over)   |             |             |             |              |
| Class Sessions Begin        | MON, AUG 31  | MON, AUG 31  | MON, SEP 21  | MON, OCT 26  |
|                            |             |             |             |              |
| Add/Drop Period             | MON, AUG 31- TUE, SEP 8 | MON, AUG 31- TUE, SEP 1 | MON, SEP 21- TUE, SEP 22 | MON, OCT 26- TUE, OCT 27 |

| Mid-term and Academic Performance Alerts Reporting | MON, OCT 19 | MON, SEP 21 | MON, OCT 26 | MON, NOV 16 |

| Early Registration Winter 2016* | MON, NOV 16- SUN, DEC 20 | MON, NOV 16- SUN, DEC 20 | MON, NOV 16- SUN, DEC 20 | MON, NOV 16- SUN, DEC 20 |
| (Payment Due Mon, Jan 4)        |             |             |             |              |
| Early Registration Spring 2016* | MON, NOV 16- SUN, JAN 3 | MON, NOV 16- SUN, JAN 3 | MON, NOV 16- SUN, JAN 3 | MON, NOV 16- SUN, JAN 3 |
| (Payment Due Mon, Jan 4)        |             |             |             |              |
| Last Day to Withdraw (*W* Code on Transcript) | SAT, NOV 21 | SAT, OCT 10 | SAT, NOV 21 | SAT, DEC 5 |
| Last Day of Classes             | SUN, DEC 13 | SUN, OCT 25 | SUN, DEC 13 | SUN, DEC 13 |

| Final Exams Period             | MON, DEC 14- SUN, DEC 20 | Last Class Meeting | MON, DEC 14- SUN, DEC 20 | MON, DEC 14- SUN, DEC 20 |
| Class Sessions End             | SUN, DEC 20 | SUN, OCT 25 | SUN, DEC 20 | SUN, DEC 20 |
| Final Grades Due by Noon       | WED, DEC 23 | WED, OCT 30 | WED, DEC 23 | WED, DEC 23 |

**Holidays/No Classes***

- Community Forum, THU, AUG 20 • No College Services
- Full-time Faculty Academy, FRI, AUG 21 • No Academic Classes
- Adjunct Faculty Academy, SAT, AUG 22 • No Academic Classes
- Labor Day Weekend, SAT, SEP 5-SUN, SEP 6 • No College Services

**Labor Day Holiday, MON, SEP 7 • College Closed**
Convocation, WED, SEP 16 • No Academic Classes and Student Services 12-2 pm

**Thanksgiving Holiday, THU, NOV 26-FRI, NOV 27 • College Closed**
Thanksgiving Holiday Weekend, SAT, NOV 28-SUN, NOV 29 • No College Services

**Winter Recess, THU, DEC 24-SUN, JAN 3 • College Closed**

*Online Registration and Payment Services available.
## WINTER SESSION 2016 (A160)

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<td><strong>WINTER – 3WK</strong></td>
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<tr>
<td>Early Registration Winter*</td>
<td>MON, NOV 16-SUN, DEC 20</td>
</tr>
<tr>
<td>(Payment Due Mon, Dec 21)</td>
<td></td>
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<tr>
<td>Early Registration Spring 2016*</td>
<td>MON, NOV 16-SUN, JAN 3</td>
</tr>
<tr>
<td>(Payment Due Mon, Jan 4)</td>
<td></td>
</tr>
<tr>
<td>General Registration*</td>
<td>MON, DEC 21-SUN, JAN 3</td>
</tr>
<tr>
<td>(Payment Due at Registration)</td>
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</tr>
<tr>
<td>Seniors Registration (Seniors age 60 and over)</td>
<td>TUE, DEC 22-WED, DEC 23</td>
</tr>
<tr>
<td>Class Session Begins</td>
<td>MON, JAN 4</td>
</tr>
<tr>
<td>Add/Drop Period</td>
<td>MON, JAN 4-TUE, JAN 5</td>
</tr>
<tr>
<td>Last Day to Withdraw (“W” Code on Transcript)</td>
<td>SAT, JAN 16</td>
</tr>
<tr>
<td>Class Session Ends</td>
<td>SUN, JAN 24</td>
</tr>
<tr>
<td>Final Exams Period</td>
<td>Last Class Meeting</td>
</tr>
<tr>
<td>Final Grades Due by Noon</td>
<td>TUE, JAN 26</td>
</tr>
<tr>
<td><strong>Holidays/No Classes</strong>*</td>
<td>Winter Recess, THU, DEC 24-SUN, JAN 3 ● College Closed</td>
</tr>
<tr>
<td>Community Forum, THU, JAN 14 ● No College Services</td>
<td></td>
</tr>
<tr>
<td>Full-time Faculty Academy, FRI, JAN 15 ● No Academic Classes</td>
<td></td>
</tr>
<tr>
<td>Adjunct Faculty Academy, SAT, JAN 16 ● No Academic Classes</td>
<td></td>
</tr>
<tr>
<td>Dr. Martin Luther King Jr.’s Birthday, MON, JAN 18 ● College Closed</td>
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</tbody>
</table>

*Online Registration and Payment Services available.*
### ACADEMIC CALENDAR 2015 – 2016

**DISCLAIMER:** THIS ACADEMIC CALENDAR IS SUBJECT TO PERIODIC REVIEW AND REVISION. PLEASE CHECK THE BCCC WEBSITE FOR THE MOST UP TO DATE VERSION. PROVIDED BY THE REGISTRAR, OFFICE OF RECORDS AND REGISTRATION, BCCC, LIBERTY CAMPUS MNB08; JUNE 13, 2015

#### SPRING SEMESTER 2016 (A161)

<table>
<thead>
<tr>
<th>Period</th>
<th>SPRING – 16WK</th>
<th>SPRING I – 8WK</th>
<th>SPRING II – 8WK</th>
<th>SPRING I – 12WK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Registration Spring* (Payment Due Mon, Jan 4)</td>
<td>MON, NOV 16-SUN, JAN 3</td>
<td></td>
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<tr>
<td>Special Registration</td>
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<td></td>
</tr>
<tr>
<td>Last Day to Apply for Graduation</td>
<td></td>
<td></td>
<td>TUE, APR 5</td>
<td></td>
</tr>
<tr>
<td>General Registration* (Payment Due at Registration)</td>
<td>MON, JAN 4- SAT, JAN 23</td>
<td>MON, JAN 4- SAT, JAN 23</td>
<td>MON, JAN 4- SAT, FEB 13</td>
<td>MON, JAN 4- SAT, MAR 26</td>
</tr>
<tr>
<td>Seniors Registration (Seniors age 60 and over)</td>
<td>THU, JAN 21-SAT, JAN 23</td>
<td>THU, JAN 21-SAT, JAN 23</td>
<td>THU, FEB 11-SAT, FEB 13</td>
<td>THU, MAR 24-SAT, MAR 26</td>
</tr>
<tr>
<td>Class Sessions Begin</td>
<td>MON, JAN 25</td>
<td>MON, JAN 25</td>
<td>MON, FEB 15</td>
<td>MON, MAR 28</td>
</tr>
<tr>
<td>Add/Drop Period</td>
<td>MON, JAN 25-MON, FEB 1</td>
<td>MON, JAN 25-TUE, JAN 26</td>
<td>MON, FEB 15-TUE, FEB 16</td>
<td>MON, MAR 28-TUE, MAR 29</td>
</tr>
<tr>
<td>Mid-term and Academic Performance Alerts Reporting</td>
<td>MON, MAR 14</td>
<td>MON, FEB 22</td>
<td>MON, MAR 28</td>
<td>MON, APR 18</td>
</tr>
<tr>
<td>Last Day to Withdraw (&quot;W&quot; Code on Transcript)</td>
<td>SAT, APR 23</td>
<td>SAT, MAR 5</td>
<td>SAT, APR 23</td>
<td>SAT, MAY 7</td>
</tr>
<tr>
<td>Early Registration Fall 2016* (Payment Due Mon, Aug 8)</td>
<td>MON, APR 25-SUN, AUG 7</td>
<td>MON, APR 25-SUN, AUG 7</td>
<td>MON, APR 25-SUN, AUG 7</td>
<td>MON, APR 25-SUN, AUG 7</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>SUN, MAY 15</td>
<td>SUN, MAR 20</td>
<td>SUN, MAY 15</td>
<td>SUN, MAY 15</td>
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<tr>
<td>Final Exams Period</td>
<td>MON, MAY 16-SUN, MAY 22</td>
<td>Last Class Meeting</td>
<td>MON, MAY 16-SUN, MAY 22</td>
<td>MON, MAY 16-SUN, MAY 22</td>
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<tr>
<td>Class Sessions End</td>
<td>SUN, MAY 22</td>
<td>SUN, MAR 20</td>
<td>SUN, MAY 22</td>
<td>SUN, MAY 22</td>
</tr>
<tr>
<td>Final Grades Due by Noon</td>
<td>THU, MAY 26</td>
<td>THU, MAR 24</td>
<td>THU, MAY 26</td>
<td>THU, MAY 26</td>
</tr>
</tbody>
</table>

**Holidays/No Classes***

- Community Forum, THU, JAN 14 • No College Services
- Full-time Faculty Academy, FRI, JAN 15 • No Academic Classes
- Adjunct Faculty Academy, SAT, JAN 16 • No Academic Classes
- Dr. Martin Luther King Jr.’s Birthday, MON, JAN 18 • College Closed
- Spring Break, MON, MAR 21-SUN, MAR 27 • College Open
  (No Academic Classes and Student Services)
- Good Friday Holiday, FRI, MAR 25 • College Closed
- Memorial Day, MON, MAY 30 • College Closed
- Commencement 2016, SAT, JUN 4 • No College Services

*Online Registration and Payment Services available.
# ACADEMIC CALENDAR

**2015 – 2016**

**DISCLAIMER:** THIS ACADEMIC CALENDAR IS SUBJECT TO PERIODIC REVIEW AND REVISION. PLEASE CHECK THE BCCC WEBSITE FOR THE MOST UP TO DATE VERSION. PROVIDED BY THE REGISTRAR, OFFICE OF RECORDS AND REGISTRATION, BCCC, LIBERTY CAMPUS MNB08; JUNE 13, 2015

<table>
<thead>
<tr>
<th>SUMMER SESSIONS 2016 (A166)</th>
<th>(A167)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SUMMER I – 5WK</td>
</tr>
<tr>
<td>Early Registration Summer*</td>
<td></td>
</tr>
<tr>
<td>(Payment Due Tue, May 31)</td>
<td></td>
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<tr>
<td>Last Day to Apply for</td>
<td></td>
</tr>
<tr>
<td>Graduation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SUMMER I – 5WK</td>
</tr>
<tr>
<td>Early Registration Fall 2016*</td>
<td>MON, APR 25-</td>
</tr>
<tr>
<td>(Payment Due Mon, Aug 8)</td>
<td>MON, AUG 8</td>
</tr>
<tr>
<td>General Registration</td>
<td>TUES, MAY 31-FRI, JUN 3</td>
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<tr>
<td>(Payment Due at Registration)</td>
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<tr>
<td>Seniors Registration</td>
<td>THU, JUN 2-SAT, JUN 4</td>
</tr>
<tr>
<td>(Seniors age 60 and over)</td>
<td></td>
</tr>
<tr>
<td>Class Session Begins</td>
<td>MON, JUN 6</td>
</tr>
<tr>
<td>Add/Drop Period</td>
<td>MON, JUN 6-TUE, JUN 7</td>
</tr>
<tr>
<td>Last Day to Withdraw</td>
<td>SAT, JUN 25</td>
</tr>
<tr>
<td>(“W” Code on Transcript)</td>
<td></td>
</tr>
<tr>
<td>Class Session Ends</td>
<td>SUN, JUL 10</td>
</tr>
<tr>
<td>Final Exams Period</td>
<td>Last Class Meeting</td>
</tr>
<tr>
<td>Final Grades Due by Noon</td>
<td>FRI, JUL 15</td>
</tr>
<tr>
<td><strong>HOLIDAYS/No Classes</strong>*</td>
<td>Independence Day (4th of July), MON, JUL 4</td>
</tr>
</tbody>
</table>

*Online Registration and Payment Services available.*
5 Steps to Enrollment Success

1. Apply for Admissions
   a) Schedule Pre-Admission Advising
   b) Complete Application (fee)
   c) Schedule New Student Orientation
      (in-person or online)

   Admissions Office
   Liberty, Main 020 (410) 462-8300 or Harbor,
   Room 03 (410) 986-3234 or
   Go to www.bccc.edu/admissions

2. Choose a Payment Option
   a) Apply For Financial Aid
      Financial Aid Office
      Liberty, Main 024 (410) 462-8500 or
      Go to www.fafsa.gov
   b) Setup a Payment Plan
      Go to www.bccc.edu/studentaccounting
      Go to: “How do I setup a payment plan?”
   c) Direct Payment (cash, check, credit card,
      money order or 3rd party)
      Student Accounting Office
      Liberty, Main 051C (410) 462-8472 or
      Harbor, Room 03 (410) 986-3234 or
      Go to www.bccc.edu/paymentoptions

3. Take Placement Test
   a) Take the ACCUPLACER Review
      Go to www.bccc.edu/testcenter
   b) Schedule a Test
      Go to www.bccc.edu/testcenter
   c) Take the ACCUPLACER Test
      Test Center
      Liberty, Main 4B (410) 462-7666

4. Enroll
   a) Meet with Your Advisor
      Student Success Center
      Liberty, Main 20 (410) 462-8555
   b) Register for Classes
      Registrar’s Office
      Liberty, Main 08 (410) 462-7777 or
      Go to www.bccc.edu/registrationoptions
   c) Pay Your Bill
      Cashier’s Office
      Liberty, Main 51C (410) 462-8472 or Harbor,
      Room 03 (410) 986-3234 or
      Go to www.bccc.edu/studentaccounting

5. Prepare for Class
   a) Print Your Schedule
      Located on the Student Portal
      Go to www.bccc.edu/pantherportal
   b) Buy Books and Supplies
      Bookstore
      Liberty, Main 013 (410) 462-8484
      Go to www.bccc.edu/bookstore
   c) Obtain Student ID
      Public Safety
      Liberty, Main 16B (410) 462-7700
   d) Buy Parking/Transit Pass or Arrange Transportation
      Public Safety
      Liberty, Main 16B (410) 462-7700
   e) Attend Classes
      Check your schedule on the Student Portal
      Go to www.bccc.edu/pantherportal
DISABILITY SUPPORT SERVICES CENTER

Liberty Campus, Main Building, Room 023 • Phone: 410-462-8585 • TTY: 410-462-8584

The Disability Support Services Center (DSSC) supports the success of every BCCC student with a disability. Students with documented disabilities are provided with reasonable assistance to meet all essential academic standards. By talking to students one-on-one, we are available to help students assess their academic progress, learn strategies for successfully navigating the demands of college, and discover their academic strengths and weaknesses.

HOW TO REGISTER WITH DSSC

While students with disabilities are not required to register with DSSC, it is highly recommended that they do so.

- Visit the DSSC and obtain the Disability Verification Form.
- Have the form completed by a qualified professional.
- Submit the form to the DSSC.

The DSSC counselor will review the Disability Verification Form and supporting documents to verify your eligibility for services.

SERVICES OFFERED TO DSSC REGISTERED STUDENTS

**Personal, Academic and Career Counseling:** DSSC provides support for academic planning and encourages students to develop strong self-advocacy skills.

**Note Takers:** Note takers are provided to students who are unable to take notes.

**Testing Accommodations:** Testing accommodations are changes in the standard administration of a test including testing procedures and/or formats.

**Alternate Formats for Written Materials:** Tapes, large print, and electronic format materials are provided. 8-weeks advance notice is necessary for textbooks.

**Interpreters:** Sign language and oral interpreters are provided with advance notice.

**Accommodation Letters:** DSSC provides letters for students to take to their instructors as one method of communicating their needs to their instructors.

**Diagnostic Testing:** DSSC offers psycho-educational assessment to evaluate overall intellectual functioning, cognitive aptitude, and academic achievement.

**Tutoring:** Peer tutors are provided for DSSC students enrolled in developmental studies courses.

**Student Success Workshops:** Workshops and assistance regarding study strategies, test-taking, time management, note taking, and test anxiety are provided each semester.

**Readers and Scribes:** Readers and scribes will be provided for testing purposes. Readers will also be supplied in cases where textbooks are not available or to access library information.

**Adaptive and Assistive Technology Lab:** The Assistive Technology Lab offers adaptive equipment and software.

Disability Retirement Tuition Waiver

Maryland law allows a waiver of tuition at community colleges for any resident of the state who is retired from the workforce by reason of total and permanent disability and who enrolls in a class that has at least 10 regularly enrolled students. In order to receive this exemption, an individual shall obtain certification from the Social Security Administration or the Railroad Retirement Board that the individual receives disability and retirement benefits under the Social Security Act or the Railroad Retirement Act. [Annotated Code of Maryland, Educational Article, Section 16-106c]. This waiver is for tuition only, the student is responsible for all other costs associated with enrollment at BCCC. The Disability Retirement Tuition Waiver Certification Form, is available at the DSSC.
SCHEDULE

Your Exams

ONLINE

AT

www.bccc.edu/testcenter

All students taking an exam in the Test Center at BCCC must schedule an appointment online by visiting the BCCC website. Please select a date and time convenient for you.

Test Exam Offerings: Accuplacer - Castle - Computer Literacy - CLEP - Department Exams - GED LOEP (HARBOR ONLY) - Online Courses

Testing appointment times are:
Monday-Thursday, 9 a.m., 1 p.m. and 5 p.m.
Friday, 9 a.m. and 1 p.m.
Saturday, 10 a.m.

For Accuplacer Exams: A student inquiry should be brought to check-in for your exam.

For Departmental Exams: Contact instructor for specific information.

A valid photo ID is required for all test exams. If you have problems registering, please contact the Test Center at 410-462-7666.
IMPORTANT INFORMATION

Have you reached a MILESTONE?

MILESTONES are the completion of 15, 30, 45 and 60 academic credits toward graduating with a degree or certificate. Once attained, students must see their Program Advisor for approval of next semester’s classes.

CONGRATULATIONS!

You are on your way to completion.
For more information, call 410-462-8555.
FIND YOUR COURSES ON THE BCCC WEBSITE!

Get the most up-to-date course information when you need it!
Access the BCCC schedule from any Internet-equipped computer!
Search for classes by course number, title, instructor or index number!
Help BCCC become a responsible global partner in paper conservation!

HOW TO ACCESS CREDIT CLASS SCHEDULES:

From the BCCC home page (www.bccc.edu) click the Student Portal link on the right side of the page. Under Credit Course Search, click on Course Search.

You are now at the online Credit Course Lookup section.
The steps below briefly explain how to search the credit course lookup for course information.

• First, click on the arrow of the Session box to select your choice of session.

• To select courses by Department, choose a department from the Course by Department drop down menu and [click on Submit Lookup](#).

• To select courses by Course ID, click on the Course ID box and enter Course ID code (eg. ENG for English course). Tab to next box, enter course number (eg. 101 for 101 course), and [click on Submit Lookup](#).

• To select courses by Index, click on box next to Index and enter the Index number (eg.1022) and [click on Submit Lookup](#)

Repeat above steps to check availability of other classes.

Note: If you want to check a specific course and you know the index number, select the session and then enter the index number in the space provided, and [click on Submit Lookup](#).
In order to become familiar with course expectations and the learning management system (Blackboard), students who register for online and/or hybrid courses for the first time are required to attend an orientation prior to the start of the semester. The orientations may be done on-campus or through webinars conducted online in real time.

On-campus orientation sessions are usually held at the Liberty Campus, Nursing Building, Room 201, Gaare Auditorium. You do not need to sign up. Check the E-Learning page for date, time and location information for the orientation dates, or click on http://bccc.instructure.com.

Webinars can be done from home, but you must register for a session. To register, follow the directions provided on the Blackboard login page approximately three weeks prior to the semester start, or on the E-Learning page of the College’s website.

More information is available at the E-Learning Department, Liberty Campus, Harper Hall, Room 111, Telephone: 410-462-7719 or email at distancelearning@bccc.edu

**What is an Online and/or Hybrid Course?**

Online courses are taught via the Internet. Students communicate with their instructors and one another asynchronously (not in real time). Course documents, papers and assignments are exchanged through Blackboard, the learning management system used at the College, http://bccc.blackboard.com. For certain courses, students may be required to come to campus for testing. Hybrid courses are taught partly online, partly in the classroom. Students enrolled in hybrid courses must attend specific on-campus sessions (see Course listings for specific dates, times, and locations), and complete the rest of the coursework through the Internet.

**Do I Have the Hardware Requirements for Online or Hybrid Courses?**

Please contact the E-Learning Department for more specific information regarding required computer and browser capabilities if you have trouble accessing the Blackboard-based E-Learning system. Older hardware and browser software may not be compatible.

**What Computer Skills or Requirements are Needed for Online or Hybrid Courses?**

Students must have adequate computer skills in order to be able to complete online courses successfully. For a self-test of computer skills, students should access the BCCC website at http://www.bccc.edu, (click on E-Learning > Are Online Courses for You?).
SENIOR CITIZENS REGISTRATION PROCEDURE AND DATES

Students should follow these procedures for registration:

1. Refer to the chart below for registration dates. Senior citizens can register two days prior to the start of the semester/session. See an advisor to approve and check availability of class(es).

2. The Senior Citizen Payment Agreement Form is only available in the Schedule of Classes Booklet.

3. After seeing an advisor, students should take the registration forms to one of the following offices:
   • Records and Registration Office, Liberty MNB 08
   • Registration BCED 4, 710 E. Lombard St.

Payment can be made at Liberty or BCED.

<table>
<thead>
<tr>
<th>2015 SEMESTER/SESSION</th>
<th>REGISTRATION DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Summer Session - 5 Week</td>
<td>6/4 - 6/5</td>
</tr>
<tr>
<td>☐ Summer Session - 8 Week</td>
<td>6/4 - 6/8</td>
</tr>
<tr>
<td>☐ Summer Session II</td>
<td>7/13 and 7/15</td>
</tr>
<tr>
<td>☐ Fall - 16 Week</td>
<td>8/27 - 8/29</td>
</tr>
<tr>
<td>☐ Fall Accelerated I - 8 Week</td>
<td>8/27 - 8/29</td>
</tr>
<tr>
<td>☐ Fall - 12 Week</td>
<td>9/17 - 9/19</td>
</tr>
<tr>
<td>☐ Fall Accelerated II - 8 Week</td>
<td>10/22 - 10/24</td>
</tr>
</tbody>
</table>

Senior Citizen Tuition Waivers

Senior citizens (60 or older at the time of registration) are eligible to use Senior Citizen Tuition Waivers to register for credit classes tuition-free on a “seats available” basis, two full business days prior to the start of the semester.
Office of Records and Registration

SENIOR CITIZEN PAYMENT AGREEMENT FORM

Year: 2015

2015 SEMESTER/SESSION                              REGISTRATION DATES
☐ Summer Session - 5 Week                        6/4 - 6/5
☐ Summer Session - 8 Week                        6/4 - 6/8
☐ Summer Session II                              7/13 and 7/15
☐ Fall - 16 Week                                 8/27 - 8/29
☐ Fall Accelerated I - 8 Week                    8/27 - 8/29
☐ Fall - 12 Week                                 9/17 - 9/19
☐ Fall Accelerated II - 8 Week                   10/22 - 10/24

Index Number  Course Code  Number of Credits

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I certify that I am 60 years of age or older and eligible for the BCCC Senior Citizen Tuition Waiver. I understand that the BCCC Senior Citizen Tuition Waiver is available only for courses in which space is available. If space is not available, at the time registration closes, the Waiver does not apply. If I choose to register early for a class, I agree to be responsible for payment of the full tuition for the course in the event that the class is full by the close of registration.

This is to certify that I have read and understand the Senior Citizen Payment Agreement Form and that I am voluntarily executing this agreement.

________________________________________________________________________  ____________________________________________
  Student’s Signature  Social Security Number

________________________________________________________________________  ____________________________________________
  College Official Signature  Date
Baltimore City Community College
Registration/Add/Drop/Withdrawal Form

Students who receive federal grants and scholarships must go to the financial aid office.

Please check box if your address has changed since your last semester of attendance.

1. Student ID #: ____________________________ E-mail: ____________________________

2. Name: ____________________________ ____________________________
   Last: ____________________________ First: ____________________________ MI: ____________________________

3. Current Address: ____________________________ ____________________________ ____________________________
   Street Address: ____________________________
   City: ____________________________ State: ____________________________ Zip: ____________________________

4. Home #: ____________________________ Work #: ____________________________ Alternate #: ____________________________

5. Major: ____________________________

Dean of Student Development’s Signature required for 19 or more credits (10 credits for winter/summer sessions) Signature: ____________________________ Date: ____________________________

Advisor’s Use ONLY (Signature of approval for course(s). Check box(es) below if student has fulfilled the graduation requirement for PRE and/or Computer Literacy for certificate and/or degree) << <

☐ Pre 100 ☐ Computer Literacy Advisor Signature: ____________________________ Advisor Code: ____________________________ Date: ____________________________

Enrollment Data
☐ Initial Registration or ☐ Adding classes to your schedule

*All First Time Students are to register for Pre 100 during their first semester.

Drop/Withdrawal Only
☐ Class(es) Dropped ☐ Class(es) Withdrawal

4-Digit Index Number | Course Code | Campus/ Site | Credit Hours | Billable Hours | Days | M T W R F S N | Time | To | Dept. Chair’s Initials | If Audit | 4-Digit Index Number | Course Code

*Pre 100

Withdrawal Only: may reduce financial aid award and may result in a financial obligation to the College.** Financial Aid Office Signature: ____________________________ Date: ____________________________

Please read and sign the following:

To the best of my knowledge, every statement I have made on this Form is correct. By my signature, I acknowledge my responsibility for payment of tuition and fees generated by this registration. I understand that I must make arrangements to pay my bill by the due date and that I am responsible for all charges unless I drop my classes by the end of the Add/Drop period for this semester/session (see back). Failure to attend classes or submit registration changes in writing with the Registrar’s Office does not relieve me of my financial obligations to Baltimore City Community College.

I realize that deliberately falsifying or omitting information could be grounds for dismissal from the College. I understand that it is my responsibility to notify the Records and Registration Office of any changes in this information. I accept and agree to abide by all policies and regulations of Baltimore City Community College including those concerning drug and alcohol abuse. I understand that the unlawful use of drugs or alcohol will subject me to the penalties contained in those policies and regulations.

Student Signature: ____________________________ Date: ____________________________ Records & Registration Office Signature: ____________________________ Date: ____________________________

Records Wallace Date: 8-2-14
## SCHEDULE WORKSHEET

Use this worksheet to plan your schedule.
Meet with your advisor.
Keep for your records.

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
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### Change of Major Form

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Student SS No/ID</th>
<th>Telephone Number</th>
<th>Email Address</th>
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<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Major Name</th>
<th>Current Major Code</th>
<th>New Major Name</th>
<th>New Major Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>(See List Below)</td>
<td>(See List Below)</td>
<td>(See List Below)</td>
<td>(See List Below)</td>
</tr>
</tbody>
</table>

**Student Signature**  
**Advisor Signature**  
Date  
Catalog Edition

---

**Allied Health Degree/Certificate Programs**

<table>
<thead>
<tr>
<th>MAJOR NAME</th>
<th>MAJOR CODE</th>
<th>DEGREE/CERTIFICATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Studies—Interest in Dental Hygiene*</td>
<td>100</td>
<td>AAS Construction Supervision Certificate</td>
</tr>
<tr>
<td>General Studies—Interest in Health Information Technology/Coding Specialist Certificate**</td>
<td>119</td>
<td>CERT Correctional Administration</td>
</tr>
<tr>
<td>General Studies—Interest in Nursing*</td>
<td>104</td>
<td>AS Cyber Security and Assurance Certificate</td>
</tr>
<tr>
<td>General Studies—Interest in Practical Nursing Certificate*</td>
<td>217</td>
<td>CERT Early Childhood Education</td>
</tr>
<tr>
<td>General Studies—Interest in Physical Therapist Assistant*</td>
<td>106</td>
<td>AAS Early Childhood Education Certificate</td>
</tr>
<tr>
<td>General Studies—Interest in Respiratory Care*</td>
<td>219</td>
<td>AAS Electrical Engineering Transfer**</td>
</tr>
<tr>
<td>General Studies—Interest in Surgical Technologist*</td>
<td>129</td>
<td>AAS Engineering Transfer**</td>
</tr>
</tbody>
</table>

**Degree/Certificate Programs**

<table>
<thead>
<tr>
<th>MAJOR NAME</th>
<th>MAJOR CODE</th>
<th>DEGREE/CERTIFICATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>001</td>
<td>AAS Fashion Design Certificate</td>
</tr>
<tr>
<td>Accounting Certificate</td>
<td>211</td>
<td>CERT Fashion Design—Fashion Retailing</td>
</tr>
<tr>
<td>Allied Human Services</td>
<td>125</td>
<td>AAS General Studies Transfer</td>
</tr>
<tr>
<td>Allied Human Services—Addiction Counseling</td>
<td>127</td>
<td>AAS Lab Animal Science Certificate**</td>
</tr>
<tr>
<td>Allied Human Services—Addiction Counseling Certificate</td>
<td>128</td>
<td>CERT Law Enforcement</td>
</tr>
<tr>
<td>Allied Human Services—Human Services Certificate</td>
<td>048</td>
<td>CERT Legal Assistant**</td>
</tr>
<tr>
<td>Allied Human Services—Mental Health Services</td>
<td>031</td>
<td>AAS Non-Degree/Certificate Seeking***</td>
</tr>
<tr>
<td>Arts And Sciences Transfer—Art</td>
<td>170</td>
<td>AAS Office Administration—Administrative Assistant</td>
</tr>
<tr>
<td>Arts and Sciences Transfer—Mathematics</td>
<td>503</td>
<td>AAS Paramedic Bridge Certificate</td>
</tr>
<tr>
<td>Arts and Sciences Transfer—Music</td>
<td>603</td>
<td>AAS Paramedic Certificate</td>
</tr>
<tr>
<td>Arts and Sciences Transfer—Psychology</td>
<td>507</td>
<td>AAS Para-Medicine</td>
</tr>
<tr>
<td>Arts and sciences Transfer—Science</td>
<td>504</td>
<td>AAS Robotics/Mechatronics Technology</td>
</tr>
<tr>
<td>Arts and Sciences Transfer—Theater</td>
<td>606</td>
<td>AAS Special Education Assistant Certificate</td>
</tr>
<tr>
<td>Biotechnology</td>
<td>145</td>
<td>AAS Substitute Teacher Certificate</td>
</tr>
<tr>
<td>Biotechnology Lab Science Certificate</td>
<td>405</td>
<td>CERT Teacher Education—Elementary</td>
</tr>
<tr>
<td>Business Administration Transfer</td>
<td>004</td>
<td>AS Education/General Special Education (Pre-K-12)**</td>
</tr>
<tr>
<td>Business Management</td>
<td>013</td>
<td>AAS Teacher Education Transfer—Math/Science</td>
</tr>
<tr>
<td>Business Marketing</td>
<td>055</td>
<td>AAS Teacher Education Transfer</td>
</tr>
<tr>
<td>Computer-Aided Drafting and Design</td>
<td>180</td>
<td>AAS</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>021</td>
<td>AAS</td>
</tr>
<tr>
<td>Computer Information Systems—IT Basic Skills Certificate</td>
<td>709</td>
<td>CERT</td>
</tr>
<tr>
<td>Construction Supervision</td>
<td>400</td>
<td>AAS</td>
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</tbody>
</table>

*Students must meet with the Allied Health Admissions Staff person before enrolling in the program. The major will be changed when all prerequisites are met and confirmed.

**Students must meet with the program coordinator before enrolling in the program.

***Students enrolled in the NON-DEGREE/CERTIFICATE SEEKING program will not qualify for Financial Aid.

---

CN: Student Affairs/Student Development/Public/Counseling/Forms/Change of Major Form.doc  
Revd. 06/23/2015 bd

---

**SAMPLE: YOU WILL NEED TO COMPLETE A NEW FORM TO OBTAIN A CHANGE OF MAJOR**

---

For Office Use Only

Initials _________________________  
Date Changed _____________________

---

20 BALTIMORE CITY COMMUNITY COLLEGE • CREDIT SCHEDULE OF CLASSES
METHODS OF PAYMENT

Baltimore City Community College offers convenient options for Students, Parents and Guardians to pay tuition and fees.

Please choose a method that works best for you:

- Pay in person at the Cashiers Office: By cash, check, money order, or debit/credit card (Visa, MasterCard, Discover or American Express). Students, Parents and Guardians paying by personal checks or credit/debit card at the Cashier’s window need to have a valid I.D. Also the Credit Card holder must be present. All checks are processed through TeleCheck; you will need to provide State identification.

- Pay by mail using a check: Please make checks payable to Baltimore City Community College and send it to General Accounting; 2901 Liberty Heights Ave. Baltimore, Maryland 21215. Please allow seven to ten business days for mail and processing time.

- Online Payments: Please login to your account using your Student I.D. and PIN to pay by Credit Card. You can access this through the student portal.

If you have any questions or concerns, please contact the Liberty Campus Cashiers’ Office at (410) 462-8474.

- Student Tuition Payment Plan: NELNET is an option to consider, enrolling in a plan early will result in a lower down payment and more payment options.

- Tuition Remission and Tuition Waivers: Make sure Human Resources faxed your Tuition Remission form or Waiver on the day of registration to the Student Accounting Office. The Student Accounting Office fax number is (410) 462-7477.

- 3rd Party Billing: If you have a 3rd party paying your tuition and fees.

- International Payments: Allows the students to wire money from outside the U.S. to Baltimore City Community College

If you have any questions or concerns, please contact the Student Accounting Office at (410) 462-8333.

- Financial Aid and Scholarship: If you have applied for Financial Aid and have not been awarded prior to registration, other payment arrangements must be made to ensure your placement in class.

- Scholarship: The College has several scholarship opportunities for students.

If you have any questions or concerns, please contact the Financial Aid Office at (410) 462-8500.
STUDENT ACCOUNTING

Student Debts to the College
Debts incurred during any semester must be paid before a student can register for a subsequent semester. BCCC will deny requests for academic transcripts or diplomas until all debts are cleared. After 90 days, uncollected debts are sent to the State's Central Collection Unit. Costs incurred in collecting delinquent accounts will be charged to the student. The collection fee is 17% of the unpaid balance plus any attorney and court costs.

Bad Check Policy
Any person writing a bad check will not be allowed to pay any debt by check for six months; a certified check, money order, or cash must be used. Any person writing a second bad check will not be allowed to write checks to BCCC. After 90 days without payment, the debt will be referred to the State of Maryland's Central Collection Unit and a 17% Collection Fee will be added plus any attorney and court costs.

Tuition Waivers
Baltimore City Community College waives 50 percent of the tuition rate for credit courses for members of the Maryland National Guard, provided that regularly scheduled course space is available, the member of the Maryland National Guard is enrolled at the College, and the Maryland Adjutant General has certified that the member has at least 24 months remaining to serve or has agreed in writing to serve for a minimum of 24 months.

SENIOR WAIVERS
Seniors add to the diversity of our learning community and are welcome at Baltimore City Community College. In accordance with Maryland State statute, all BCCC students aged 60 years and older are eligible for the BCCC Senior Citizen Tuition Waiver. This waiver exempts senior citizen students from the payment of tuition for classes. Senior students are eligible to register on a seats available basis for credit courses.

Senior Citizen Tuition Waiver Guidelines
• The senior tuition waiver may be used on a space available basis only.
• Students may not pre-register for courses for which they plan to use a Senior Citizen Tuition Waiver.
• Senior citizen students who choose to register earlier than the last two days of general registration may do so, and pay the full cost of tuition and fees by completing the Senior Citizen Payment Agreement Form located in the Records and Registration Office, RPC or Student Success Center at Liberty Campus.

Senior citizen students should follow the procedures below for registration:
• See an advisor to approve and check availability of course(s)
• Register during the last two days of the general registration period for a given semester/session. (Check Schedule of Classes for dates). For additional information about the Senior Citizen Tuition Waiver, please contact Records and Registration Office at 410-462-7777.

Student Account Adjustment Request
The College permits adjustment to a student’s account in the form of a refund based on the Withdrawal and Refund policies for credit courses. Additionally, a student’s account may be adjusted for extraordinary circumstances causing exceptions to those policies. An Appeal Request for such exceptions must be submitted immediately, and no request will be considered more than one year beyond the semester in question. Forms may be obtained from the Student Accounting Office, Liberty Campus Main Building Room 027.

Deferred Payment Plan (Nelnet)
Baltimore City Community College uses Nelnet to process Deferred Payment plans. The Deferred Payment plan is available for the Spring and Fall semesters only. The payment plan requires students to use a credit card, debit card, checking or savings account. Students can use MasterCard, Visa, Discover or American Express. Each month, payments are automatically withdrawn from your credit/debit card or checking/savings account. If a student adds or drops courses, the student should contact Nelnet or the Student Accounting Office. The student must submit changes to Nelnet by the 1st of each month in order to adjust their Nelnet payments.

If you are a noncredit student participating in the MultiSkills program, please contact the Student Accounting office at (410) 462-8333 for the details of setting up a payment plan.

Deferred Payment Plan (Nelnet) Fall Schedule

<table>
<thead>
<tr>
<th>Last day to enroll online</th>
<th>Required down payment</th>
<th>Number of payments</th>
<th>Months of payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/03/2015</td>
<td>None</td>
<td>6</td>
<td>June - Nov.</td>
</tr>
<tr>
<td>07/02/2015</td>
<td>None</td>
<td>5</td>
<td>July - Nov.</td>
</tr>
<tr>
<td>07/27/2015</td>
<td>25%</td>
<td>4</td>
<td>August - Nov.</td>
</tr>
<tr>
<td>08/27/2015</td>
<td>50%</td>
<td>3</td>
<td>Sept. - Nov.</td>
</tr>
</tbody>
</table>
Tuition and Fees: Credit  
Effective Fall 2015

Maintaining access to higher education is Baltimore City Community College's primary objective, along with offering academic programs of high quality to support career preparation and college transfer. Although fiscal considerations may require changes in tuition and fee rates, BCCC continues to strive to keep its tuition and fees affordable and remains one of Maryland's most affordable higher education institutions.

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Tuition Per Credit</th>
<th>Total Tuition</th>
<th>Fees</th>
<th>Total Tuition &amp; Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>In State</td>
<td>Out of State</td>
<td></td>
<td>Consolidated Fee</td>
</tr>
<tr>
<td>1</td>
<td>$88</td>
<td>$230</td>
<td>$88</td>
<td>$12</td>
</tr>
<tr>
<td>2</td>
<td>$88</td>
<td>$230</td>
<td>$176</td>
<td>$24</td>
</tr>
<tr>
<td>3</td>
<td>$88</td>
<td>$230</td>
<td>$264</td>
<td>$36</td>
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<tr>
<td>4</td>
<td>$88</td>
<td>$230</td>
<td>$352</td>
<td>$48</td>
</tr>
<tr>
<td>5</td>
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<td>8</td>
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<td>$96</td>
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<tr>
<td>10</td>
<td>$88</td>
<td>$230</td>
<td>$880</td>
<td>$120</td>
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<tr>
<td>11</td>
<td>$88</td>
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<td>$968</td>
<td>$132</td>
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<td>13</td>
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<td>15</td>
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<tr>
<td>16</td>
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<td>18</td>
<td>$88</td>
<td>$230</td>
<td>$1,584</td>
<td>$216</td>
</tr>
</tbody>
</table>

NOTE:
Foreign students with a student or non-immigrant visa are classified as out-of-State.
Out-of-State students and Foreign Non-Immigrant Residents must pay $230 per credit hour.

The following fees must be paid by all students, as applicable:
* Registration Fee: $20 non-refundable per semester to students registering for credit courses
* Application Fee: $10 non-refundable, one time only
* Transcript Fee: $5 per request
* Deferred Payment Fee: $20
* Returned Check Fee: $25
* Credit by Examination Fee/College Level Examination Program (CLEP): $65
* Parking Fees at $25/Semester fall time, $15/Semester part time, and, $25 for full time or part time for Summer enrollment

* Late Payment Fees by which there will be a 17 percent collection fee added to debts outstanding for more than 90 days when referred to the State Central Collection Unit
* Various additional fees including ID/ Hang Tag/Diploma Replacements, etc.
* The Consolidated Fee is fully refundable prior to the start of the classes
* Facilities Capital Fee: $11 per semester

NOTE: The College reserves the right to change tuition and fees, revise course content, cancel classes, or change instructor assignments without prior notice. Enrollment is not official until payment has been made.
BOOKSTORE
Conveniently Located in the Main Building, Student Atrium,
WE OFFER:
New and Used Textbooks • Trade Books
Apparel • Software
Electronics and more (by special order)
All students must present a valid BCCC class schedule and picture ID.

NOW PURCHASE TEXTBOOKS ONLINE:
Access the BCCC Online Bookstore via www.bccc.edu
Bookstore tab is on the right hand side of the web page.

<table>
<thead>
<tr>
<th>REGULAR HOURS</th>
<th>BACK TO SCHOOL</th>
<th>SUMMER HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Thursday</td>
<td>Monday - Thursday</td>
<td>Monday, Tuesday, Thursday</td>
</tr>
<tr>
<td>8:30 a.m. - 5 p.m.</td>
<td>8 a.m. - 7 p.m.</td>
<td>9 a.m. - 5 p.m.</td>
</tr>
<tr>
<td>Tuesday, Wednesday</td>
<td>Friday</td>
<td>Wednesday</td>
</tr>
<tr>
<td>8:30 a.m. - 7 p.m.</td>
<td>8 a.m. - 4 p.m.</td>
<td>9 a.m. - 6 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>Saturday</td>
<td>Friday</td>
</tr>
<tr>
<td>8:30 a.m. - 4 p.m.</td>
<td>9 a.m. - 1 p.m.</td>
<td>9 a.m. - 3 p.m.</td>
</tr>
</tbody>
</table>

BOOKSTORE RETURNS POLICY
• All returns must be in resalable condition and accompanied by a receipt. Materials with highlighting, writing, marks, stamps, or labels will not be accepted
• With a valid BCCC receipt, textbook returns during the first TWO WEEKS of the current fall and spring semesters, and during the FIRST WEEK of all 16 weeks or less sessions. Textbooks bought after the first two weeks of the semester will receive a 48 HOUR return privilege. Books are not returnable during the week of final exams. NO EXCEPTIONS
• Custom packaged and shrink wrapped books MUST be returned in their original (unopened) packing
• Study guides, software, lab manual, supplies, electronics, food items, and custom materials cannot be returned.
• General merchandise in perfect condition may be returned within 10 BUSINESS DAYS of purchase
• Cash and check transactions will be refunded in cash. Credit card and financial aid 3rd party transactions will be refunded back to the account.
• All sales are FINAL on clearance merchandise.
• Students whose course has been cancelled may return their books within 2 BUSINESS DAYS after the course has been cancelled with documentation.
• The BCCC bookstore reserves the right to determine the salability of all merchandise.
• BOOK BUYBACKS are held at the end of every semester during FINALS. Inquire within for upcoming dates
• Phone Number: 410-462-8484 • Fax Number: 410-462-7496
PUBLIC SAFETY

PUBLIC SAFETY INFORMATION CENTER
The Public Safety Information Center is located in Room 051B on the ground floor of the Main Building, next to the Cashier’s Office.
Hours: Monday, Tuesday, Thursday and Friday, 8:30 a.m. to 5 p.m. and Wednesday, 10:30 a.m. to 7 p.m.

PARKING POLICY
All students parking on the Liberty Campus must display a valid BCCC Parking Permit Hangtag. Students may obtain a hangtag by registering with the Public Safety Office. A current College ID and valid vehicle registration are required to purchase a hangtag. Parking with the hangtag is offered on a first-come, first-served basis. Due to limited parking spaces, regulations are strictly enforced by the Public Safety Department. Anyone parking on the Liberty Campus lot without the proper BCCC hangtag will receive a ticket.

DISABILITY PARKING
Designated Disability Parking is available for vehicles that have the MVA-issued disability registration plates or disability placard and the BCCC Parking Permit Hangtag. Disability parking is not available in zones where stopping, standing, or parking is prohibited to all vehicles, and in those spaces reserved for special types of vehicles.

PARKING HANGTAGS PRICES
Please see the Tuition and Fees Schedule on page 23.

PARKING TICKETS
Tickets are payable to the BCCC Cashier. Anyone requesting an appeal for a ticket must do so in writing to the Chief of Public Safety. Ticket prices vary according to the violation. Tickets are also issued for parking in a marked fire lane, reserved handicap parking, or any other designated reserved parking space (designated only by signage). Failure to pay a parking ticket in the allotted timeframe shall cause your vehicle registration to be reported to the Maryland motor vehicle flagging program.

IDENTIFICATION CARDS
All students are required to have a valid Baltimore City Community College picture identification card. There is no initial charge for the ID card; however, replacement cards cost $5. ID cards may be obtained from the Public Safety Information Center.
A GUIDE TO CREDIT COURSE SELECTION

Use this guide when making course selections.

DEFINITIONS

Prerequisite(s): MUST be satisfied before enrollment in a particular course or program.

Corequisite(s): MUST be satisfied either before or with (in the same semester) as enrollment in a particular course or program.

COURSE ABBREVIATIONS

<table>
<thead>
<tr>
<th>Accounting</th>
<th>ACCT</th>
<th>Engineering Transfer</th>
<th>EGN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addiction Counseling</td>
<td>ADC</td>
<td>English</td>
<td>ENG</td>
</tr>
<tr>
<td>Allied Health</td>
<td>AH</td>
<td>Environmental Science</td>
<td>ES</td>
</tr>
<tr>
<td>Allied Human Services</td>
<td>AHS</td>
<td>Fashion Design</td>
<td>FASH</td>
</tr>
<tr>
<td>Art</td>
<td>ART</td>
<td>Fire Science Technology</td>
<td>FST</td>
</tr>
<tr>
<td>Arts and Sciences</td>
<td>AAS</td>
<td>French</td>
<td>FR</td>
</tr>
<tr>
<td>Biology</td>
<td>BIO</td>
<td>Geography</td>
<td>GEO</td>
</tr>
<tr>
<td>Biotechnology</td>
<td>BTC</td>
<td>German</td>
<td>GER</td>
</tr>
<tr>
<td>Business Administration</td>
<td>BUAD</td>
<td>Health</td>
<td>HEA</td>
</tr>
<tr>
<td>Biopsychology</td>
<td>BCP</td>
<td>Health and Life Fitness</td>
<td>HLF</td>
</tr>
<tr>
<td>Business Computer Applications</td>
<td>BCAP</td>
<td>Health Information Technology/</td>
<td>HIT</td>
</tr>
<tr>
<td>Business Computer Applications - Computer Graphics</td>
<td>BCGR</td>
<td>Coding Specialist</td>
<td>HUM</td>
</tr>
<tr>
<td>Business Computer Applications - Website Design</td>
<td>BCWB</td>
<td>History</td>
<td>IDS</td>
</tr>
<tr>
<td>Business Marketing</td>
<td>MKTG</td>
<td>Humanities</td>
<td>ITSA</td>
</tr>
<tr>
<td>Business Management</td>
<td>MGMT</td>
<td>Independent Study</td>
<td>ITDB</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE</td>
<td>Information Technology Security and Assurance</td>
<td>ITDA</td>
</tr>
<tr>
<td>Computer-Aided Drafting and Design</td>
<td>CADD</td>
<td>Information Technology Database</td>
<td>ITDB</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>CISS</td>
<td>Legal Assistant</td>
<td>ITDB</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>CLT</td>
<td>Mathematics</td>
<td>ITDB</td>
</tr>
<tr>
<td>Computer Science Transfer</td>
<td>CSC</td>
<td>Mental Health</td>
<td>ITDB</td>
</tr>
<tr>
<td>Construction</td>
<td>CON</td>
<td>Music</td>
<td>LPS</td>
</tr>
<tr>
<td>Cooperative Education</td>
<td>COP</td>
<td>National Weatherization Training Center</td>
<td>NWTC</td>
</tr>
<tr>
<td>Criminal Justice/Law Enforcement</td>
<td>CRJ</td>
<td>Nursing (AD)</td>
<td>NUR</td>
</tr>
<tr>
<td>Cyber Security and Assurance</td>
<td>ITSA</td>
<td>Office Administration/Technology</td>
<td>OMT</td>
</tr>
<tr>
<td>Dance</td>
<td>DAN</td>
<td>Orientation</td>
<td>PRE</td>
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<td>Dental Hygiene</td>
<td>DH</td>
<td>Paramedic Bridge/Paramedic</td>
<td>EMSP</td>
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<td>DS</td>
<td>Philosophy</td>
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<td>Dietetics</td>
<td>DNT</td>
<td>Physical Science</td>
<td>PHSC</td>
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<td>Physical Therapist Assistant</td>
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<td>Economics</td>
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<td>Physics</td>
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<tr>
<td>Education</td>
<td>EDU</td>
<td>Political Science</td>
<td>PS</td>
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<td>Electronics Technology</td>
<td>ELC</td>
<td>Practical Nursing</td>
<td>PNUR</td>
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<td>Emergency Medical Services</td>
<td>EMS</td>
<td>Psychology</td>
<td>PSY</td>
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<td>Engineering</td>
<td>EGR</td>
<td>Reading and Writing</td>
<td>RENG</td>
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<tr>
<td></td>
<td></td>
<td>Respiratory Care</td>
<td>RC</td>
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<td></td>
<td></td>
<td>Robotics /Mechatronics Technology</td>
<td>RBT</td>
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<td>Sciences</td>
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<td>Sociology</td>
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<td>Speech</td>
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<td>Surgical Technology</td>
<td>SGT</td>
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<td></td>
<td></td>
<td>Telecommunications</td>
<td>TEL</td>
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<td></td>
<td>Theater</td>
<td>THEA</td>
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<tr>
<td></td>
<td></td>
<td>Visual, Performing and Communication Arts</td>
<td>VPCA</td>
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</tr>
</tbody>
</table>

LOCATIONS AND SITE BUILDING ABBREVIATIONS

LIBERTY CAMPUS

LIB Bard Library at Liberty
LSB Life Sciences Building at Liberty
HH Harper Hall at Liberty
MCC Mini-Conference Center
MNB Main Building at Liberty
NRS Nursing Building at Liberty
PEC Physical Education Center at Liberty
FAC Facilities Building

HARBOR SITE

BCED Business and Continuing Education Division

OFF SITE LOCATIONS

BIOP Biopark
801 W. Baltimore Street
(Life Sciences @ UMBio)

NWTC National Weatherization Training Center
1819 E. Preston Street

PATT Patterson High School
RPC Reisterstown Plaza Center
TGM Thurgood Marshall High School

DAY ABBREVIATIONS

M=Monday
T=Tuesday
W=Wednesday
R=Thursday
F=Friday
S=Saturday
N=Sunday
TBA=To Be Arranged
### SUMMER II 2015

**NOTE:** The course listings in this document are current as of the date shown at the bottom of each page. Please use the online credit course lookup for current course information.

#### ART

**ART 207 * - Basic Ceramics** - Learn the basic techniques of clay work, both hand-building and using the pottery wheel. Three credits.  
7201 TR 10am-2:30pm Leverette MNB 193SE

#### EARLY CHILDHOOD EDUCATION

**ECE 109 * - An Introduction to School-Age Group Day Care** - Gain an introduction to the field of school-age day care, with emphasis on the basic concepts of the development of six- to fourteen-year-old children. **Prerequisites:** ECE 100; ECE 101. Four credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

**ECE 201 * - Nutrition, Health, and Safety for Children** - Topics include pre- and post-birth nutrition, childhood diseases, and nutritional/safety needs of the growing child. **Prerequisite:** ECE 101 or permission of the instructor. Two credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

#### ECONOMICS

**ECO 201 * - The American Economy I: Macroeconomic Theory** - Topics include pre- and post-birth nutrition, childhood diseases, and nutritional/safety needs of the growing child. **Prerequisite:** ENG 82, RENG 92 or appropriate ACCUPLACER scores. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

#### ENGLISH

**ENG 102 * - Introduction to the Term Paper and Research Methods** - Topics include selection, note taking, planning, composing, and documentation for preparing research assignments. **Prerequisite:** ENG 101. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

**ENG 200 * - Introduction to Literature** - Study the four literary forms – poetry, drama, the short story, and the novel. **Prerequisite:** ENG 101. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

**ENG 101 * - English Writing** - Learn to establish a clear purpose in writing, develop this purpose with pertinent evidence, and adapt the writing to a range of audiences. **Prerequisite:** RENG 92 or Eng 82 or appropriate ACCUPLACER scores. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

#### HEALTH AND LIFE FITNESS

**HLF 201 - Personal and Community Health** - Topics include contemporary concerns in health science such as mental health, sexuality and reproduction, drugs and alcohol, and more. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

**HLF 205 - Human Sexuality** - Explore health-focused perspectives on sexuality based on psychological, physiological, and sociological concepts. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
HLF 205 index 7801 is an Accelerated II online course. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

**HLF 210 - Physical Fitness and Health** - Learn about the role of exercise and the wellness approach to health and fitness. Two credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)

#### HISTORY

**H 102 * - History of American Civilization I** - Examine the emergence of the American nation as a major industrial and world power from the post-Civil War era to modern times. **Prerequisites:** ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.  
5 WEEKS: July 16 - Aug. 21  
**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit [www.bccc.edu>E-Learning for more information.](http://www.bccc.edu)
H 152 * - World History II - Learn about world development from the Protestant Reformation to modern times. **Prerequisites:** ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

3221 TBA TBA:TBA Kondo WEB CRSE

NURSING (PRACTICAL)

PNUR 110 - Nursing of Child-Bearing and Child-Rearing Families

- Understand the needs of the expectant mother, infant, and family from pregnancy through the child-bearing period. **Prerequisites:** ENG 101; PSY 101; minimum grade of C in BIO 111, BIO 112, BIO 212, NUR 111, NUR 120; PNUR 101; and PNUR 105. **Corequisite:** PNUR 115. Six credits.

5 WEEKS: July 16 - Aug. 21

HPNUR110 index 1014 requires lecture and lab; course coordinator assigns appropriate clinical. Student must have access to a computer; various assignments throughout the semester will be posted on CANVAS.

1014 MR 9-11:30am Overton NRS 300

PNUR 110L* - Nursing of Child-Bearing and Child-Rearing Families Lab

5 WEEKS: July 16 - Aug. 21

1016 TW 7am-3pm STAFF

1017 TW 7am-3pm STAFF

PNUR 115 - SEMINAR IN PRACTICAL NURSING ISSUES - Examine the role of the Licensed Practical Nurse, legal and ethical responsibilities, and nursing organizations in preparation for employment. **Prerequisites:** ENG 101; PSY 101; minimum grade of C in BIO 111, BIO 112, BIO 212, NUR 111, NUR 120; PNUR 101, PNUR 105. **Corequisite:** PNUR 110. One credit.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information. Students must attend the first day of class on campus (6/25/2015), and the last 4 days of class (8/6, 8/13, 8/20, 8/27/2015).

7712 TBA TBA:TBA Kondo WEB CRSE

ORIENTATION

PRE 100 - Preparation for Academic Achievement - All new degree- or certificate-seeking students and students entering with fewer than 15 credits are required to complete the Orientation course. Students may substitute CSS 110: College Success Seminar for PRE 100. Students in the Dietetic Technician Program may substitute DNT 110: Orientation to Dietetics. One credit.

5 WEEKS: July 16 - Aug. 21

PRE 100 index 1010 is open to only Summer Bridge students. Students must see Nemeka Mason in MNB 231 (410-462-7736) to register. Students must place into Developmental Math or English based on Accuplacer score. Tuition, fees and books paid for with scholarship.

1010 TR 9-10:30am STAFF MNB 228

PRE 100 index 1011 is open to only Summer Bridge students. Students must see Nemeka Mason in MNB 231 (410-462-7736) to register. Students must place into Developmental Math or English based on Accuplacer score. Tuition, fees and books paid for with scholarship.

1011 TR 9-10:30am STAFF MNB 128

PRE 100 index 1012 is open to only Summer Bridge students. Students must see Nemeka Mason in MNB 231 (410-462-7736) to register. Students must place into Developmental Math or English based on Accuplacer score. Tuition, fees and books paid for with scholarship.

1012 TR 5:30-7pm STAFF MNB 128

PRE 100 index 3002 is open to only Summer Bridge students. Students must see Nemeka Mason in MNB 231 (410-462-7736) to register. Students must place into Developmental Math or English based on Accuplacer score. Tuition, fees and books paid for with scholarship.

3002 TR 5:30-7pm STAFF MNB 228

PSYCHOLOGY

PSY 101 * - Introductory to Psychology - Learn about physiological, emotional, intellectual, and social forces that influence the development of human behavior. **Prerequisites:** RENG 92 or Eng 82 or appropriate ACCUPLACER scores. Three credits.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7805 TBA TBA:TBA Vega WEB CRSE

PSY 104 * - Developmental Psychology - Learn about evolving growth and emerging behavior patterns from birth through old age. **Prerequisite:** PSY 101. Three credits.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7739 TBA TBA:TBA Garrett WEB CRSE

PSY 204 * - Introduction to Abnormal Psychology - Gain an understanding of adaptive and maladaptive behavior and social attitudes toward mental health/illness. **Prerequisite:** PSY 101. Three credits.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7742 TBA TBA:TBA Andrews WEB CRSE

SOCIOLOGY

SOC 101 * - Introduction to Sociology - Study sociological concepts, methods, and theories about social structures and processes. **Prerequisites:** RENG 92 or Eng 82 or appropriate ACCUPLACER scores. Three credits.

5 WEEKS: July 16 - Aug. 21

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7809 TBA TBA:TBA Servio-Mariano WEB CRSE
NOTE: The course listings in this document are current as of the date shown at the bottom of each page. Please use the online credit course lookup for current course information.

ACCOUNTING

ACCT 221 - Accounting Principles I (Formerly ACCT 201 and ACCT 211)- Accounting and financial accounting are languages of business where principles and concepts are defined for accurate business recordings/trans- actions. Prerequisite: MAT 81 or Mat 91 or satisfactory ACCUPLACER score. Three credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ACCT 222 - Accounting Principles II (Formerly ACCT 202 and ACCT 212)- Managerial Accounting is the analytical use of financial accounting information. Prerequisite: ACCT 221 (formerly ACCT 201 and ACCT 211) Three credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

DISTANCE LEARNING SECTIONS

ACCT 230* - Intermediate Accounting I - Study problems that may arise in the valuation of current assets, current liabilities, plant and equipment, and intangible assets. Computerized spreadsheet used. Prerequisite: ACCT 222 (formerly ACCT 212/ACCT 202). Three credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ACCT 235* - Intermediate Accounting II - Managerial Accounting is the analytical use of financial accounting information. Prerequisite: ACCT 221 (formerly ACCT 201 and ACCT 211) Three credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

AH 130* - Medical Terminology - Students become acquainted with the language of medicine, including the elements of words: prefixes, suffixes, and roots; pronunciation of terms for each human body system and other specialized areas of medical terminology. Three credits. Prerequisite: ENG 82, RENG 82. Three credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

AH 135* - Allied Health Pharmacology - Learn trade, generic, and chemical names of medications, indications for giving medication, drug interactions, systems of measurement and more. Students must have access to a computer connected to the Internet. Various assignments throughout the semester will be posted on Blackboard. Prerequisite: AH 130. Two credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information. Examinations for online classes will be given on campus.

ALLIED HEALTH

AH 110 - Medical Jurisprudence and Ethics - Legal and ethical aspects of healthcare delivery including confidentiality, records, medical evidence, release of information, malpractice, negligence, and licensure. Two credits.

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information. Examinations for online classes will be given on campus.
AHS 100 - Introduction to Human Services - Coreconcepts, values, and generic approaches to helping people, groups, and community are examined. Four Credits.
16 WEEKS: Aug. 31 - Dec. 20
This AHS 100 course has fieldwork components that make up the hours that are not accounted for in the class meeting times.
1507 TR 12:30-1:50pm Phillips MNB 258
3039 T 6-8:30pm Phillips MNB 114

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7712 Phillips WEB CRSE

AHS 101 - Clinical/Fieldwork I: Human Services Individual Counseling - Examine the characteristics of an effective helper. Clinical/fieldwork offers experience with the realities of careers in human services. Prerequisite: AHS 100. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
This AHS 101 course has fieldwork components that make up the hours that are not accounted for in the class meeting times.
1509 TR 11am-12:20pm Johnakin MNB 256

DISTANCE LEARNING SECTIONS
AHS 101, Index 7750 is an online course. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7795 Queen WEB CRSE

AHS 102 - Clinical/Fieldwork II: Human Services Group Counseling - Explore group dynamics, assertiveness training, behavior modification, self-assessment, identifying resources, goal reorientation and more. Prerequisite: AHS 101. Five credits.
16 WEEKS: Aug. 31 - Dec. 20
This AHS 102 course requires 90 hours of fieldwork; see instructor for details.
1518 TR 11am-12:15pm Andrews LSB 241
3026 T 6-8:30pm Morgan MNB 258

AHS 103 - Group Dynamics: Small Group Analysis - Develop an understanding of group functions through role-play, psychodrama, sociodrama, and conflict management. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1513 MWF 10-10:50am Goins-Animasha MNB 258
1514 TR 1-2:15pm Johnakin MNB 228
3250 R 6-8:30pm Johnakin MNB 128
8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25
7659 S 9am-1:45pm Stephens MNB 256

AHS 200 - Clinical/Fieldwork III: Human Services Multicultural Counseling - Demonstrate the ability to function in day-to-day direct service with multicultural clients. Prerequisite: AHS 102. Six credits.
16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS
AHS 200* is an Accelerated I online course. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7876 Johnakin WB CRSE

ART 101 - Beginning Drawing - Learn composition through still life, figure, and landscape themes using pencil, pastel, and ink. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1359 TR 11am-12:20pm STAFF NRS 103

ART 105 - Fundamentals of Design - Use various media to explore line, color, texture, and shape, balance, rhythm, and contrast in graphic design, painting, and fashion design. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1356 F 12-2:50pm STAFF MNB 062A

ART 106 - Art in the Culture - View visual arts in current Western culture including works created in Maryland by artists working within and outside the ethnic and racial mainstreams. Prerequisite: ENG 82 or RENG 92. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1008 TR 11am-12:35pm STAFF MNB 062A
12 WEEKS: Sept. 21 - Dec. 20
3101 R 5:30-6:55pm STAFF MNB 065A

ART 107 - Basic Photography - Learn camera operations, principles of exposure, film development, and printing through lectures, demonstrations, and hands-on practice. Students must have access to a working 35 millimeter camera to complete course assignments. Three credits.
15 WEEKS: Aug. 31 - Dec. 20
Students enrolled in Art 107 and Art 108 courses must have access to a working 35 millimeter camera to complete course assignments.
1362 W 9-11:30am STAFF MNB 065A
1363 TR 11am-12:35pm STAFF MNB 065A

ART 113 - History of Art I - Slides, films, and printed materials present art from prehistoric times through the Middle Ages. Prerequisites: ENG 82 or RENG 92. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
3109 R 5:30-6:15pm STAFF MNB 114

ART 114 - History of Art II - Major artists and art movements from the Renaissance to modern times are examined, including contributions of minority groups. Prerequisites: ART 113, ENG 82 or RENG 92. Three credits.
12 WEEKS: Sept. 21 - Dec. 20

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7868 STAFF WEB CRSE

ART 121 - Arts and Crafts - Students explore creative possibilities with paper, wire, wood, leather, and other media. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1366 M 11am-1:30pm STAFF MNB 062A

ART 122 - Introduction to African American Visual Arts - Economic, political, and racial issues helped shape African American artistic creativity. Course includes lectures, discussion, gallery and museum visits. Prerequisites: ENG 82 or RENG 92. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1365 TR 11am-12:35pm STAFF MNB 065A
### Summer / Fall 2015 Credit Class Schedule

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Term</th>
<th>Type</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>ART 207</td>
<td>Basic Ceramics</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>F</td>
<td>9-11:50am</td>
<td>STAFF</td>
<td>LSB 304</td>
</tr>
<tr>
<td>BIO 101</td>
<td>General Biology</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>MW</td>
<td>9-10:20am</td>
<td>Tedia</td>
<td>LSB 304</td>
</tr>
<tr>
<td>BIO 107</td>
<td>Anatomy and Physiology</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>0</td>
<td>S</td>
<td>9-11:45am</td>
<td>STAFF</td>
<td>LSB 240</td>
</tr>
<tr>
<td>BIO 102 L</td>
<td>Principles of Biology Lab</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>0</td>
<td>F</td>
<td>8-10:25am</td>
<td>Eke</td>
<td>LSB 354</td>
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<tr>
<td>BIO 103</td>
<td>Principles of Biology</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>TR</td>
<td>8-9:25am</td>
<td>STAFF</td>
<td>LSB 349</td>
</tr>
<tr>
<td>MAT 80</td>
<td>College Algebra</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>M</td>
<td>7-9:50am</td>
<td>STAFF</td>
<td>LSB 304</td>
</tr>
<tr>
<td>RENG 92</td>
<td>English Composition</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>W</td>
<td>7-9:50am</td>
<td>STAFF</td>
<td>LSB 304</td>
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<tr>
<td>ENG 82</td>
<td>English Composition</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>M</td>
<td>7-9:50am</td>
<td>STAFF</td>
<td>LSB 304</td>
</tr>
<tr>
<td>EKE</td>
<td>English Composition</td>
<td>16 WEEKS: Aug. 31 - Dec. 20</td>
<td>3</td>
<td>W</td>
<td>7-9:50am</td>
<td>STAFF</td>
<td>LSB 304</td>
</tr>
</tbody>
</table>

### DISTANCE LEARNING SECTIONS

- **BIO 101**: General Biology
  - Investigate the chemistry of life, cells, membrane transport, and cellular respiration, as well as major organ systems in humans. Transfer students and Business Administration majors should take a four-credit lab course. **Prerequisites**: MAT 80 and ENG 82; RENG 92, or appropriate ACCUPLACER scores. Three credits.
- **BIO 107**: Anatomy and Physiology
  - Study the human body from its biochemical and subcellular aspects through tissues and organ systems. **Prerequisites**: MAT 81; ENG 82; or appropriate ACCUPLACER scores; BIO 101 or BIO 102. Four credits.
- **BIO 102**: Principles of Biology
  - Investigate biochemistry, cell biology, genetics, evolution, ecology, reproduction, and energetics in the plant and animal kingdoms. **Prerequisites**: MAT 81 and ENG 82; RENG 92, or appropriate ACCUPLACER scores. Four credits.
- **BIO 103**: Principles of Biology Lab
  - Lab science course. Transfer students and Business Administration majors should take a four-credit lab science course. **Prerequisites**: MAT 81; ENG 82; RENG 92, or appropriate ACCUPLACER scores. Three credits.

**Notes**:
- Students must have computer access to the internet, be computer literate, and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
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**Summer Courses**

- **BIO 111**: General Biology
  - Investigate the chemistry of life, cells, membrane transport, and cellular respiration, as well as major organ systems in humans. Transfer students and Business Administration majors should take a four-credit lab course. **Prerequisites**: MAT 80 and ENG 82; RENG 92, or appropriate ACCUPLACER scores. Four credits.

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**Fall Courses**

- **BIO 102**: Principles of Biology
  - Investigate biochemistry, cell biology, genetics, evolution, ecology, reproduction, and energetics in the plant and animal kingdoms. **Prerequisites**: MAT 81 and ENG 82; RENG 92, or appropriate ACCUPLACER scores. Four credits.

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**Additional Information**

- **BIO 102 L**: Principles of Biology Lab
  - Zero credits.

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**Contact Information**

For more information, visit www.bccc.edu>E-Learning.
Students must enroll in any microbiology lab and attend orientation. Visit www.bccc.edu>E-Learning for more information. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOP 212 L</td>
<td>R</td>
<td>9:11:50am</td>
<td>STAFF</td>
<td>LSB 413</td>
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<tr>
<td></td>
<td>T</td>
<td>9:11:45am</td>
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<td>LSB 413</td>
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<tr>
<td></td>
<td>F</td>
<td>10am-12:50pm</td>
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<tr>
<td>BIO 212L index 7019</td>
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</table>

**BIOTECHNOLOGY**

**BIO 112 * - Anatomy and Physiology II** - Learn up-to-date principles of the cardiovascular, lymphatic, respiratory, digestive, excretory and reproductive systems. **Prerequisites:** BIO 111. Four credits.

**BIO 111 L* - Anatomy and Physiology II Lab** - Zero credits.

**BIO 122 * - Microbiology** - Morphology, physiology, genetics, control, culture and identification of microorganisms. Immunology. **Prerequisites:** 6-8 credits in biology and/or chemistry. Four credits.

**BIOP 221 L* - Microbiology Lab** - Zero credits.

**BIO 332 - Techniques of Instrumentation for Biotechnology** - Practice with instruments commonly used in biotechnology for chromatography, electrophoresis, fluorescence, microscopy, tissue culture, PCR. **Prerequisites:** CHE 101; BTC 101; BIO 102. Four credits.

**BIO 212L index 7005** is an online lecture course. Students can enroll in any BIO 212L course. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information. Students must enroll in any microbiology lab.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
</table>
| BUAD 100 * - Introduction to Business** - Gain a familiarity with business practices and terms. Students must have an inexpensive, small calculator. **Prerequisites:** ENG 82, RENG 82. Three credits.

**BUAD 100 index 7066** is a 12-week course which is offered at BioPark, 801 W. Baltimore Street, 2nd floor.

**BUSINESS ADMINISTRATION**

**BUAD 100 * - Introduction to Business** - Gain a familiarity with business practices and terms. Students must have an inexpensive, small calculator. **Prerequisites:** ENG 82, RENG 82. Three credits.

**BUAD 100 index 7066** is a 12-week course which is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
CHEMISTRY

CHE 101 * - General Chemistry I - Study matter and energy, the history of the atom, the periodic table, and more. Prerequisite or Corequisite: MAT 82 and ENG 82 or appropriate ACCUPLACER scores. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
1778 M 8:30-11:15am STAFF LSB 402
1780 TR 12-1:25pm STAFF LSB 402
1775 MW 2-3:25pm STAFF LSB 306
3850 T 7-9:40pm STAFF LSB 306
7029 T 9-11:40am BIOP 230

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Exams taken on campus. Visit www.bccc.edu>E-Learning for more information.
7706 STAFF WEB CRSE

CHE 101 L* - General Chemistry I Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
1782 T 11am-1:45pm STAFF LSB 405
1777 W 3:30-6:10pm STAFF LSB 405
CHE 101L index 7031 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
CHE 101L requires lecture and lab: day lecture/day lab, evening lecture/evening lab.
7031 M 9-11:50am STAFF BIOP 215
CHE 101L index 7028 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7028 T 12:30-3:10pm STAFF BIOP 215
3851 R 6:30-9:10pm STAFF LSB 405
CHE 101L index 7037 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7037 W 6:30-9:10pm STAFF BIOP 215

CHE 102 * - General Chemistry II - Study nuclear chemistry, chemical bonding, solutions, reaction kinetics, acids and bases, qualitative inorganic analysis, organic chemistry. Prerequisite or Corequisite: CHE 101 or equivalent. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
CHE 102 index 7034 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
CHE 102 requires lecture and lab.
7034 M 12:30-1:55pm STAFF BIOP 230
3857 M 7-9:45pm STAFF LSB 306

CHE 102 L* - General Chemistry II Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
CHE 102L index 7035 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
CHE 102L requires lecture and lab.
7035 W 9:30am-12:10pm STAFF BIOP 215
3858 W 7-9:40pm STAFF LSB 405

CHE 103 * - Allied Health Chemistry - The basic concepts of inorganic, organic, and elementary biochemistry are examined. Prerequisite: satisfactory score on mathematics placement test or MAT 81 and ENG 82 or RENG 92 or appropriate scores on the ACCUPLACER test. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
CHE 103 index 7062 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
1800 M 9-11:50am STAFF MNB 304
1786 TR 12:30-1:55pm STAFF LSB 120
CHE 103 index 7063 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
3852 W 6:30-9:10pm STAFF LSB 306

CHE 103 L* - Allied Health Chemistry LAB - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
CHE 103 index 7063 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
3853 M 7-9:50pm STAFF LSB 405

CHE 105 * - Introduction to Biochemistry - This course is primarily for students in the Dental Hygiene Program. Prerequisite: CHE 103 or equivalent. Two credits.
16 WEEKS: Aug. 31 - Dec. 20
1795 W 10-11:45am STAFF LSB 402
3865 R 6-7:50pm STAFF LSB 304
CHE 203 * - Organic Chemistry I - A formal study of carbon compounds with emphasis on the correlation of structure and chemical reactivity. 45 lecture hours; 90 lab hours; Fall - day; Spring - eve. Prerequisite: CHE 101; CHE 102 recommended. Five credits.
16 WEEKS: Aug. 31 - Dec. 20
1796 TR 9-10:30am STAFF LSB 237
CHE 203 index 7038 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7038 MW 9-10:30am STAFF BIOP 231
CHE 203 L* - Organic Chemistry I Lab - Zero credits
16 WEEKS: Aug. 31 - Dec. 20
1797 TR 11am-1:40pm STAFF LSB 401
CHE 203L index 7039 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7039 MW 11am-1:40pm STAFF BIOP 219

COMPUTER SCIENCES TRANSFER

CSC 108 * - Programming in C - Step-by-step explanations of how to write, compile, and execute C programs and how to write applications on the computer are provided. Prerequisites: ENG 82 or RENG 92; MAT 125 or MAT 128; CISS 116; CSC 105. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
3072 T 5:30-7:20pm Kochesfahani MNB 302
CSC 108 L* - Programming in C Lab - Zero credits
16 WEEKS: Aug. 31 - Dec. 20
3073 T 7:30-9:20pm Kochesfahani MNB 302

COMPUTER-AIDED DRAFTING AND DESIGN

CADD 101 - Introduction to CADD - Use AutoCAD software to construct simple two-dimensional objects found in engineering and architecture. Prerequisite: permission of the Computer-Aided Drafting and Design Programs Coordinator. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2025 M 12-1:40pm STAFF LSB 244
4079 R 6-7:40pm STAFF LSB 244
CADD 101 L - Introduction to CADD Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2029 M 2-3:40pm STAFF LSB 244
4080 R 8-9:40pm STAFF LSB 244
CADD 140* - CADD 3D Modeling - Use of 3D CADD techniques and applications to increase productivity in the creation and editing of 3D models. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2085 T 12-1:40pm STAFF LSB 244
CADD 140 L - Introduction to CADD Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2086 T 2-3:40pm STAFF LSB 244
CADD 151* - CADD Technical Graphics - Use 3D Studio Max software to produce presentations for business, engineering, architectural, technical, and sales purposes. Prerequisite: CADD 101 Three credits.
16 WEEKS: Aug. 31 - Dec. 20
4165 T 6-7:40pm STAFF LSB 244
CADD 151 L - CADD Technical Graphics Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
4166 T 8-9:40pm STAFF LSB 244
CADD 200* - Geographic Information Systems Applications - This course continues the fundamentals of technical or engineering drawing using AUTOCAD software. Topics include coordinate and geometric tolerances, threads and fasteners, working drawings, gears, bearings, cam development, and descriptive geometry. Prerequisite: CADD 101 or CADD 111 or permission of CADD program coordinator. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2092 R 12-1:40pm STAFF LSB 244
CADD 200 L - Geographic Information Systems Applications Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2093 R 2-3:40pm STAFF LSB 244
CADD 205* - CADD Engineering Drawing I - Emphasizes the fundamentals of technical or engineering drawing using AutoCAD software. Prerequisite: CADD 101. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2090 F 12-1:40pm STAFF LSB 244
CADD 205 L - CADD Engineering Drawing I Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2091 F 2-3:40pm STAFF LSB 244

COMPUTER AND INFORMATION SYSTEMS

CISS 105* - Introduction to UNIX: The Operating System - This is a dual offering with CSC 105. Topics include file managing, text file utilities, text editing with Vi and EMACS, shell programming, electronic mail, and UNIX utilities. Prerequisite and Corequisite: ENG 101 and completion of all required developmental courses. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2055 MW 9-10:50am STAFF MNB 324
4103 T 5:30-9:20pm STAFF MNB 324
CISS 109* - Principles of Computer Information Systems - Study fundamental hardware, software, communication concepts, and the Web. Prerequisite: completion of all required developmental courses. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2054 TR 9-10:50am STAFF MNB 328
4105 R 5:30-9:20pm STAFF MNB 302
CISS 116* - Structured Design - Systematically analyze computer problems using pseudo-code, data-flow diagrams, flow charts, algorithms, and walk-through. Prerequisite: completion of all required developmental courses. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1129 TR 11am-12:50pm STAFF MNB 252
4035 R 5:30-9:20pm STAFF MNB 326
CISS 118* - Programming With VISUAL BASIC - Create graphical user interface applications and the codes to control the graphics for the application. Prerequisite: completion of all required developmental courses, BCAP 104, CISS 116. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2051 T 9-10:50am STAFF MNB 324
CISS 118 L* - Programming With VISUAL BASIC Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2052 R 9-10:50am STAFF MNB 324
CISS 228* - Object-Oriented Programming for Business Applications in C++ - Learn Object-Oriented programming including data design, data types, structures, etc. Prerequisites: BCAP 104; CISS 116. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
3074 R 5:30-7:20pm STAFF MNB 324
CISS 228 L - Object-Oriented Programming for Business Applications in C++ Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
3075 R 7:30-9:20pm STAFF MNB 328
COMPUTER LITERACY

**CLT 100 - Computer Literacy** - Develop basic computer skills in Windows-based operating systems, word processing, spreadsheet, database management, and presentation graphics. Two credits.

- **16 WEEKS: Aug. 31 - Dec. 20**
  - 1022 R 8-9:50am STAFF MNB 252
  - 2033 T 8-9:45am STAFF MNB 252
  - 2037 M 8-9:50am STAFF MNB 252
  - 4081 S 9-10:50am STAFF MNB 328
  - 2035 M 10-11:45am STAFF MNB 252
  - 2036 F 10-11:50am STAFF MNB 326
  - 1020 M 11am-12:50pm STAFF MNB 302
  - 3052 S 12:30-2:20pm STAFF MNB 328
  - 4082 S 12:30-2:20pm STAFF MNB 252
  - 2038 F 1:30-3:25pm STAFF MNB 252
  - 1031 F 2:30-4:25pm STAFF MNB 326

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **12 WEEKS: Sept. 21 - Dec. 20**
  - 7059 R 11am-12:50pm STAFF WEB CRSE

**CLT 100 index 7059 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

- **8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20**
  - 7058 T 1:30-3:15pm STAFF WEB CRSE
  - 3055 T 5:30-7:25pm STAFF MNB 328

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **12 WEEKS: Sept. 21 - Dec. 20**
  - 7735 STAFF WEB CRSE

**CONSTRUCTION SUPERVISION**

**CON 101 *- Introduction to Construction** - This course explores the relationships/roles of participants in the construction process and the effect of construction management on manpower, equipment, material, time, and money. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. **Corequisites:** CON 104; CON 107, ENG 101. Three credits.

- **12 WEEKS: Sept. 21 - Dec. 20**
  - 2098 M 5:30-9pm STAFF MNB 175

**CON 104 *- Construction Methods and Materials** - Learn about materials used in the construction industry and how they are typically installed, with a lab portion to provide hands-on experience. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. **Corequisites:** CON 101; CON 107; ENG 101. Three credits.

- **12 WEEKS: Sept. 21 - Dec. 20**
  - 4227 R 5:30-9pm STAFF MNB 175

**CON 107 *- Blueprint Reading** - Gain an overview of architectural planning and blueprint reading in commercial and residential construction. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. **Corequisites:** CON 101; CON 104; ENG 101. Three credits.

- **12 WEEKS: Sept. 21 - Dec. 20**
  - 2101 M 2-5:20pm STAFF MNB 175

**CON 250 - Construction Internship** - 150 work experience hours. **Prerequisites:** Permission from the Construction Supervision Program Coordinator. Acquire hands-on work experience as interns with a contractor in the construction industry. Students with three (3) or more years of documented experience may receive credit under this course listing. Three credits.

- **12 WEEKS: Sept. 21 - Dec. 20**

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7724 STAFF WEB CRSE**

**CRIMINAL JUSTICE**

**CRJ 101 - Introduction to Criminal Justice** - Explore the field of criminal justice in the context of our social, cultural, political, and economic system. Three credits.

- **16 WEEKS: Aug. 31 - Dec. 20**
  - 2761 TR 9-10:20am Jackson MNB 306
  - 4562 R 6:30-8:45pm Jackson MNB 120

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7841 Jackson WEB CRSE**

**CRJ 102 - Report Writing for Criminal Justice Personnel** - Criminal justice students are introduced to the various forms and reports they will encounter on the job. Three credits.

- **16 WEEKS: Aug. 31 - Dec. 20**
  - 2040 TR 11am-12:20pm Jackson MNB 312

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7841 STAFF WEB CRSE**

**CRJ 104 - Fundamentals of Law Enforcement** - Learn about the history and philosophy of public policing and the scope and function of the police, including organization, operations, professionalism, discretion, use of force, and ethical issues. Three credits.

- **16 WEEKS: Aug. 31 - Dec. 20**

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7807 Lucadamo WEB CRSE**

**CRJ 106 - Fundamentals of Corrections** - Learn about corrections and correctional administration, including the history of incarceration and theories of sentencing and rehabilitation. Three credits.

- **12 WEEKS: Sept. 21 - Dec. 20**

**DISTANCE LEARNING SECTIONS**

CRJ 106, Index 7844 is a 12-week online course. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7844 Jackson WEB CRSE**

**CRJ 201 - Management Concepts** - Learn about the principles, theories, functions, and concepts of management as they relate to law enforcement and public safety. Three credits.

- **8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20**

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

- **7779 Snowden WEB CRSE**
### CRJ 209 - Probation and Parole
- Learn about the history and theories of probation and parole, including the organization, policies, procedures, and practices of Federal, State, and local parole and probation systems. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

### DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
<th>CRJ 213 *- Criminal Substantive Law</th>
<th>Learn about the origins, sources, and structure of criminal substantive law. Prerequisite: CRJ 101. Three credits.</th>
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<td>16 WEEKS: Aug. 31 - Dec. 20</td>
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### CRJ 292 *- Criminal Justice Internship
- Students are assigned to an agency by the academic adviser and the fieldwork coordinator, and a weekly seminar supplements fieldwork. Prerequisites: sophomores only (30 credits or more) and permission of the Criminal Justice/Public Safety Programs Coordinator. Prerequisite: CRJ 291. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

### DISTANCE LEARNING SECTIONS
CRJ 292, Index 7892 is an online course. Students must have access to a computer connected to the Internet and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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### DENTAL HYGIENE

#### DH 130 * - Dental Materials
- Topics include the scientific basis for the use of dental materials and their proper handling, with lab periods to provide understanding of the materials. Prerequisite: completion of all required first-year courses of the Dental Hygiene Program. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

<table>
<thead>
<tr>
<th>1480 F</th>
<th>8-10am</th>
<th>STAFF</th>
<th>LSB 237</th>
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<tbody>
<tr>
<td>1481 R</td>
<td>8-11am</td>
<td>STAFF</td>
<td>LSB 102</td>
</tr>
<tr>
<td>1482 T</td>
<td>8-11am</td>
<td>STAFF</td>
<td>LSB 102</td>
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</tbody>
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#### DH 142 - Histology and Embryology
- Study the structural and functional units of living tissue at the microscopic level. Prerequisite: admission to the Dental Hygiene Program. Two credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1483 T | 2:30-4:20pm | STAFF | LSB 237 |

#### DH 143 - Fundamentals of General and Oral Pathology
- Learn about the concept of disease, including discussion of tissue reaction to various injuries. Prerequisite: admission to the Dental Hygiene Program. One credit.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1484 R | 2:30-3:30pm | STAFF | LSB 237 |

#### DH 150 * - Pre-Clinical Dental Hygiene
- An introduction to dental hygiene care with laboratory instruction in instrumentation techniques, and an introduction to the clinical experience. Students required to purchase all clinical instruments and supplies. Prerequisites: admission to the Dental Hygiene Program and completion of all required first-semester program courses. Four credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| DH 150 requires lecture and lab; students required to purchase all clinical instruments and supplies. |
| 1485 MF | 11-11:50am | STAFF | LSB 260 |

#### DH 150 L * - Pre-Clinical Dental Hygiene Lab
- Zero credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1486 MF | 9-10:50am | STAFF | LSB 104 |
| 1487 W | 9-10:50am | STAFF | LSB 104 |
| M | 2-4pm | STAFF | LSB 104 |

#### DH 230 - Oral Pathology
- Learn about diseases of the teeth and supporting tissues, and how to recognize abnormal conditions of the mouth. Prerequisite: completion of all required first-year courses of the Dental Hygiene Program. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1488 M | 8-11am | STAFF | LSB 237 |

#### DH 231 - Pharmacology
- Learn about drugs and their use in the treatment, diagnosis, and prevention of disease as related to dental hygiene. Prerequisite: completion of all first-year courses of the Dental Hygiene Program. Two credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1490 W | 8-10am | STAFF | LSB 237 |

#### DH 242 - Dental Public Health
- Study the history and philosophy of dental public health practice and administration. Prerequisite: completion of all required first-year courses of the Dental Hygiene Program. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1491 W | 11-11:55am | STAFF | LSB 120 |

#### DH 250L * - Clinical Dental Hygiene II Lab
- Zero credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1493 MR | 1-5pm | STAFF | LSB 104 |
| 1495 TF | 1-5pm | STAFF | LSB 104 |
| R | 8am-12pm | STAFF | LSB 104 |

### DENTAL SCIENCE

#### DS 110 *- Oral Radiography
- A detailed study of the morphology and function of human teeth and their surrounding structures is provided. Prerequisite: admission to the Dental Hygiene Program. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1496 MF | 12:40-1:35pm | STAFF | LSB 306 |

#### DS 100 L* - Oral Anatomy and Physiology Lab
- Zero credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 1497 F | 2-5pm | STAFF | LSB 102 |
| 1498 W | 2-5pm | STAFF | LSB 102 |

### DIETETIC TECHNICIAN

#### DNT 200 *- Nutrition for Health Sciences
- Study the chemical and biological aspects of food and nutrition and application of nutritional principles for optimum health. Prerequisite: CHE 103 or equivalent or BIO 107 or BIO 111 or BIO 112 or permission of instructor or concurrent with one of the above. Three credits.
- **16 WEEKS: Aug. 31 - Dec. 20**

| 3013 W | 7-9:45pm | STAFF | MNB 128 |

### DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate, and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
EARLY CHILDHOOD EDUCATION

ECE 100 - Introduction to Child Development - Gain an introduction to the field of child development by surveying its history, current practices, and career opportunities. Three credits. 16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate, and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ECE 101 - Principles of Early Childhood Education - Study skills and competencies of teachers of young children, with emphasis on guiding children's educational, social, and emotional development. Students must complete 45 hours of fieldwork. Corequisite: ENG 101. Four credits. 16 WEEKS: Aug. 31 - Dec. 20

ECE 102 - Observing and Recording Children's Behavior - Students focus on observing, recording, and explaining the behavior of children. Prerequisite: ECE 100; ENG 101 Corequisite or corequisite: ECE 101. Three credits. 16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ECE 109 - An Introduction to School-Age Group Day Care - Gain an introduction to the field of school-age day care, with emphasis on the basic concepts of the development of six- to fourteen-year-old children. Prerequisites: ECE 100; ECE 101. Four credits. 8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ECE 111 - Maryland State Child Day Care Training Certification: Child Growth and Development, Part I - Learn about normal child growth and development from birth to twelve years, with particular emphasis on the period from two-to-five years. Three credits. 16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ECE 112 - Maryland State Child Day Care Training Certification: Programs and Activities, Part II - Learn about the child day care environment for the development of appropriate physical, psycho-social, and cognitive skills of children from birth to twelve years. Three credits. 8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

ECE 200 - Activities and Materials for Children - Study the development of optimum learning and creativity in young children through the use of play, small groups, and other activities. Prerequisites: ECE 101 and ECE 102 or permission of the Program Coordinator. Five credits. 16 WEEKS: Aug. 31 - Dec. 20

ECONOMICS

ECO 201 - The American Economy I: Macroeconomic Theory - Study the overall functioning of the American economy through an examination of unemployment, inflation, recession, and more. Prerequisites: ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits. 16 WEEKS: Aug. 31 - Dec. 20

ECO 202 - The American Economy II: Macroeconomic Theory - Gain a more specialized analysis of the American economy and economic and market activities. Prerequisites: ENG 82 or appropriate ACCUPLACER scores. Three credits. 16 WEEKS: Aug. 31 - Dec. 20

EDUCATION

EDU 200 - Introduction to Education - Examine the profession of teaching, with focus on the extensive requirements for success. Three credits. 12 WEEKS: Sept. 21 - Dec. 20

EDU 235 - Methods of Teaching Reading in Secondary Content Areas, Part I - Learn how to assess reading skills and then provide appropriate motivational reading activities to improve student performance in content areas. Three credits. 8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25

EDUCATION TECHNOLOGY

ELC 120 - DC Circuits Analysis - Topics include voltage and current divider rules, methods of analysis, bridge networks, and transients in capacitive and inductive networks. Prerequisite: ELC 111; MAT 82; or MAT 92 or permission of the Electronics Technology Program Coordinator. Corequisite: ELC 101. Three credits. 12 WEEKS: Sept. 21 - Dec. 20

ELC 120 L - DC Circuits Analysis Lab - Zero credits. 12 WEEKS: Sept. 21 - Dec. 20
ELC 131 *- Semiconductor Devices - Students learn applications of the various circuits studied in lecture and how to troubleshoot the devices in laboratory. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
2095 T 1:30-3:15pm STAFF LSB 418
Elec 131 L- Semiconductor Devices Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
2096 R 1:30-4:15pm STAFF LSB 418

ENGLISH LANGUAGE INSTITUTE
ELI 82G *- Advanced Grammar - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
5007 MW 11:30am-12:45pm STAFF MNB 306
ELI 82W *- Advanced Reading and Writing - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
5006 MW 8:30-11:15am STAFF MNB 306

EMERGENCY MEDICAL SERVICES
EMSP104 - Emergency Medical Technician - Course emphasis is on recognition of signs and symptoms of illness and injury and appropriate emergency care procedures. Nine credits.
16 WEEKS: Aug. 31 - Dec. 20
EMSP104L is the patient care skills lab related to EMSP104. Lab classes are intermixed with didactic classes in this course. Students registering for EMSP104 must register for one of the EMSP104L patient care skills labs scheduled on the same days at the same time.
1990 MTR 9-11am Kohne MNB 211
3094 MTR 6-8pm Booker MNB 211
EMSP104 L - Emergency Medical Technician Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
1991 MTR 11am-12:30pm Kohne MNB 204
1992 MTR 11am-12:30pm Booker MNB 204
1993 MTR 11am-12:30pm Kummer MNB 202
3097 MTR 8-9:30pm Booker MNB 224
3098 MTR 8-9:30pm Frank MNB 204
3099 MTR 8-9:30pm Kummer MNB 202

ENGINEERING
EGR 214 *- Architectural Design - Study the relationship of materials to design from the point of view of practical and economic limitations and building code requirements. Prerequisites: CADD 101. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
3048 W 6-7:40pm STAFF LSB 244
EGR 214 *- Architectural Design Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
3049 W 8-9:40pm STAFF LSB 244

ENGINEERING TRANSFER
EGN 101 *- Engineering Graphics - The elements of graphic communication, visualization, and analysis are introduced. Prerequisites: MAT 128. Corequisite: MAT 129. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1830 W 2-4:45pm Liu LSB 244
EGN 102 *- Statics - This course is the first in a sequence of two courses in introductory mechanics. Prerequisites: EGN 101; MAT 140. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1831 TR 12:30-1:55pm Kaye LSB 237
EGN 205 *- Select Topics in Electric Engineering - Course focuses on basic concepts of numerical analysis and its limitations, matrix equations, linear systems, Laplace Transforms, and Fast Fourier Transforms. Prerequisites: MAT 141 and CSC 108. One credit.
16 WEEKS: Aug. 31 - Dec. 20
1833 T 3:30-4:50pm Liu LSB 418

ENGLISH
RENG 90 - Integrated Reading & Writing - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
1244 TR 9-10:45am STAFF MNB 122
1092 TR 11am-12:45pm STAFF MNB 122
12 WEEKS: Sept. 21 - Dec. 20
RENG 90, Index 1249 is a Promise Academy course. This course is a 12 week course and is open to Promise Academy students only. Students must see Patricia Edwards in MNB 155I to apply. Tuition, fees, & books are paid for by scholarship. Students must place into ENG 80 according to ACCUPLACER to qualify for the program.
1249 TR 1-1:35pm STAFF MNB 252
RENG 90, Index 1250 is a Promise Academy course. This course is a 12 week course and is open to Promise Academy students only. Students must see Patricia Edwards in MNB 155I to apply. Tuition, fees, & books are paid for by scholarship. Students must place into ENG 80 according to ACCUPLACER to qualify for the program.
1250 MW 3-5:05pm STAFF MNB 130
3034 TR 5:30-7:40pm STAFF MNB 164
RENG 91 *- Reading & English Skills I - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
1075 TR 8-9:45am STAFF MNB 125
1071 MWF 9:10-10:am STAFF MNB 151
1072 S 9am-12:35pm STAFF MNB 151
1073 MW 10-11:40am STAFF MNB 125
1074 MWF 11am-12:10pm STAFF MNB 122
1094 TR 11am-12:45pm STAFF MNB 130
1095 MW 11am-12:40pm STAFF MNB 164
1101 TR 3-4:45pm STAFF MNB 151
3033 TR 7-8:45pm STAFF MNB 122

DISTANCE LEARNING SECTIONS
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7887 MW 6-7:40pm STAFF MNB 122
8 WEEKS-ACCELERATED II: Aug. 31 - Oct. 25
7122 MTWR 2-3:35pm STAFF MNB 222
12 WEEKS: Sept. 21 - Dec. 20
1087 MWF 8-9:20am STAFF MNB 125
RENG 91 Index 7890 is a 12-week hybrid course.
7890 TR 8-9:50am STAFF MNB 250
1077 TR 10am-12:15pm STAFF MNB 164
RENG 91, Index 7889 is a 12-week hybrid course.
7891 TR 10-11:50am STAFF MNB 250
1069 MWF 11am-12:45pm STAFF MNB 151
1089 MWF 12-1:50pm STAFF MNB 122
1097 TR 1-3:15pm STAFF MNB 122
1100 MW 3:5-5:05pm STAFF MNB 122
3031 MWF 4-5:25pm STAFF MNB 164
RENG 91 index 7884 - online 12-week hybrid course. Students must have access to a computer connected to the Internet, must be computer literate, and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7884 TR 6-8:05pm STAFF MNB 125
8 WEEKS-ACCELERATED II: Sept. 26 - Dec. 20
7279 MTWR 2-3:40pm STAFF MNB 222
7287 W 5:30-7:40pm STAFF MNB 162
### RENG 92 * - Reading & English Skills II - Zero credits.

**16 WEEKS: Aug. 31 - Dec. 20**

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**DISTANCE LEARNING SECTIONS**

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**RENG 92, index 7878 is a 12-week online hybrid course where students attend on campus and online classes. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, attend orientation. Visit www.bccc.edu>E-Learning for more information.**

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**DISTANCE LEARNING SECTIONS**

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<td>3041</td>
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**8 WEEKS-ACCELERATED II: Oct. 25 - Dec. 20**

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**RENG 92, index 7879 is a 12-week online hybrid course where students attend on campus and online classes. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, attend orientation. Visit www.bccc.edu>E-Learning for more information.**

<table>
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<tr>
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**ENG 101 * - English Writing - Learn to establish a clear purpose in writing, develop this purpose with pertinent evidence, and adapt the writing to a range of audiences. Prerequisite: RENG 92 or appropriate ACCUPLACER scores. Three credits.**

**16 WEEKS: Aug. 31 - Dec. 20**

<table>
<thead>
<tr>
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**ENG 101 index 7300 is a honors course for Granville T. Woods Scholars. Permission of Coordinator is required.**

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<tr>
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**DISTANCE LEARNING SECTIONS**

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<table>
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<tr>
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**8 WEEKS-ACCELERATED II: Oct. 25 - Dec. 20**

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**ENG 113 * - Business Writing - Learn how to compose business letters, memoranda, and reports in clear, straightforward language and formats appropriate to current business practices. Prerequisite: ENG 101. Three credits.**

**16 WEEKS: Aug. 31 - Dec. 20**

<table>
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**6-12-15**

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**SUMMER / FALL 2015 CREDIT CLASS SCHEDULE**
**Summer / Fall 2015 Credit Class Schedule**

### CREDIT COURSES

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<tr>
<th>Course Code</th>
<th>Section</th>
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**16 WEEKS: Aug. 31 - Dec. 20**

### DISTANCE LEARNING SECTIONS

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**ENG 210 - African American Literature**

- Study African American literature from slavery to the 1980s, with emphasis on the self-image of African Americans as expressed in their writings. **Prerequisite:** ENG 101. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
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**16 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25**

### DISTANCE LEARNING SECTIONS

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**8 WEEKS-ACCELERATED II: OCT. 26 - DEC. 20**

### ENVIRONMENTAL SCIENCE

**ES 110 - Environmental Science**

- Study the ways in which water, food, and energy supplies, air quality, housing safety, pest control, and public sanitation affect environmental health. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
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### FASHION DESIGN

**FASH 101 - Apparel Technology**

- Create garments by hand and machine with technical perfection the goal. Students must have access to a sewing machine. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
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<th>Location</th>
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</table>

**FASH 104 * - Flat Pattern Design**

- Use the master pattern for creating original garments. Learn advanced apparel construction. **Prerequisite:** FASH 101 and FASH 200. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
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<td>MNB 158</td>
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</tbody>
</table>

**FASH 106 * - Apparel Buying and Retailing**

- Study career paths, customer demand, retail plans, buying techniques, advertising, and sales promotion. Three credits.

12 WEEKS: Sept. 21 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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**FASH 200 - Technical Fashion Illustration**

- Learn elements essential in drawing original designs for client presentation and apparel construction. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
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<th>Course Code</th>
<th>Section</th>
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</table>

**FASH 206 * - Fashion Entrepreneurship**

- Learn how to start an apparel technology business and produce a professional fashion show. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

### HEALTH

**HEA 102 - First Aid and Safety**

- This Red Cross Standard Safety and First Aid course allows students to become certified in CPR. One credit.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>1610</td>
<td>F</td>
<td>12-1:50pm</td>
<td>STAFF</td>
<td>PEC 122</td>
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</table>

**HEALTH AND LIFE FITNESS**

**HLF 100 - Life Fitness: Weight Training, Jogging, and Fitness**

- Fitness through the use of aerobic exercise is emphasized. One credit.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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<td>8 WEEKS-ACCELERATED</td>
<td>Rome</td>
<td>PEC 122</td>
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</table>

**HLF 142 - Weight Reduction**

- Topics include sound nutritional practice, physical fitness and aerobic exercises, and theories of behavior changes as they relate to weight control. Students must be at least 15 pounds overweight to register. See the program coordinator. Two credits.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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<td>8 WEEKS-ACCELERATED II</td>
<td>Rome</td>
<td>PEC 122</td>
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</table>

**HLC 166 - Weight Training**

- The basic skills of weight training and their effects on the body are taught. One credit.

16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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<th>Location</th>
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<td>8 WEEKS-ACCELERATED II</td>
<td>Rome</td>
<td>PEC 122</td>
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</table>
HEALTH INFORMATION TECHNOLOGY

HIT 120 - Health Information Systems - Learn about coding principles and practices, and gain laboratory experience in coding patient records. Prerequisites: AH 130; HIT 232; ENG 101; or permission of the instructor. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
1038 M 6-8:45pm STAFF NRS 100A

HIT 120 L - Health Information Systems Lab - Zero credits. 16 WEEKS: Aug. 31 - Dec. 20
1039 W 6-8:45pm STAFF NRS 100A

HIT 130 -* - Health Information Practicum I - Apply skills gained in HIT 120 and acquire additional competence in health record analysis, completion, and maintenance. Prerequisites: HIT 120, HIT 232. Two credits.
16 WEEKS: Aug. 31 - Dec. 20
1560 M 7am-3pm STAFF HOSP HOSP

HIT 132 -* - CPT-4 Coding Principles and RVUs/APGs - Ambulatory surgery, emergency room, clinics, and physician office use of CPT-4 coding principles are emphasized. Prerequisites: AH 130; BIO 201 (formerly BIO 111); HIT 120; or permission of instructor. Two credits.
16 WEEKS: Aug. 31 - Dec. 20
1037 R 4-5:50pm STAFF NRS 100A

HIT 226 -* - Coding Practicum II - Practice coding 180 medical records of inpatients as well as ambulatory surgery, emergency room, psychiatric, and long-term care patients. Prerequisite: HIT 123 Corequisites: HIT 132 and HIT 240 or permission of the instructor. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
3509 T 6-7:50pm STAFF NRS 100A

HIT 226 L - Coding Practicum II Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
HIT 226L students must register for lecture and lab.
3510 R 6-7:50pm STAFF NRS 100A

HIT 232 -* - Computer Applications in Healthcare - Topics include information systems, the computer-based record, and software packages. Prerequisites: HIT 120; BUAD 112 or permission of instructor. Two credits.
16 WEEKS: Aug. 31 - Dec. 20
Students must be in the HIT Program and must be registered by HIT faculty. Students must have access to a computer connected to the Internet. Various assignments throughout the semester will be posted on Blackboard.
1562 M 4-5:50pm STAFF NRS 100A

HIT 251 -* - Healthcare Management and Supervision - Laboratory practice includes case studies and role playing, conducting in-service training, writing job descriptions, equipment justifications, and more. Prerequisites: HIT 120 or permission of the instructor. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and attend orientation. Visit www.bccc.edu>E-Learning for more information.
7863 STAFF WEB CRSE

HIT 251 L - Healthcare Management and Supervision Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7864 STAFF WEB CRSE
HIT 252 *- Clinical Quality Assurance and CQI - Learn concepts and methodologies of quality assurance, utilization review and risk management, and total management quality. **Prerequisites:** HIT 130 or permission of the instructor. **Corequisite:** HIT 262. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7783  **STAFF**  **WEB CRSE**

HIT 252 L - Clinical Quality Assurance and CQI Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7782  **STAFF**  **WEB CRSE**

**HISTORY**

H 101 *- History of American Civilization I - Learn about the settlement of the American nation from the Age of Exploration to the conclusion of the Civil War. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1869  **TR**  8-9:20am  **Kondo**  **MNB 312**

1870  **TR**  9-10:20am  **Omo-Osagie II**  **LSB 120**

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7765  **Omo-Osagie II**  **WEB CRSE**

8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25

3466  **MW**  6-8:15pm  **Omo-Osagie II**  **MNB 258**

H 102 *- History of American Civilization II - Examine the emergence of the American nation as a major industrial and world power from the post-Civil War era to modern times. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1851  **TR**  11am-12:20pm  **Kondo**  **MNB 304**

8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25

7246  **MW**  4-6:45pm  **Johns-Hackett**  **MNB 120**

12 WEEKS: Sept. 21 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7766  **Johns-Hackett**  **WEB CRSE**

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7251  **STAFF**  **WEB CRSE**

H 111 *- History of African American Civilization II - Study the African American historical experience from 1860 to the present. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

8 WEEKS-ACCELERATED I: Aug. 31 - Oct. 25

7213  **TR**  5:30-8:15pm  **Barrett**  **MNB 154**

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

7244  **MW**  1-3:45pm  **Johns-Hackett**  **MNB 312**

H 151 *- World History I - Study world culture from prehistoric times through the Renaissance. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

2083  **TR**  1-2:20pm  **STAFF**  **MNB 306**

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7707  **Kondo**  **WEB CRSE**

12 WEEKS: Sept. 21 - Dec. 20

1885  **MW**  11am-12:35pm  **Barrett**  **MNB 258**

H 152 *- World History II - Learn about world development from the Protestant Reformation to modern times. **Prerequisites:** ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1887  **MW**  11am-12:20pm  **Johns-Hackett**  **MNB 228**

12 WEEKS: Sept. 21 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7709  **STAFF**  **WEB CRSE**

**HUMANITIES**

HUM 202 *- Survey of Art, Literature, and Music - Learn about the interrelationships of art and music, including historical perspectives and African and Eastern influences. **Prerequisites:** ENG 101 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1864  **TR**  9:30-11am  **STAFF**  **MNB 154**

12 WEEKS: Sept. 21 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7809  **STAFF**  **WEB CRSE**

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7840  **STAFF**  **WEB CRSE**

HUM 205 *- Literature and Healing: Moral, Ethical and Legal Implications - Focus on works that address health-related ethical dilemmas. **Prerequisites:** ENG 101 or appropriate ACCUPLACER scores. Three credits.

12 WEEKS: Sept. 21 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7856  **STAFF**  **WEB CRSE**

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7808  **STAFF**  **WEB CRSE**
INFORMATION TECHNOLOGY: DATABASE

ITDB 241 * - Database Programming - Design, implement, and write application programs to meet the needs of business and industry using current database software. Prerequisites: BCAP 136. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
4032 W 5:30-7:20pm STAFF MNB 252

ITDB 241 L* - Database Programming Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
4033 W 7:30-9:20pm STAFF MNB 252

INFORMATION TECHNOLOGY: SECURITY ASSURANCE

ITSA 255 * - Information Systems Security - Explore the approaches intruders use to gain access to the system and ways to combat them. Prerequisite: CIS 109 or permission of instructor. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
4121 M 6:30-9:15pm STAFF MNB 302

LAB ANIMAL ASSISTANT

LSS 103 * - Lab & Sterilization Management - Organization and management of biomedical laboratories. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
LSS 103 index 7047 is being offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7047 T 2:30-5:30pm STAFF BIOP 255
LSS 105 - Intro to Lab Animal Science - Three credits.
16 WEEKS: Aug. 31 - Dec. 20
LSS 105 index 7048 is being offered at BioPark, 801 W. Baltimore Street, 2nd floor.
7048 S 10am-1pm STAFF BIOP 255
LSS 199 * - Intern in Lab Animal Science Skill - Three credits.
16 WEEKS: Aug. 31 - Dec. 20
7051 STAFF BIOP

LEGAL ASSISTANT

PLA 101 *- General Law I - Study the content of common and statutory law and common legal terminology. Corequisite: ENG 101. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
4577 M 6-8:30pm STAFF MNB 306
PLA107*-Office Practice and Ethics - Learn about different legal structures used by law firms and standard procedures used in law offices, including accounting methods, time keeping, and billing. Prerequisite: PLA 106. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7725 STAFF WEB CRSE

PLA 194 *- Special Topic: Constitutional Law - There will be emphasis on the landmark cases over the last two centuries, the current trends of the court, and the general principles of Constitutional Law. Prerequisite: ENG 101 and PLA 101. Two credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7868 STAFF WEB CRSE

PLA 203 *- Practicum - Spend six hours per week in areas where law-related activities are being conducted. Prerequisite: PLA 101 and PLA 107 or permission of the Legal Assistant Program Coordinator. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7867 STAFF WEB CRSE

PLA 204 *- General Law II - Take part in advanced study of Constitutional, labor, and administrative law. Prerequisite: PLA 101. Three credits.
12 WEEKS: Sept. 21 - Dec. 20
3181 T 6-9:10pm STAFF MNB 304

PLA 249 *- Criminal Procedure for the Legal Assistant - Learn the procedures and forms necessary to assist an attorney in a criminal case. Prerequisites: PLA 101. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7870 STAFF WEB CRSE

MANAGEMENT

MGMT 102 - Principles of Supervision - Topics include leadership skills, teamwork, and customer satisfaction. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1024 MF 12-1:25pm STAFF MNB 318
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7801 STAFF WEB CRSE

MGMT 103 *- Business Mathematics - Learn how to solve problems in interest and discount, negotiable instruments, payroll, and other business applications. Prerequisite: MAT 81 or satisfactory ACCUPLACER score. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
7893 MWF 9-9:55am STAFF MNB 318

16 WEEKS: Aug. 31 - Dec. 20

MGMT 180 *- Personal Financial Management - Learn the principles of financial planning and the resources necessary to achieve financial success. Prerequisite: MAT 82. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7715 STAFF WEB CRSE
### CREDIT COURSES

**MGMT 219 *- Human Resource Management** - Analyze the techniques used to successfully manage Human Resources Departments. **Prerequisite:** MGMT 222 or permission of the instructor. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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</table>

**MGMT 222 *- Principles of Business Management** - Areas studied include planning, organizing, leading, controlling, principles of quality, employee relations and continuous improvement. **Prerequisite:** BUAD 100 or permission of instructor. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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</table>

**MGMT 229 *- Principles of Leadership** - Examine leadership as an art that can be learned and the relationship between management and leadership. **Prerequisite:** MGMT 222 or permission of Coordinator. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

**MKTG 223 index 3017** is an online hybrid course which meets on the following Wednesdays: 9/16, 10/14, 11/11, and 12/9/15. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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### MARKETING

**MKTG 223 *- Marketing** - Study marketing principles and strategies as they relate to the activities of product planning, pricing, promotion, and distribution. **Prerequisite:** BUAD 100. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

**MKTG 223 index 3017** is an online hybrid course which meets on the following Wednesdays: 9/16, 10/14, 11/11, and 12/9/15. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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<td>MNB 318</td>
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### MATHEMATICS

**MAT 80 - Arithmetic: Concepts and Applications** - Topics include fractions, decimals, ratios, proportions, and percentages, and basic concepts in geometry. Students are charged three billable hours. **Prerequisite:** ACCUPLACER test. Zero credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

MAT 80 index 1648 is a Promise Academy course. Students must see Patricia Edwards in MNB 155. Tuition, fees and books are paid for with scholarship. Students must place in MAT 80 according to Accuplacer to qualify for the program.

<table>
<thead>
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<tr>
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<td>STAFF</td>
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<td>1633</td>
<td>MWF</td>
<td>8-8:55AM</td>
<td>STAFF</td>
<td>LSB 213</td>
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<td>1645</td>
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<td>STAFF</td>
<td>LSB 238</td>
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<tr>
<td>3113</td>
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<td>Kajoba</td>
<td>LSB 213</td>
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<td>1647</td>
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<td>STAFF</td>
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<td>1675</td>
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<td>LSB 238</td>
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</table>

**MAT 80 index 3118** is a Promise Academy course. Students must see Patricia Edwards in MNB 155. Tuition, fees and books are paid for with scholarship. Students must place in MAT 80 according to Accuplacer to qualify for the program.

<table>
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<th>Days</th>
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<td>7105</td>
<td>MWF</td>
<td>10-11:40am</td>
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**MAT 86 - Integrated Pre & Introductory Algebra** - Zero credits.  
16 WEEKS: Aug. 31 - Dec. 20

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
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<td>Kerzhner</td>
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<td>Kochesfahani</td>
<td>LSB 238</td>
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<td>1646</td>
<td>MWF</td>
<td>1-2:30PM</td>
<td>STAFF</td>
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<td>3116</td>
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<td>5:30-7:45PM</td>
<td>Johnson</td>
<td>LSB 260</td>
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<td>3117</td>
<td>TR</td>
<td>7-9:15PM</td>
<td>STAFF</td>
<td>LSB 237</td>
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</tbody>
</table>

**MAT 87M - Integrated Elementary Algebra** - Zero credits.  
16 WEEKS: Aug. 31 - Dec. 20

MAT 87M is being offered as a 16-week integrated Elementary and Intermediate Algebra modular course for students going on to MAT 107, MAT 113, or MAT 114. Students must have passed MAT 80 with a grade of “B” or better or show ACCUPLACER test score in Elementary Algebra between 52-62.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
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<th>Instructor</th>
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<td>Ennels</td>
<td>LSB 245</td>
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<tr>
<td>2209</td>
<td>MW</td>
<td>12-2:15pm</td>
<td>Roobzehi</td>
<td>LSB 245</td>
</tr>
<tr>
<td>2207</td>
<td>TR</td>
<td>12:30-2:45pm</td>
<td>Ennels</td>
<td>LSB 243</td>
</tr>
<tr>
<td>2211</td>
<td>MW</td>
<td>5:30-7:45pm</td>
<td>STAFF</td>
<td>LSB 245</td>
</tr>
<tr>
<td>2213</td>
<td>TR</td>
<td>5:30-7:45pm</td>
<td>STAFF</td>
<td>LSB 245</td>
</tr>
</tbody>
</table>

**DISTANCE LEARNING SECTIONS**

MAT 87M index 7769 is an online course for students going on to MAT 107, 113, or 114. Students must have passed MAT 80 with a grade of “B” or better or show ACCUPLACER test score in Elementary Algebra between 52-62. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Section</th>
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</thead>
<tbody>
<tr>
<td>7769</td>
<td></td>
<td></td>
<td>Ennels</td>
<td>WEB CRSE</td>
</tr>
</tbody>
</table>
### MAT 91 - ELEMENTARY ALGEBRA

- **Topics include** the four operations on real numbers, evaluation and simplification of polynomials, and solutions to linear equations. **Prerequisite:** MAT 60 or MAT 80 or appropriate ACCUPLACER score. **Zero credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 91</td>
<td>MWF</td>
<td>8-9:15am</td>
<td>Reznichenko</td>
<td>LSB 240</td>
</tr>
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<td></td>
<td>TR</td>
<td>8-9:45am</td>
<td>Winfield</td>
<td>LSB 245</td>
</tr>
<tr>
<td></td>
<td>TR</td>
<td>10:45am</td>
<td>Ro佐zhehi</td>
<td>LSB 252</td>
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<td>S</td>
<td>9am-12:45pm</td>
<td>Adamu</td>
<td>LSB 245</td>
</tr>
<tr>
<td></td>
<td>TR</td>
<td>10:30am-12:15pm</td>
<td>Assefa</td>
<td>LSB 256</td>
</tr>
<tr>
<td></td>
<td>W</td>
<td>11am-12:25pm</td>
<td>Gleader</td>
<td>LSB 237</td>
</tr>
<tr>
<td></td>
<td>TR</td>
<td>12-1:45pm</td>
<td>STAFF</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>TR</td>
<td>5:30-7:15pm</td>
<td>Tesfaye</td>
<td>LSB 255</td>
</tr>
<tr>
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<td>TR</td>
<td>5:30-7:15pm</td>
<td>STAFF</td>
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<td>MW</td>
<td>6-7:45pm</td>
<td>Dilnesahu</td>
<td>LSB 237</td>
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<td>MW</td>
<td>7-8:45pm</td>
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</table>

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>MAT 91</td>
<td>Kohefsahani</td>
<td>WEB CRSE</td>
</tr>
<tr>
<td></td>
<td>Leshan</td>
<td>WEB CRSE</td>
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<tr>
<td></td>
<td>7072</td>
<td>Bekele</td>
</tr>
</tbody>
</table>

### MAT 92 - INTERMEDIATE ALGEBRA

- **Topics include** operations of algebraic expressions, rules of exponents, scientific notation, and variation. **Prerequisite:** MAT 91 or MAT 91M or appropriate ACCUPLACER score. **Zero credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 92</td>
<td>TR</td>
<td>8-9:45am</td>
<td>Jadacki</td>
<td>LSB 246</td>
</tr>
<tr>
<td></td>
<td>MWF</td>
<td>8-9:15am</td>
<td>Pearlman</td>
<td>LSB 260</td>
</tr>
<tr>
<td></td>
<td>TR</td>
<td>8-9:45am</td>
<td>TBD</td>
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<td>S</td>
<td>9am-12:45pm</td>
<td>Orococo-John</td>
<td>LSB 238</td>
</tr>
<tr>
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<td>MWF</td>
<td>9:30-10:45am</td>
<td>Pearlman</td>
<td>LSB 260</td>
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<tr>
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<td>MWF</td>
<td>10-11:15am</td>
<td>Reznichenko</td>
<td>LSB 255</td>
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<td>TR</td>
<td>10-11:45am</td>
<td>Leshan</td>
<td>LSB 243</td>
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<td>11am-12:25pm</td>
<td>Loo</td>
<td>LSB 238</td>
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<td>TR</td>
<td>12-1:45pm</td>
<td>Sumner</td>
<td>TBD</td>
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<tr>
<td></td>
<td>TR</td>
<td>10am-12:20pm</td>
<td>Jadacki</td>
<td>LSB 323</td>
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<tr>
<td></td>
<td>MWF</td>
<td>1:30-3pm</td>
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<td>MWF</td>
<td>3-4:30pm</td>
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<td>TR</td>
<td>5-5:30pm</td>
<td>Winfield</td>
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<td>MW</td>
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<td>MW</td>
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<td>Staff</td>
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<td>TR</td>
<td>7:30-9:15pm</td>
<td>STAFF</td>
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</tbody>
</table>

**DISTANCE LEARNING SECTIONS**

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>MAT 92</td>
<td>Kohefsahani</td>
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### DISTANCE LEARNING SECTIONS

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### Summer / Fall 2015 Credit Class Schedule

#### MAT 107 *- Modern Elementary Statistics - Learn about descriptive statistics, probability distributions, hypothesis testing, and experimental design.  
**Prerequisites:** MAT 82 or MAT 92; ENG 82 or RENG 92 or appropriate ACCUPLACER score; ENG 82. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

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<tr>
<th>Day</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>TR</td>
<td>5:30-7:15PM</td>
<td>Ennels</td>
<td>LSB 252</td>
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<tr>
<td>TR</td>
<td>5:30-7:15PM</td>
<td>Kerzhner</td>
<td>LSB 245</td>
</tr>
</tbody>
</table>

**MAT 107 index 7068 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
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<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>MW</td>
<td>9:30-10:50am</td>
<td>Kaye</td>
</tr>
<tr>
<td>MW</td>
<td>5:30-7:15pm</td>
<td>Reznichenko</td>
</tr>
</tbody>
</table>

12 WEEKS: Sept. 21 - Dec. 20

#### MAT 128 *- Precalculus I: College Algebra - Study more advanced topics in algebra including functions and their graphs, inverse functions, and systems of linear and non-linear equations. **Prerequisites:** MAT 82 or appropriate ACCUPLACER score; ENG 82, RENG 92, or appropriate ACCUPLACER scores. Four credits.  
16 WEEKS: Aug. 31 - Dec. 20

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<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>MW</td>
<td>9:10-10:15am</td>
<td>Grell</td>
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<tr>
<td>TR</td>
<td>11:30am-1:15pm</td>
<td>STAFF</td>
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</tbody>
</table>

**MAT 128 index 7071 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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<tbody>
<tr>
<td>TR</td>
<td>5:30-7:15pm</td>
<td>Salajegheh</td>
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12 WEEKS: Sept. 21 - Dec. 20

#### MAT 140 *- Calculus I - Study differential calculus, including limits, continuity, the derivative, and differentials. **Prerequisite:** MAT 129 or appropriate ACCUPLACER score. Four credits.  
16 WEEKS: Aug. 31 - Dec. 20

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<tr>
<th>Day</th>
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<tbody>
<tr>
<td>MWF</td>
<td>9:30-10:45am</td>
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<td>TR</td>
<td>5:30-7:15pm</td>
<td>Grell</td>
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</table>

**MAT 140 index 7068 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>MW</td>
<td>9:30-11:15am</td>
<td>Kaye</td>
</tr>
<tr>
<td>MW</td>
<td>5:30-7:15pm</td>
<td>Reznichenko</td>
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</table>

#### MAT 141 *- Calculus II - Study integral calculus, including applications of the definite integral and techniques of integration. **Prerequisite:** MAT 140 or appropriate ACCUPLACER score. Four credits.  
16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>MWF</td>
<td>9:30-11:15am</td>
<td>Kaye</td>
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<tr>
<td>MW</td>
<td>5:30-7:15pm</td>
<td>Reznichenko</td>
</tr>
</tbody>
</table>

**MAT 141 index 7068 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
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<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>MW</td>
<td>9:00-11:45am</td>
<td>Jadacki</td>
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<tr>
<td>MW</td>
<td>10:30-1:15pm</td>
<td>Jadacki</td>
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#### MAT 150 *- Finite Mathematics - Topics useful to students in business and social sciences are covered, with an emphasis on application rather than theory. **Prerequisites:** MAT 82 or MAT 92, ENG 82 or RENG 92 or appropriate ACCUPLACER score; ENG 82 or appropriate ACCUPLACER scores. Three credits.  
16 WEEKS: Aug. 31 - Dec. 20

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>TR</td>
<td>10-11:20am</td>
<td>Sumner</td>
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<tr>
<td>MW</td>
<td>5:30-6:50pm</td>
<td>Saunders</td>
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12 WEEKS: Sept. 21 - Dec. 20

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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<thead>
<tr>
<th>Day</th>
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<th>Location</th>
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<tbody>
<tr>
<td>MW</td>
<td>9:30-10:15AM</td>
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<tr>
<td>MW</td>
<td>11:30AM-1:15PM</td>
<td>GRELL</td>
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</table>

**MAT 150 index 7069 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### MAT 157 *- College Algebra & Trigonometry - More advanced topics in Algebra and Trigonometry are presented. **Prerequisites:** MAT 92; ENG 82 or RENG 92. Four credits.  
16 WEEKS: Aug. 31 - Dec. 20

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<tr>
<th>Day</th>
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<tbody>
<tr>
<td>MWF</td>
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<td>GRELL</td>
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**MAT 157 index 7070 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

<table>
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<tbody>
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<td>MW</td>
<td>9:30-10:15AM</td>
<td>STAFF</td>
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<tr>
<td>MW</td>
<td>5:30-7:15PM</td>
<td>ENNELS</td>
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#### MAT 158 *- Advanced Calculus - Topics include vectors in three dimensions, partial differentiation, and multiple integration. **Prerequisite:** MAT 141. Four credits.  
16 WEEKS: Aug. 31 - Dec. 20

<table>
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<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>MW</td>
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<td>Reznichenko</td>
</tr>
</tbody>
</table>

**MAT 158 index 7073 is offered at BioPark, 801 W. Baltimore Street, 2nd floor.**

#### DISTANCE LEARNING SECTIONS  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

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<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>MW</td>
<td>9:30-11:15AM</td>
<td>Jadacki</td>
</tr>
</tbody>
</table>

46

BALTIMORE CITY COMMUNITY COLLEGE • CREDIT SCHEDULE OF CLASSES

6-12-15
MAT 212 * - Linear Algebra - Topics include linear systems, determinants, vector spaces, and linear transformations. **Prerequisite:** MAT 141. Four credits.

16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7764    Jadacki WEB CRSE

MUSIC

MUS 100 - Introduction to Music Fundamentals - Learn how to read, write, and understand the basic elements of music. Three credits.
12 WEEKS: Sept. 21 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7745    STAFF WEB CRSE

MUS 103 * - Music Appreciation - Study music history and literature from 1750 to the present, with emphasis on selected masterpieces. **Prerequisite:** ENG 82 or RENG 92. Three credits.
16 WEEKS: Aug. 31 - Dec. 20

1383    MWF 11-11:55am STAFF MNB 071

12 WEEKS: Sept. 21 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7746    STAFF WEB CRSE

NURSING (R.N.)

NUR 111 * - Calculation of Medications in Nursing - Develop proficiency and accuracy in the calculation of medications. **Admission Requirement:** Completion of developmental courses and admission to the Nursing Program. **Prerequisite:** PRE 100; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212 **Corequisite:** ENG 101; NUR 120; PSY 101. One credit.
16 WEEKS: Aug. 31 - Dec. 20

1415    M 1-3pm STAFF NRS 300
1416    R 1-3pm STAFF NRS 300
1417    R 1-3pm STAFF NRS 315

NUR 120 * - Introduction to Nursing Practice - This foundational course helps beginning nursing students develop the intellectual, interpersonal, and technical skills for effective client care. **Admission Requirement:** Completion of developmental courses and admission to the Nursing Program. **Prerequisites:** PRE 100; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212 **Corequisite:** ENG 101; NUR 111; PSY 101. Eight credits.
16 WEEKS: Aug. 31 - Dec. 20

NUR 120 requires lecture and lab. Course coordinator will assign students to appropriate clinical.

1420    MR 8:30-11:30am STAFF NRS 201

NUR 120 L* - Introduction to Nursing Practice Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20

1421    TW 7am-3:30pm Woolford-Hudgi HOSP
1422    TW 7am-3:30pm Robinson HOSP
1423    TW 7am-3:30pm STAFF HOSP
1424    TW 7am-3:30pm STAFF HOSP
1425    TW 7am-3:30pm STAFF HOSP
1446    TW 7am-3:30pm STAFF HOSP
1447    TW 7am-3:30pm STAFF HOSP
3082    SN 7am-3:30pm STAFF HOSP
3083    SN 7am-3:30pm STAFF HOSP
3084    SN 7am-3:30pm STAFF HOSP

NUR 122 * - Medical-Surgical Nursing of Adults I - Focus on caring for adults with pathophysiology related to common nutritional problems and musculoskeletal disorders. **Prerequisites:** PRE 100; ENG 101; PSY 101; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212 **Corequisite:** PSY 104; SOC 101. Eight credits.
16 WEEKS: Aug. 31 - Dec. 20

1426    MR 11:30am-2pm Bass NRS 201

NUR 122 L* - Medical-Surgical Nursing of Adults I Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20

1430    TW 7am-3:30pm Bass HOSP
1433    TW 7am-3:30pm STAFF HOSP
1434    TW 7am-3:30pm STAFF HOSP
1435    TW 7am-3:30pm STAFF HOSP
1436    TW 7am-3:30pm STAFF HOSP
1437    TW 7am-3:30pm STAFF HOSP
1449    TW 7am-3:30pm STAFF HOSP
3093    SN 7am-3:30pm STAFF HOSP
3095    SN 7am-3:30pm STAFF HOSP
3096    SN 7am-3:30pm STAFF HOSP

NUR 125 * - Medical-Surgical Nursing of Adults II - Focus on caring for adults with pathophysiology related to common nutritional problems and musculoskeletal disorders. **Prerequisites:** PRE 100; ENG 101; PSY 101; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212 | NUR 111, NUR 122, or NUR 125, NUR 218, NUR 222 **Corequisite:** NUR 220. Two credits.
16 WEEKS: Aug. 31 - Dec. 20

1444    R 11am-1pm Holley NRS 300

NUR 216 * - Perspectives and Issues in Nursing - Study historical forces that have shaped the profession as well as current healthcare, legal, and ethical issues related to nursing practice. **Prerequisite:** PRE 100; ENG 101; PSY 101; PSY 104; SOC 101; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212, NUR 111, NUR 120, NUR 122 or NUR 125 **Corequisite:** NUR 222. Six credits.
16 WEEKS: Aug. 31 - Dec. 20

1460    R 9am-12:30pm Holt NRS 315
1461    R 9am-12:30pm STAFF NRS 313
3085    TR 5:7:30pm STAFF NRS 313

NUR 218 L* - Maternal and Child Health Nursing Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20

1458    W 7am-3:30pm Holt HOSP
1462    T 7am-3:30pm Holt HOSP
1463    W 7am-3:30pm STAFF HOSP
1465    T 7am-3:30pm STAFF HOSP
1466    W 7am-3:30pm STAFF HOSP
1467    M 7am-3:30pm STAFF HOSP
1468    W 7am-3:30pm STAFF HOSP
3086    SN 7am-2pm Youngfellow HOSP
3087    SN 7am-2pm STAFF HOSP

NUR 220 * - Medical-Surgical Nursing of Adults II - Focus on caring for adult clients with health alterations of cardiovascular, hematological, respiratory, and neurosensory systems. **Prerequisite:** PRE 100; ENG 101; PSY 101; PSY 104; SOC 101; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212, NUR 111, NUR 120, NUR 122 or NUR 125, NUR 218, NUR 222 **Corequisite:** NUR 216. Eight credits.
16 WEEKS: Aug. 31 - Dec. 20

1473    MR 8:11am McNeal NRS 101

NUR 220 L* - Medical-Surgical Nursing of Adults II Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20

1474    TW 7am-3:30pm McNeal HOSP
1475    TW 7am-3:30pm Hayes HOSP
1476    TW 7am-3:30pm STAFF HOSP
1477    TW 7am-3:30pm STAFF HOSP
1478    TW 7am-3:30pm STAFF HOSP
1479    TW 7am-3:30pm STAFF HOSP
1503    TW 7am-3:30pm STAFF HOSP
3088    SN 7am-3:30pm STAFF HOSP
3092    SN 7am-3:30pm STAFF HOSP
Summer / Fall 2015 Credit Class Schedule

NUR 222 *- Care of the Client with Mental Health Problems - Discuss the holistic view of humans as related to nursing care provided to the mentally ill or emotionally disturbed patient. Prerequisites: PRE 100; ENG 101; PSY 101; PSY 104; SOC 101; minimum grade of C in BIO 201 (formerly BIO 111), BIO 112, BIO 202 (formerly BIO 112), BIO 212, NUR 111, NUR 120, NUR 122 or NUR 125 Corequisite: NUR 218. Four credits.

16 WEEKS: Aug. 31 - Dec. 20

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<tbody>
<tr>
<td>7118</td>
<td>T</td>
<td>10:11-11:50am</td>
<td>STAFF</td>
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<tr>
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<td>NRS 313</td>
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<tr>
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<td>LSB 323</td>
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<td>STAFF</td>
<td>MNB 304</td>
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<td>7169</td>
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<td>11:30am-1:15pm</td>
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ORIENTATION

PRE 100 - Preparation for Academic Achievement - All new degree- or certificate-seeking students and students entering with fewer than 15 credits are required to complete the Orientation course. Students may substitute CSS 110: College Success Seminar for PRE 100. Students in the Dietetic Technician Program may substitute DNT 110: Orientation to Dietetics. One credit.

16 WEEKS: Aug. 31 - Dec. 20

PRE 100 index 7118 is a restricted course for students in the 4A Program only. Please do not register students in this course. Students must contact Mr. Duane Reid at 410-462-7634.

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PHILOSOPHY

PHI 101 *- Introduction to Philosophy - Probe what is called human wisdom through an examination of representational philosophical problems. Prerequisites: ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

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PHI 104 *- Logic and Critical Thinking - Study the principles of reasoning and reflective thinking. Prerequisites: ENG 82 or RENG 92 or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

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PHI 105 *- Introduction to Professional Ethics - Use a multicultural approach to understand the main dilemmas in making ethical/moral decisions. Prerequisites: ENG 82 or RENG 92, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

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PHYSICAL THERAPIST ASSISTANT

PTT 112 *- Introduction to Physical Therapist - Emphasis is on medical technology, achieving competence in written and oral communication skills, and the laws/ethics that govern the profession. Prerequisites: admission to the Physical Therapist Assistant Program; ENG 101; PST 101; BIO 201 (formerly BIO 111); BIO 202 (formerly BIO 112); and MAT 107 or MAT 128 Corequisites: PTT 120. Two credits.

16 WEEKS: Aug. 31 - Dec. 20

1450 T 1-3pm STAFF MNB 116

PTT 120 *- Physical Therapist Assisting Procedures I - This course is the first of a four-part sequence of physical therapy functions, and topics include exercise, basic aseptic techniques, and bandaging. Prerequisite or Corequisite: PTT 112. Corequisites: PTT 120L & PTT 112. Five credits.

16 WEEKS: Aug. 31 - Dec. 20

1439 M 10am-12pm STAFF MNB 116
W 10:45-11:45am STAFF MNB 116

TT 120 L*- Physical Therapist Assisting Procedures I Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20

1440 WF 7:30-10:30am STAFF MNB 207
1443 WF 7:30-10:30am STAFF MNB 207
1441 TR 8:30-11:30am STAFF MNB 207
1442 TR 8:30-11:30am STAFF MNB 209

PTT 240 *- Physical Therapist Assisting Seminar III - Topics include musculoskeletal and neuro-muscular systems and principles of normal movement and human locomotion. Prerequisites: completion of all first-year Physical Therapist Assistant Program courses and passing written and practical comprehensive examinations administered in late August; PT 215. Corequisites: PTT 260. Five credits.

16 WEEKS: Aug. 31 - Dec. 20

1451 MWF 8:30-9:30am STAFF MNB 116

PTT 240 L*- Physical Therapist Assisting Seminar III Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20

1452 MR 9:30am-12:30pm STAFF MNB 209
1453 MR 9:30am-12:30pm STAFF MNB 209

PTT 260 *- Clinical Education I - This course combines lecture and a clinical component, which provides experience in patient care. Prerequisites: PTT 112, PTT 120, PTT 140, PTT 150 and PTT 215, PT 215, and passing a comprehensive written and practical examination administered in late August. Corequisite: PTT 240. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1445 T 8AM-5PM STAFF TBD
R 9:30-10:30AM STAFF TBD
1454 F 8AM-5PM STAFF TBD
R 10:30-11:30AM STAFF TBD

PHYSICS

PHY 101 *- Fundamentals of Physics I - Topics include measurement, waves, sounds, kinematics, dynamic equilibrium, and energy. Prerequisites: ENG 82 , RENG 92, or appropriate ACCUPLACER scores; MAT 128. Four credits.

16 WEEKS: Aug. 31 - Dec. 20
PHY 101 index 7042 is offered at BioPark, 801 W. Baltimore Street, 2nd floor. 7042 TR 10-11:20am STAFF BIOP 206

PHY 101 L*- Fundamentals of Physics I Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20
PHY 101L index 7043 is offered at BioPark, 801 W. Baltimore Street, 2nd floor. 7043 T 12-2:45pm STAFF BIOP 206

PHY 102: Fundamentals of Physics II - PHY 102 is an algebra based physics course. It is the second course in a two-semester college physics sequence; the focus is on mechanics, fluid mechanics, waves, sound, and thermodynamics. Prerequisites: MAT 128; ENG 82 or RENG 92 or appropriate course waivers or ACCUPLACER scores. 45 lecture hours; 45 lab hours Lab fee. Four credits.

16 WEEKS: Aug. 31 - Dec. 20
PHY 102 index 7052 is offered at BioPark, 801 W. Baltimore Street, 2nd floor. 7052 MW 10-11:20am Langley BIOP 206

PHY 102L - Fundamentals of Physics II Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20
PHY 102L index 7053 is offered at BioPark, 801 W. Baltimore Street, 2nd floor. 7053 M 12-2:50pm Langley BIOP 206

PHY 203 *- General Physics I - This calculus-based physics course is intended for students majoring in mathematics, the natural sciences, computer science, and engineering. Prerequisite: MAT 140 - Calculus I Corequisite: MAT 141 - Calculus II. Five credits.

16 WEEKS: Aug. 31 - Dec. 20
1844 TR 10-11:45am Liu LSB 402

PHY 203 L*- General Physics I Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20
1845 F 1-3:45pm STAFF LSB 402

PHYSICAL SCIENCE

PHS 110 *- Physical Science - Integration of chemistry with other science disciplines and mathematics is stressed. Prerequisites: MAT 82 or MAT 92; ENG 82 or RENG 92; or appropriate ACCUPLACER scores. Four credits.

16 WEEKS: Aug. 31 - Dec. 20
3848 T 5:30-8:15pm Okehie LSB 402

PHS 110 L*- Physical Science Lab - Zero credits.

16 WEEKS: Aug. 31 - Dec. 20
3849 R 5:30-8:15pm Okehie LSB 402

POLITICAL SCIENCE

PS 101 *- American Government - Study background in the theory, organization, politics, functions, and problems of the American Federal system of government. Prerequisites: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7750 Omo-Osagie II WEB CRSE

PS 102 *- STATE AND LOCAL GOVERNMENT - Study State and local governmental structures and functions within the framework of the Federal and State Constitutions. Prerequisites: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20
DISTANCE LEARNING SECTIONS
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7743 Omo-Osagie II WEB CRSE
### PSYCHOLOGY

**PSY 101** - *Introductory Psychology*  
Learn about physiological, emotional, intellectual, and social forces that influence the development of human behavior. **Prerequisites:** ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

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<td>Garrett</td>
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<td>3515</td>
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**DISTANCE LEARNING SECTIONS**  
Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. **Visit www.bccc.edu>E-Learning for more information.**

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**PSY 104** - *Developmental Psychology*  
Learn about evolving growth and emerging behavior patterns from birth through old age. PSY 104 is reserved for PRE-NURSING STUDENT MAJORS ONLY. Students must see Social & Behavioral Sciences Dept. Chair for permission to take this course. **Prerequisite:** PSY 101. Three credits.

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**PSY 204** - *Introduction to Abnormal Psychology*  
Gain an understanding of adaptive and maladaptive behavior and social attitudes toward mental health/illness. **Prerequisite:** PSY 101. Three credits.

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**PSY 210** - *Introduction to Methods & Psychological Research*  
The course will introduce students to the scientific methods as used in the behavioral sciences. **Prerequisites:** ENG 101, MAT 107, PSY 101 and two additional psychology courses. Four credits.

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### RESPIRATORY CARE

**RC 111** - *Cardiorespiratory Science I*  
Learn about the concept of Acute Respiratory Care provided to the mechanically ventilated adult patient. **Prerequisites:** Admission to the Respiratory Care Program. **Corequisites:** RC 122, RC 113, RC 115. Two credits.

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**RC 112** - *Cardiorespiratory Equipment I*  
Focus is no equipment theory and application of acute respiratory modalities in adult care. **Prerequisites:** Admission to the Respiratory Care Program. **Corequisites:** RC 111, RC 113, RC 115, BIO 115, BIO 202 (formerly BIO 112). One credit.

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**RC 113** - *Cardiopulmonary Anatomy and Physiology*  
Study the normal and abnormal pathophysiology of the cardiac, pulmonary, and renal systems. **Prerequisites:** PRE 100; BIO 112; ENG 101; PSY 120; admission to the Respiratory Care Program. **Corequisites:** RC 111, RC 113, RC 115; BIO 202 (formerly BIO 112). Three credits.

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**RC 115** - *Clinical Practicum I*  
Students are introduced to respiratory care of the non-critically ill patient in the clinical environment. **Prerequisites:** PRE 100; BIO 112; ENG 101; PSY 120; admission to the Respiratory Care Program. **Corequisites:** RC 111, RC 113, RC 115; BIO 202 (formerly BIO 112). Two credits.

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**RC 211** - *Cardiorespiratory Science III*  
Learn about respiratory care of the neonatal/pediatric patient. **Prerequisites:** RC 135 with a minimum grade of C on all proficiency exams; a score of 75 or greater on the Departmental 1st Year Comprehensive Examination; grades of "C" or better in all science and professional courses. **Corequisites:** RC 212, RC 213, RC 214, RC 215. Two credits.

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**RC 212** - *Cardiorespiratory Equipment Lab III*  
Develop skills in basic and acute respiratory care modalities for the newborn and pediatric patients. **Prerequisites:** RC 135 with a minimum grade of C on all proficiency exams. **Corequisites:** RC 211, RC 213, RC 214, RC 215. One credit.

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**RC 213** - *Clinical Practicum II Lab*  
Zero credits.

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**RC 214** - *Clinical Practicum III Lab*  
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**RC 215** - *Respiratory Care Lab IV*  
Zero credits.

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**RC 216** - *Respiratory Care Lab V*  
Zero credits.

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**RC 217** - *Respiratory Care Lab VI*  
Zero credits.

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RC 213 *- Cardiorespiratory Diagnostics - Learn how to evaluate flows, volumes, and capacities of the normal and diseased lung. Prerequisites: RC 135 with a minimum grade of C on all proficiency exams. Corequisites: RC 211, RC 212, RC 214, RC 215. Two credits.

16 WEEKS: Aug. 31 - Dec. 20

Students must register for the lecture and lab (RC 214).

1144 RF 9-9:50am STAFF MNB 213

RC 214 *- Cardiorespiratory Diagnostics Lab - Develop skills in pulmonary function testing, apnea monitoring, and blood gas analysis in this laboratory course. Prerequisites: RC 111, RC 112, RC 113, RC 115, RC 121, RC 122, RC 123, RC 127, RC 135 Corequisites: RC 211, PC 212, RC 213, RC 215 One credit.

16 WEEKS: Aug. 31 - Dec. 20

RC 215 *- Clinical Practicum IV - Emphasis is on the integration of patient assessment and critical thinking techniques required in the advanced respiratory care plan. Prerequisites: RC 135 with a minimum grade of C on all proficiency exams. Four credits.

16 WEEKS: Aug. 31 - Dec. 20

1155 W 8-9:50am STAFF MNB 215

RC 215 L*- Clinical Practicum IV Lab* Zero credits.

16 WEEKS: Aug. 31 - Dec. 20

1156 MT 6:30am-3:30pm STAFF CLIN TBA

1157 MT 6:30am-3:30pm STAFF CLIN TBA

1158 MT 6:30am-3:30pm STAFF CLIN TBA

1159 MT 6:30am-3:30pm STAFF CLIN TBA

ROBOTICS

RBT 101 - Introduction to Robotics - The course introduces students to basic robotics/mechatronics concepts through lectures and the implementation of concepts on Lego NXTs. Three credits.

12 WEEKS: Sept. 21 - Dec. 20

1065 TR 10:30am-12:45pm Liu LSB 418

RBT 201 - Computer Assist Manufacturing - The course introduces students to processes including milling, drilling, and turning through computer codes and programming and the concept of quality control. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1066 M 1-3:50pm Liu LSB 418

SCIENCE

SCI 100 *- Elements of Earth Science - Topics include astronomy, cartography, geology, meteorology, and climatology. Prerequisites: MAT 81, MAT 91, ENG82, RENG 91, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7997 Ejob WEB CRSE

SCI 106 *- Introductory Oceanography - Study the life of the sea in terms of its interactions with the rest of the environment. Prerequisites: MAT 81, MAT 91, ENG 82, RENG 91, or appropriate ACCUPLACER scores. Three credits.

12 WEEKS: Sept. 21 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7787 Ejob WEB CRSE

SPECIAL EDUCATION

SED 220 *- Special Education: An Overview - Learn about the field of special education and the population it serves. Prerequisites: ECE 100; PSY 101. Three credits.

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7984 STAFF WEB CRSE

SOCILOGY

SOC 101 *- Introduction to Sociology - Study sociological concepts, methods, and theories about social structures and processes. Prerequisites: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1908 MW 9-10:20am Bucher MNB 256

1916 TR 9-10:20am STAFF MNB 114

1917 TR 11am-12:20pm Servio-Mariano MNB 306

1910 TR 12:30-1:55pm Servio-Mariano MNB 310

3481 R 6-8:45pm STAFF MNB 160

7628 W 6-8:30pm Meminger MNB 228

12 WEEKS: Sept. 21 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7716 Servio-Mariano WEB CRSE

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

1909 MW 11am-1:30pm Bucher MNB 158

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7739 Bucher WEB CRSE

SOC 103 *- Marriage and the Family - Study the family as a social institution. Prerequisites: ENG 82, RENG 82, or appropriate ACCUPLACER scores. Three credits.

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7798 Strong WEB CRSE

SOC 108 *- Anthropology - Topics include human origins, language, religion, family, economic and political patterns, and cultural change. Prerequisites: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

8 WEEKS-ACCELERATED II: Oct. 26 - Dec. 20

DISTANCE LEARNING SECTIONS

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7731 STAFF WEB CRSE

SOC 150 *- Cultural Diversity in the Workplace - Focus is on interpersonal and organizational relations that maximize resources and empower employees from a variety of cultural backgrounds. Prerequisites: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.

16 WEEKS: Aug. 31 - Dec. 20

1949 MW 1:30-2:50pm Bucher MNB 310

DISTANCE LEARNING SECTIONS

Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.

7733 Bucher WEB CRSE
SPEECH

SP 101 *- Fundamentals of Speech Communication - Topics include communication theory, interviewing, and informative and persuasive speaking. Prerequisite: ENG 82, RENG 92, or appropriate ACCUPLACER scores. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1005 MW 9:10-10:15am STAFF MNB 172
1268 TR 9:10-10:15am STAFF MNB 114
1270 MW 10:10-11:15am STAFF MNB 154
3246 S 10am-12:45pm STAFF MNB 160
1271 MW 11:30am-12:30pm STAFF MNB 154
1309 TR 10:30-11:30am STAFF MNB 158
1312 TR 11:30am-12:30pm STAFF MNB 158
1328 TR 12-1:30pm STAFF MNB 124
3245 R 5:30-8:15pm STAFF MNB 158
7101 MW 5:30-6:50pm STAFF MNB 154
7233 MW 5:30-6:50pm STAFF MNB 158

DISTANCE LEARNING SECTIONS
SP 101 index 7230 is an online hybrid course. Face to face meetings will be determined by the Instructor. Students must have access to a computer connected to the Internet, must be computer literate and if taking an online course for the first time, must attend orientation. Visit www.bccc.edu>E-Learning for more information.
7730 F STAFF MNB 120
7720 STAFF HYB CRSE
12 WEEKS: Sept. 21 - Dec. 20
1327 MW 12:30-1:30pm STAFF NRS 205

SURGICAL TECHNOLOGY

SGT 101 *- Instrumentation - Instruction in the care, use, and handling of instrumentation are provided through hands-on application. Prerequisites: 2.5 GPA; PRE 100; ENG 101; MAT 128; SP 101 Corequisites: AH 130; BIO 201 (formerly BIO 111); SOC 101. Lab fee. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1410 T 1:30-2:30pm STAFF NRS 205

SGT 101 L*- Instrumentation Lab - Zero credits.
16 WEEKS: Aug. 31 - Dec. 20
1411 T 2:30-3:30pm STAFF NRS 205

SGT 201 *- Hospital Clinical II - Participate as a member of the surgical team in an operating room, totaling 240 of the program's required clinical hours. Prerequisite: SGT 105 Corequisites: AH 135; BIO 212; SGT 205. Four credits.
16 WEEKS: Aug. 31 - Dec. 20
1406 TR 7am-3:30pm STAFF HOSP

SGT 205 *- Advanced and Specialized Procedures - Topics include more advanced surgical procedures, new concepts in surgical intervention, more complicated types of instrumentation. Prerequisite: SGT 105. Corequisites: AH 135; BIO 212; SGT 201. Three credits.
16 WEEKS: Aug. 31 - Dec. 20
1036 M 9-10:50AM STAFF NRS 205
# FALL 2015 CREDIT COURSES - OFF CAMPUS

NOTE: The course listings in this document are current as of the date shown at the bottom of each page. Please use the online credit course lookup for current course information.

**BIO PARK (BIOP)** - 801 W. Baltimore Street 21201

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 102 *</td>
<td>MW</td>
<td>9-10:25am</td>
<td>STAFF</td>
<td>BIOP 230</td>
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<tr>
<td>BIO 102L *</td>
<td>M</td>
<td>11am-1:50pm</td>
<td>STAFF</td>
<td>BIOP 205</td>
</tr>
<tr>
<td>BIO 111 *</td>
<td>TR</td>
<td>9:30-10:55am</td>
<td>STAFF</td>
<td>BIOP 228</td>
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<tr>
<td>BIO 111L *</td>
<td>TR</td>
<td>12-2:50pm</td>
<td>Langley</td>
<td>BIOP 228</td>
</tr>
<tr>
<td>BIO 112 *</td>
<td>TR</td>
<td>5:30-6:55pm</td>
<td>STAFF</td>
<td>BIOP 228</td>
</tr>
<tr>
<td>BIO 112L *</td>
<td>M</td>
<td>9:30am-12:20pm</td>
<td>STAFF</td>
<td>BIOP 228</td>
</tr>
<tr>
<td>BIO 199</td>
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<td>TBA:TBA</td>
<td>STAFF</td>
<td>BIOP 228</td>
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<tr>
<td>BIO 212 *</td>
<td>Microbiology</td>
<td>Four credits</td>
<td>Students must register for Lab.</td>
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<tr>
<td>BIO 212L *</td>
<td>M</td>
<td>9:45am-12:20pm</td>
<td>Madabushi</td>
<td>BIOP 225</td>
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<tr>
<td>BTC 101</td>
<td>T</td>
<td>12:30-2:15pm</td>
<td>STAFF</td>
<td>BIOP 225</td>
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<tr>
<td>BTC 102</td>
<td>R</td>
<td>12:30-2:25pm</td>
<td>STAFF</td>
<td>BIOP 225</td>
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<tr>
<td>BTC 105 *</td>
<td>Techniques of Instrumentation for Biotechnology</td>
<td>Four credits</td>
<td>Students must register for Lab.</td>
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<tr>
<td>BTC 105L *</td>
<td>M</td>
<td>9-11:50am</td>
<td>Madabushi</td>
<td>BIOP 225</td>
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<tr>
<td>BUAD 100 *</td>
<td>- Introduction to Business</td>
<td>Three credits</td>
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<tr>
<td>BUAD 112 *</td>
<td>- Computers for Business Management</td>
<td>Three credits</td>
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<td>BUAD 112 index</td>
<td>7080</td>
<td>9-10:10am</td>
<td>STAFF</td>
<td>BIOP 222</td>
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<tr>
<td>CHE 101L *</td>
<td>- General Chemistry I Lab</td>
<td>Zero credits</td>
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<td>CHE 102</td>
<td>W</td>
<td>9:30am-12:10pm</td>
<td>STAFF</td>
<td>BIOP 215</td>
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<td>CHE 102L *</td>
<td>- General Chemistry II Lab</td>
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<td>CHE 103 *</td>
<td>- Allied Health Chemistry</td>
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<td>CHE 103L *</td>
<td>S</td>
<td>9AM-12:05PM</td>
<td>REZVANI</td>
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<td>CHE 203 *</td>
<td>Organic Chemistry I</td>
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<td>CHE 203L *</td>
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<td>CLT 100</td>
<td>- Computer Literacy</td>
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<td>LSS 103</td>
<td>- Lab and Sterilization Management</td>
<td>Three credits</td>
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<td>LSS 105</td>
<td>- Intro to Lab Animal Science</td>
<td>Three credits</td>
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<td>LSS 199 *</td>
<td>- Intern in Lab Animal Science Skill</td>
<td>Three credits</td>
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<tr>
<td>MAT 92 *</td>
<td>Intermediate Algebra</td>
<td>Zero credits</td>
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<tr>
<td>MAT 107 *</td>
<td>Modern Elementary Statistics</td>
<td>Three credits</td>
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<tr>
<td>MAT 126 *</td>
<td>Precalculus I: College Algebra</td>
<td>Four credits</td>
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<td>PHY 101 *</td>
<td>Fundamentals of Physics I</td>
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<td>PHY 101L *</td>
<td>Fundamentals of Physics I Lab</td>
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<td>PHY 102</td>
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<tr>
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<td>Fundamentals of Physics II Lab</td>
<td>Zero credits</td>
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<td>MAT 107 index</td>
<td>7067</td>
<td>5:30-7:15pm</td>
<td>Whitehead</td>
<td>BIOP 230</td>
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<td>7071</td>
<td>2-3:45pm</td>
<td>Leshan</td>
<td>BIOP 229</td>
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<td>7042</td>
<td>10-11:20am</td>
<td>Leshan</td>
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<td>STAFF</td>
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<td>7052</td>
<td>10-11:20am</td>
<td>Langley</td>
<td>BIOP 206</td>
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<td>7053</td>
<td>12-2-50pm</td>
<td>Langley</td>
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**Special Topics in Biotechnology**

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<th>Time</th>
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<tbody>
<tr>
<td>BIOP 225</td>
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<td>Langley</td>
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**Modern Elementary Statistics**

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<tr>
<td>MAT 92 index</td>
<td>7072</td>
<td>5:30-7:50pm</td>
<td>Bekele</td>
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**Techniques of Instrumentation for Biotechnology**

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<th>Course Code</th>
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<th>Location</th>
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<tbody>
<tr>
<td>BTC 101L *</td>
<td>9AM-12:05PM</td>
<td>REZVANI</td>
<td>BIOP 228</td>
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**Anatomy and Physiology Lab**

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<th>Course Code</th>
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<tr>
<td>BIOP 219</td>
<td>11AM-1:40PM</td>
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**Anatomy and Physiology**

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<th>Location</th>
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<tbody>
<tr>
<td>BIOP 229</td>
<td>9AM-12:05PM</td>
<td>Leshan</td>
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**Corporations**

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<tr>
<td>BIOP 221</td>
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**Intermediate Algebra**

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<th>Time</th>
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<td>BIOP 231</td>
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**Introduction to Business**

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<th>Location</th>
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<td>BIOP 222</td>
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**Calculus**

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<th>Course Code</th>
<th>Time</th>
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<tr>
<td>BIOP 230</td>
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**Introduction to Biotechnology**

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<th>Location</th>
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<tr>
<td>BIOP 231</td>
<td>9-10:10am</td>
<td>STAFF</td>
<td>BIOP 231</td>
</tr>
</tbody>
</table>

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**Instructor Details**

- Madabushi
- Langley
- Whitehead
- Bekele
- Leshan
- REZVANI

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**Note:** The course listings in this document are current as of the date shown at the bottom of each page. Please use the online credit course lookup for current course information.
FALL 2015 CREDIT COURSES - ONLINE COURSES

NOTE: The course listings in this document are current as of the date shown at the bottom of each page.
Please use the online credit course lookup for current course information.

ACCOUNTING
ACCT 221 * - PRINCIPLES OF FINANCIAL ACCT - Three credits.
7748 TBA TBA:TBA STAFF WEB CRSE
ACCT 222 * - PRINCIPLES OF MANAGERIAL ACCT - Three credits.
ACCT 222 index 7755 is a 12-week course.
7755 TBA TBA:TBA STAFF WEB CRSE
ACCT 265 * - INCOME TAX ACCOUNTING - Three credits.
ACCT 265 index 7717 is a 12-week course.
7717 TBA TBA:TBA STAFF WEB CRSE

ALLIED HEALTH
AH 110 * - MEDICAL JURISPRUDENCE AND ETHICS - Two credits.
7767 TBA TBA:TBA STAFF WEB CRSE
AH 130 * - MEDICAL TERMINOLOGY - Three credits.
7780 TBA TBA:TBA STAFF WEB CRSE
AH 135 * - ALLIED HEALTH PHARMACOLOGY - Two credits.
7788 TBA TBA:TBA STAFF WEB CRSE

ALLIED HUMAN SERVICES - ADC
ADC 106 - FUNDAMENTALS OF CHEMICAL DEPENDENCY TREATMENT - Three credits.
7839 TBA TBA:TBA Andrews WEB CRSE
ADC 201 * - CHEMICAL DEPENDENCY COUNSELING SKILLS - Three credits.
ADC 201 Index 7991 is an on-line, Accelerated I course.
7991 TBA TBA:TBA Andrews WEB CRSE
ADC 202 * - ASSESSMENT AND TREATMENT PLANNING WITH CHEMICALLY DEPENDENT CLIENTS - Three credits.
ADC 202 Index 7838 is an Accelerated II on-line course.
7838 TBA TBA:TBA Andrews WEB CRSE

ALLIED HUMAN SERVICES - AHS
AHS 100 - INTRODUCTION TO HUMAN SERVICES – Four credits.
7712 TBA TBA:TBA Phillips WEB CRSE
AHS 101 * - CLINICAL/FIELDWORK I: HUMAN SERVICES – Four credits.
Individual Counseling
7795 TBA TBA:TBA Queen WEB CRSE
AHS 200 * - CLINICAL/FIELDWORK III: HUMAN SERVICES MULTICULTURAL COUNSELING – Six credits.
7876 TBA TBA:TBA Johnakin WEB CRSE
AHS 295 * - PROFESSIONAL ETHICS IN THE HUMAN SERVICES - Three credits.
AHS 295 Index 7983 is an on-line, Accelerated II course.
7983 TBA TBA:TBA Phillips WEB CRSE

ART
AART 114 * - HISTORY OF ART II - Three credits.
AART 114 Index 7886 is an online 12 week course.
7886 TBA TBA:TBA STAFF WEB CRSE
AART 225 * - INTRODUCTION TO FILM - Three credits.
AART 225 Index 7749 is an online Accelerated I course.
7749 TBA TBA:TBA STAFF WEB CRSE

BIOLOGY
BIO 101 * - GENERAL BIOLOGY - Three credits.
7719 TBA TBA:TBA Berlyn WEB CRSE
BIO 102 * - PRINCIPLES OF BIOLOGY – Four credits.
7757 TBA TBA:TBA STAFF WEB CRSE
BIO 102 Index 7862 is the lecture for students enrolled in BIO 102L Index 7871.
7862 TBA TBA:TBA STAFF WEB CRSE
BIO 102L * - PRINCIPLES OF BIOLOGY LAB
7758 TBA TBA:TBA STAFF WEB CRSE
BIO 102L Index 7871 is the lab for students enrolled in BIO 102 Index 7862.
7871 TBA TBA:TBA STAFF WEB CRSE
BIO 111 * - ANATOMY AND PHYSIOLOGY I - Four credits.
7828 TBA TBA:TBA STAFF WEB CRSE
Exams are taken on campus. Students must buy the online access code for this course.
8001 TBA TBA:TBA STAFF WEB CRSE
BIO 112 * - ANATOMY AND PHYSIOLOGY II - Four credits.
Exams are taken on campus. Students must buy the online access code for this course.
8003 TBA TBA:TBA STAFF WEB CRSE
BIO 212 * - MICROBIOLOGY - Four credits.
7805 TBA TBA:TBA STAFF WEB CRSE

BUSINESS ADMINISTRATION
BUAD 100 * - INTRODUCTION TO BUSINESS - Three credits.
BUAD 100 Index 7770 is a 12-week Course.
7770 TBA TBA:TBA STAFF WEB CRSE
BUAD 112 * - COMPUTERS FOR BUSINESS MANAGEMENT - Three credits.
7800 TBA TBA:TBA STAFF WEB CRSE
BUAD 207 * - BUSINESS LAW - Three credits.
7718 TBA TBA:TBA STAFF WEB CRSE

BUSINESS COMPUTER APPLICATIONS
BCAP 104 * - INTRODUCTION TO OPERATING SYSTEMS: DOS/ WINDOWS - Three credits.
7897 TBA TBA:TBA STAFF WEB CRSE
BCAP 270 * - Introduction to Help Desk Support - Three credits.
7710 TBA TBA:TBA STAFF WEB CRSE

CHEMISTRY
CHE 101 * - General Chemistry I - Four credits.
7706 TBA TBA:TBA STAFF WEB CRSE
CHE 103 * - Allied Health Chemistry - Four credits.
7708 TBA TBA:TBA STAFF WEB CRSE

COMPUTER LITERACY
CLT 100 * - COMPUTER LITERACY - Two credits.
7735 TBA TBA:TBA STAFF WEB CRSE
CLT 100 Index 7736 is a 12-week online course.
7736 TBA TBA:TBA STAFF WEB CRSE
CLT 100 Index 7784 is an Accelerated II course.
7784 TBA TBA:TBA STAFF WEB CRSE
CLT 100 Index 7804 is an online Accelerated II course.
7804 TBA TBA:TBA STAFF WEB CRSE
### CONSTRUCTION SUPERVISION

**CON 250 - CONSTRUCTION INTERNSHIP** - Three credits.

*CON 250 index 7724 is a 12-week online course.

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### CRIMINAL JUSTICE

**CRJ 101 - INTRODUCTION TO CRIMINAL JUSTICE** - Three credits.

**CRJ 102 - REPORT WRITING FOR CRIMINAL JUSTICE PERSONNEL** - Three credits.

**CRJ 104 - FUNDAMENTALS OF LAW ENFORCEMENT** - Three credits.

**CRJ 106 - FUNDAMENTALS OF CORRECTIONS** - Three credits.

**CRJ 201 - MANAGEMENT CONCEPTS** - Three credits.

**CRJ 209 - PROBATION AND PAROLE** - Three credits.

**CRJ 292 * - CRIMINAL JUSTICE INTERNSHIP** - Three credits.

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### DIETETIC TECHNICIAN

**DNT 200 * - NUTRITION FOR HEALTH SCIENCES** - Three credits.

Examinations for DNT online classes will be given on campus.

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### EARLY CHILDHOOD EDUCATION

**EECE 100 - INTRODUCTION TO CHILD DEVELOPMENT** - Three credits.

Children’s Behavior

**EECE 102 * - OBSERVING AND RECORDING** - Three credits.

**EECE 109 * - AN INTRODUCTION TO SCHOOL-AGE GROUP DAY CARE** - Four credits.

**EECE 112 - MARYLAND STATE CHILD DAY CARE TRAINING CERTIFICATION: CHILD GROWTH AND DEVELOPMENT, PART I** - Three credits.

**EECE 113 - MARYLAND STATE CHILD DAY CARE TRAINING CERTIFICATION: PROGRAMS AND ACTIVITIES, PART II** - Three credits.

**EECE 201 * - NUTRITION, HEALTH, AND SAFETY FOR CHILDREN** - Two credits.

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### ECONOMICS

**ECO 201 * - THE AMERICAN ECONOMY I: MACROECONOMIC THEORY** - Three credits.

**ECO 202 * - THE AMERICAN ECONOMY II: MICROECONOMIC THEORY** - Three credits.

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### EDUCATION


**EDU 225 - EFFECTIVE ASSESSMENT AND THE TEACHING OF READING** - THREE CREDITS.

**EDU 230 - SELECTION, EVALUATION, AND UTILIZATION OF MATERIALS AND TECHNOLOGY TO TEACH READING COMPETENCY** - Three credits.

**EDU 235 - METHODS OF TEACHING READING IN SECONDARY CONTENT AREAS, PART I** - Three credits.

**EDU 240 - METHODS OF TEACHING READING IN SECONDARY CONTENT AREAS, PART II** - Three credits.

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### ENGLISH

**RENG 91 * - READING & ENGLISH SKILLS**

**RENG 91 index 7788 is an online Accelerated II course.

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### RENG 92 * - READING & WRITING SKILLS II

**RENG 92 index 7752 is a 12-week online course.

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### RENG 91, Index 7751 is a 12-week online course.

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### RENG 101 * - ENGLISH WRITING - Three credits.

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### RENG 101, Index 7847 is a 12-week online course.

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### RENG 102 * - INTRODUCTION TO THE TERM PAPER AND RESEARCH METHODS - Three credits.

**RENG 102 Index 8022 is an online Accelerated II course.

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CREDIT COURSES

ENG 113 * - BUSINESS WRITING - Three credits.
7848 TBA TBA:TBA STAFF WEB CRSE

ENG 200 * - INTRODUCTION TO LITERATURE - Three credits.
7817 TBA TBA:TBA STAFF WEB CRSE
ENG 200, Index 7824 is an online Accelerated II course.
7824 TBA TBA:TBA STAFF WEB CRSE
ENG 200, Index 7825 is an Accelerated I online course.
7825 TBA TBA:TBA STAFF WEB CRSE
7888 TBA TBA:TBA STAFF WEB CRSE

ENG 210 * - AFRICAN AMERICAN LITERATURE - Three credits.
7811 TBA TBA:TBA STAFF WEB CRSE
ENG 210, Index 7835 is an online Accelerated II course.
7835 TBA TBA:TBA STAFF WEB CRSE

FASHION DESIGN

FASH 206 * - FASHION ENTREPRENEURSHIP - Three credits.
7837 TBA TBA:TBA STAFF WEB CRSE

GEOGRAPHY

GEO 102 * - ELEMENTS OF CULTURAL GEOGRAPHY - Three credits.
7768 TBA TBA:TBA Johns-Hackett WEB CRSE

HEALTH AND LIFE FITNESS

HLF 201 - PERSONAL AND COMMUNITY HEALTH - Three credits.
HLF 201 index 7775 is an online Accelerated I course.
7775 TBA TBA:TBA Mauck WEB CRSE
HLF 201 index 7776 is an online Accelerated I course.
7776 TBA TBA:TBA Mauck WEB CRSE

HLF 205 - HUMAN SEXUALITY - Three credits.
7703 TBA TBA:TBA Henzey WEB CRSE
7723 TBA TBA:TBA Jones WEB CRSE
HLF 205 index 7785 is an online Accelerated II course.
7785 TBA TBA:TBA Jones WEB CRSE
HLF 205 index 7803 is an online Accelerated II course.
7803 TBA TBA:TBA Henzey WEB CRSE

HLF 210 - PHYSICAL FITNESS AND HEALTH - Two credits.
HLF 210 index 7756 is an online Accelerated II course.
7756 TBA TBA:TBA Andrews WEB CRSE
HLF 210 index 7777 is an online Accelerated I course.
7777 TBA TBA:TBA Mauck WEB CRSE

HEALTH INFORMATION TECHNOLOGY

HIT 251 * - HEALTHCARE MANAGEMENT AND SUPERVISION - Three credits.
Students must be in the HIT Program and must be registered by the HIT Program Coordinator.
7863 TBA TBA:TBA STAFF WEB CRSE

HIT 251L - HEALTHCARE MANAGEMENT AND SUPERVISION LAB
Students must be in the HIT Program and must be registered by the HIT Program Coordinator.
7864 TBA TBA:TBA STAFF WEB CRSE

HIT 252 * - CLINICAL QUALITY ASSURANCE AND CQI - Three credits.
Students must be in the HIT Program and must be registered by the HIT Program Coordinator.
7783 TBA TBA:TBA STAFF WEB CRSE

HIT 252L - CLINICAL QUALITY ASSURANCE AND CQI LAB
7782 TBA TBA:TBA STAFF WEB CRSE

HISTORY

H 101 * - HISTORY OF AMERICAN CIVILIZATION I - Three credits.
7765 TBA TBA:TBA Omo-Osagie II WEB CRSE
H 102 * - HISTORY OF AMERICAN CIVILIZATION II - Three credits.
H 102, Index 7251 is an Accelerated II online course.
7251 TBA TBA:TBA STAFF WEB CRSE
7766 TBA TBA:TBA Johns-Hackett WEB CRSE

HUMANITIES

HUM 202 * - SURVEY OF ART, LITERATURE, AND MUSIC - Three credits.
HUM 202 index 7809 is a 12-week online course.
7809 TBA TBA:TBA STAFF WEB CRSE
HUM 202 index 7840 is an online Accelerated II course.
7840 TBA TBA:TBA STAFF WEB CRSE

LEGAL ASSISTANT

PLA 107 * - OFFICE PRACTICE AND ETHICS - Three credits.
7725 TBA TBA:TBA STAFF WEB CRSE

PLA 194 * - SPECIAL TOPIC: CONSTITUTIONAL LAW - Two credits.
7868 TBA TBA:TBA STAFF WEB CRSE

PLA 203 * - PRACTICUM - Three credits.
7867 TBA TBA:TBA STAFF WEB CRSE

PLA 249 * - CRIMINAL PROCEDURE FOR THE LEGAL ASSISTANT - Three credits.
7870 TBA TBA:TBA STAFF WEB CRSE

MANAGEMENT

MMGMT 102 - PRINCIPLES OF SUPERVISION - Three credits.
7801 TBA TBA:TBA STAFF WEB CRSE

MMGMT 170 - SMALL BUSINESS MANAGEMENT - Three credits.
MMGMT 170 index 3016 is an online hybrid course which meets on the following Wednesdays: 9/2, 9/30, 10/28, and 11/25/2015.
3016 W 6-8:35pm STAFF MNB 318

MMGMT 180 * - PERSONAL FINANCIAL MANAGEMENT - Three credits.
7715 TBA TBA:TBA STAFF WEB CRSE

MMGMT 219 * - HUMAN RESOURCE MANAGEMENT - Three credits.
7875 TBA TBA:TBA STAFF WEB CRSE

MMGMT 222 * - PRINCIPLES OF BUSINESS MANAGEMENT - Three credits.
7806 TBA TBA:TBA STAFF WEB CRSE

MMGMT 229 * - PRINCIPLES OF LEADERSHIP - Three credits.
MMGMT 229 index 7885 is an online hybrid course which meets on the following Wednesdays: 9/9, 9/23, 10/21, 11/4, and 12/2/2015.
7885 W 6-8:35pm Walker MNB 318
MARKETING

MKT 223 * - MARKETING - Three credits.
MKTG 223 index 3017 is an online hybrid course which meets on the following Wednesdays: 9/16, 10/14, 11/11, and 12/9/15.
3017 W 6-8:35pm STAFF MNB 318

MATHEMATICS

MAT 80 - ARITHMETIC: CONCEPTS AND APPLICATIONS
MAT 80 index 7201 is an online Accelerated II course.
7201 TBA TBA:TBA Salajegheh WEB CRSE
7705 TBA TBA:TBA Kochesfahani WEB CRSE

MAT 86 - INTEGRATED PRE AND INTRODUCTORY ALGEBRA
7771 TBA TBA:TBA Roozbehi WEB CRSE

MAT 87M - INTEGRATED ELEMENTARY AND INTERMEDIATE ALGEBRA
MAT 87M index 7769 is an online course for students going on to MAT 107, 113, or 114. Students must have passed MAT 80 with a grade of “B” or better or show ACCUPLACER test score in Elementary Algebra between 52-62.
7769 TBA TBA:TBA Ennels WEB CRSE

MAT 91 * - ELEMENTARY ALGEBRA
MAT 91 index 7721 is a 12-week course.
7721 TBA TBA:TBA Leshan WEB CRSE
7759 TBA TBA:TBA Kochesfahani WEB CRSE

MAT 92 * - INTERMEDIATE ALGEBRA
MAT 92 index 7791 is a 12-week online course.
7791 TBA TBA:TBA Saunders WEB CRSE

MAT 107 * - MODERN ELEMENTARY STATISTICS - Three credits.
MAT 107 index 7732 is an Accelerated II course.
7732 TBA TBA:TBA Sumner WEB CRSE
7753 TBA TBA:TBA Kaye WEB CRSE
7763 TBA TBA:TBA Kaye WEB CRSE
MAT 107 index 7834 is a 12-week online course.
7834 TBA TBA:TBA Grell WEB CRSE

MAT 125 * - FINITE MATHEMATICS - Three credits.
MAT 125 index 7760 is a 12-week online course.
7760 TBA TBA:TBA Luu WEB CRSE

MAT 128 * - PRECALCULUS I: COLLEGE ALGEBRA - Four credits.
7789 TBA TBA:TBA Luu WEB CRSE

MAT 129 * - PRECALCULUS II: TRIGONOMETRY AND ANALYTIC GEOMETRY - Four credits.
7714 TBA TBA:TBA Kerzhner WEB CRSE

MAT 140 * - CALCULUS I - Four credits.
7711 TBA TBA:TBA Jadacki WEB CRSE

MAT 141 * - CALCULUS II - Four credits.
7742 TBA TBA:TBA Jadacki WEB CRSE

MAT 210 * - ADVANCED CALCULUS - Four credits.
7744 TBA TBA:TBA Luu WEB CRSE

MAT 212 * - LINEAR ALGEBRA - Four credits.
7764 TBA TBA:TBA Luu WEB CRSE

MUSIC

MUS 100 - INTRODUCTION TO MUSIC FUNDAMENTALS - Three credits.
MUS 100, index 7745 is a 12 week online course.
7745 TBA TBA:TBA STAFF WEB CRSE

MUS 103 * - MUSIC APPRECIATION - Three credits.
MUS 103 index 7746 is a 12-week online course.
7746 TBA TBA:TBA STAFF WEB CRSE

ORIENTATION

PRE 100 - PREPARATION FOR ACADEMIC ACHIEVEMENT - One credit.
7773 TBA TBA:TBA STAFF WEB CRSE
7774 TBA TBA:TBA STAFF WEB CRSE
7797 TBA TBA:TBA STAFF WEB CRSE
7799 TBA TBA:TBA STAFF WEB CRSE
7821 TBA TBA:TBA STAFF WEB CRSE
7857 TBA TBA:TBA STAFF WEB CRSE
7999 TBA TBA:TBA STAFF WEB CRSE

PHILOSOPHY

PHI 101 * - INTRODUCTION TO PHILOSOPHY - Three credits.
7893 TBA TBA:TBA STAFF WEB CRSE

PHI 104 * - LOGIC AND CRITICAL THINKING - Three credits.
7854 TBA TBA:TBA Tchamala WEB CRSE

PHI 105 * - INTRODUCTION TO PROFESSIONAL ETHICS - Three credits.
7859 TBA TBA:TBA Tchamala WEB CRSE

POLITICAL SCIENCE

PS 101 * - AMERICAN GOVERNMENT - Three credits.
7750 TBA TBA:TBA Omo-Osagie II WEB CRSE

PS 102 * - STATE AND LOCAL GOVERNMENT - Three credits.
7743 TBA TBA:TBA Omo-Osagie II WEB CRSE

PSYCHOLOGY

PSY 101 * - INTRODUCTORY PSYCHOLOGY - Three credits.
7737 TBA TBA:TBA Vega WEB CRSE

PSY 101, Index 7813 is an Accelerated II online course.
7813 TBA TBA:TBA Garrett WEB CRSE

PSY 101, Index 7815 is a 12-week online course.
7815 TBA TBA:TBA Shallenberger WEB CRSE

PSY 104 * - DEVELOPMENTAL PSYCHOLOGY - Three credits.
PSY 104, Index 7738 is an Accelerated I online course.
7738 TBA TBA:TBA Vega WEB CRSE
7814 TBA TBA:TBA Garrett WEB CRSE

PSY 204 * - INTRODUCTION TO ABNORMAL PSYCHOLOGY - Three credits.
7827 TBA TBA:TBA Shallenberger WEB CRSE

SCIENCE

SCI 100 * - ELEMENTS OF EARTH SCIENCE - Three credits.
7987 TBA TBA:TBA Ejob WEB CRSE

SCI 106 * - INTRODUCTORY OCEANOGRAPHY - Three credits.
SCI 106 index 7787 is a 12-week online course.
7787 TBA TBA:TBA Ejob WEB CRSE

SPECIAL EDUCATION

SED 220 * - SPECIAL EDUCATION: AN OVERVIEW - Three credits.
SED 220, Index 7984 is an online Accelerated II course.
7984 TBA TBA:TBA STAFF WEB CRSE
SOCIOLOGY

SOC 101 * - INTRODUCTION TO SOCIOLOGY - Three credits.
SOC 101, Index 7716 is a 12-week online course.
7716   TBA     TBA:TBA     Servio-Mariano    WEB CRSE
SOC 101, Index 7739 is an Accelerated II online course.
7739   TBA     TBA:TBA     Bucher           WEB CRSE
SOC 101, Index 8020 is an Accelerated I online course.
8020   TBA     TBA:TBA     Servio-Mariano    WEB CRSE

SOC 103 * - MARRIAGE AND THE FAMILY - Three credits.
SOC 103, Index 7798 is an Accelerated II online course.
7798   TBA     TBA:TBA     Strong          WEB CRSE

SOC 108 * - ANTHROPOLOGY - Three credits.
SOC 108 index 7731 is an Accelerated II course.
7731   TBA     TBA:TBA     Servio-Mariano    WEB CRSE

SOC 150 * - CULTURAL DIVERSITY IN THE WORKPLACE - Three credits.
7733   TBA     TBA:TBA     Bucher           WEB CRSE

SPEECH

SP 101 * - FUNDAMENTALS OF SPEECH COMMUNICATION - Three credits.
SP 101 index 7230 is an online hybrid course. Face to face meetings will be determined by the Instructor.
7230   F     TBA:TBA     STAFF           MNB 120
7713   TBA     TBA:TBA     STAFF           WEB CRSE
7720   TBA     TBA:TBA     STAFF           WEB CRSE
SP 101, Index 8012 is an Accelerated II course.
8012   TBA     TBA:TBA     STAFF           WEB CRSE
### FALL 2015 ACCELERATED COURSES SESSION I

#### ALLIED HUMAN SERVICES-AHS

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<td>AHS 103</td>
<td>GROUP DYNAMICS: SMALL GROUP ANALYSIS</td>
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#### EDUCATION

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<th>Schedule</th>
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<tr>
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#### HEALTH AND LIFE FITNESS

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#### HISTORY

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<td>MW 6-8:15pm</td>
<td>Omo-Osagie II</td>
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<td>MW 4-6:45pm</td>
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#### MATHEMATICS

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#### ORIENTATION

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PRE 100 index 7185 is reserved for Coppin Project Focus.

PRE 100 index nos. 7150 and 7156 focus on Addiction Counseling and Allied Human Services. These courses are open to all students.
### FALL - 12 WEEK COURSES

#### ACCOUNTING

<table>
<thead>
<tr>
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<td>ACCT 221</td>
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#### ART

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#### BIOLOGY

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#### BUSINESS ADMINISTRATION

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#### COMPUTER LITERACY

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#### CONSTRUCTION SUPERVISION

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#### CRIMINAL JUSTICE

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#### EDUCATION

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#### ELECTRONICS TECHNOLOGY

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#### HEALTH AND LIFE FITNESS

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### CREDIT COURSES

- Three credits.
- Four credits.
- Three credits.
## HISTORY

**H 151 * - WORLD HISTORY I - Three credits.**

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## LEGAL ASSISTANT

**PLA 204 * - GENERAL LAW II - Three credits.**

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<tr>
<td>3181</td>
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## MATHEMATICS

**MAT 91 * - ELEMENTARY ALGEBRA**

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**MAT 92 * - INTERMEDIATE ALGEBRA**

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MAT 92 index 7072 is a 12-week course which is offered at BioPark, 801 W. Baltimore Street, 2nd floor.

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**MAT 107 * - MODERN ELEMENTARY STATISTICS - Three credits.**

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MAT 107 index 7067 is a 12-week course which is offered at BioPark, 801 W. Baltimore Street, 2nd floor.

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**MAT 128 * - PRECALCULUS I: COLLEGE ALGEBRA - Four credits.**

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## PSYCHOLOGY

**PSY 101 * - INTRODUCTORY PSYCHOLOGY - Three credits.**

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## ROBOTICS

**RBT 101 * - INTRODUCTION TO ROBOTICS - Three credits.**

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## SPECIAL EDUCATION

**SED 220 * - SPECIAL EDUCATION: AN OVERVIEW - Three credits.**

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<tr>
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## SPEECH

**SP 101 * - FUNDAMENTALS OF SPEECH COMMUNICATION - Three credits.**

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SP 101, Index 7861 is a 12-week online hybrid course.

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## TELECOMMUNICATIONS

**TEL 100 * - INTRODUCTION TO BUSINESS TELECOMMUNICATIONS - Three credits.**

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### FALL 2015 ACCELERATED COURSES SESSION II

#### BUSINESS ADMINISTRATION

**BUAD 112 * - COMPUTERS FOR BUSINESS MANAGEMENT - Three credits.**

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#### COMPUTER LITERACY

**CLT 100 - COMPUTER LITERACY - Two credits.**

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<tbody>
<tr>
<td>CLT 100</td>
<td>W</td>
<td>11:30am-2:40pm</td>
<td>Staff</td>
<td>MNB 324</td>
</tr>
<tr>
<td>CLT 100</td>
<td>W</td>
<td>5:30-8:30pm</td>
<td>Staff</td>
<td>MNB 326</td>
</tr>
</tbody>
</table>

#### ENGLISH

**RENG 91 * - READING AND ENGLISH SKILLS**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>RENG 91</td>
<td>MTWR</td>
<td>2:30-4:30pm</td>
<td>Staff</td>
<td>MNB 222</td>
</tr>
<tr>
<td>RENG 91</td>
<td>W</td>
<td>5:30-7:30pm</td>
<td>Staff</td>
<td>MNB 162</td>
</tr>
</tbody>
</table>

**RENG 92 * - READING AND WRITING SKILLS II**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>RENG 92</td>
<td>MTWR</td>
<td>2:30-4:40pm</td>
<td>Staff</td>
<td>MNB 302</td>
</tr>
<tr>
<td>RENG 92</td>
<td>W</td>
<td>5:30-7:30pm</td>
<td>Staff</td>
<td>MNB 164</td>
</tr>
</tbody>
</table>

**ENG 102 * - INTRODUCTION TO THE TERM PAPER AND RESEARCH METHODS - Three credits.**

*ENG 102, Index 7229 is an Accelerated II hybrid course.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 102</td>
<td>W</td>
<td>5:30-8:30pm</td>
<td>Staff</td>
<td>MNB 118</td>
</tr>
</tbody>
</table>

#### HEALTH AND LIFE FITNESS

**HLF 100 - LIFE FITNESS:WEIGHT TRAINING/JOGGING/FITNESS - One Credit.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLF 100</td>
<td>S</td>
<td>8:30-9:45pm</td>
<td>Rhames</td>
<td>PEC 122</td>
</tr>
</tbody>
</table>

**HLF 210 - PHYSICAL FITNESS AND HEALTH - Two credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLF 210</td>
<td>S</td>
<td>12:30-3:40pm</td>
<td>Mitchell</td>
<td>MNB 116</td>
</tr>
</tbody>
</table>

#### HISTORY

**H 111 * - HISTORY OF AFRICAN AMERICAN CIVILIZATION II - Three credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>H 111</td>
<td>MW</td>
<td>1:30-4:45pm</td>
<td>Johns-Hackett</td>
<td>MNB 312</td>
</tr>
</tbody>
</table>

#### MATHEMATICS

**MAT 91 * - ELEMENTARY ALGEBRA**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 91</td>
<td>MWF</td>
<td>10:30am-1:40pm</td>
<td>Aranya</td>
<td>LSB 213</td>
</tr>
</tbody>
</table>

**MAT 107 * - MODERN ELEMENTARY STATISTICS - Three credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 107</td>
<td>MW</td>
<td>9:30-10:55am</td>
<td>Staff</td>
<td>LSB 252</td>
</tr>
<tr>
<td>MAT 107</td>
<td>MW</td>
<td>1:30-3:30pm</td>
<td>Ogamba</td>
<td>LSB 304</td>
</tr>
<tr>
<td>MAT 107</td>
<td>MW</td>
<td>5:30-8:15pm</td>
<td>Ogamba</td>
<td>MNB 114</td>
</tr>
</tbody>
</table>

#### ORIENTATION

**PRE 100 - PREPARATION FOR ACADEMIC ACHIEVEMENT - One credit.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE 100</td>
<td>T</td>
<td>8:30-9:50am</td>
<td>Staff</td>
<td>MNB 116</td>
</tr>
<tr>
<td>PRE 100</td>
<td>W</td>
<td>8:30-9:50am</td>
<td>Staff</td>
<td>MNB 306</td>
</tr>
<tr>
<td>PRE 100</td>
<td>W</td>
<td>8:30-9:50am</td>
<td>Staff</td>
<td>MNB 304</td>
</tr>
</tbody>
</table>

*PRE 100 index 7253 and 7226 focus on Criminal Justice/Public Safety and Legal Assistant. These courses are open to all students.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE 100</td>
<td>R</td>
<td>9:30-10:50am</td>
<td>Staff</td>
<td>MNB 228</td>
</tr>
<tr>
<td>PRE 100</td>
<td>R</td>
<td>10:10-11:50am</td>
<td>Staff</td>
<td>LSB 260</td>
</tr>
<tr>
<td>PRE 100</td>
<td>F</td>
<td>10:11-12:50am</td>
<td>Staff</td>
<td>MNB 114</td>
</tr>
<tr>
<td>PRE 100</td>
<td>S</td>
<td>10:11-12:50am</td>
<td>Staff</td>
<td>MNB 124</td>
</tr>
</tbody>
</table>

*PRE 100 index 7254 is for students enrolled in the 4A (Academic Acceleration for African American Males) Program.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE 100</td>
<td>T</td>
<td>5:30-7:20pm</td>
<td>Staff</td>
<td>MNB 128</td>
</tr>
<tr>
<td>PRE 100</td>
<td>W</td>
<td>5:30-7:20pm</td>
<td>Staff</td>
<td>NRS 313</td>
</tr>
</tbody>
</table>

*PRE 100 index 7254 is for students enrolled in the 4A (Academic Acceleration for African American Males) Program.*

#### SOCIOLOGY

**SOC 101 * - INTRODUCTION TO SOCIOLOGY - Three credits.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 101</td>
<td>MW</td>
<td>1:30-4:30pm</td>
<td>Bucher</td>
<td>MNB 158</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 101</td>
<td>T</td>
<td>5:30-7:20pm</td>
<td>Staff</td>
<td>MNB 116</td>
</tr>
<tr>
<td>SOC 101</td>
<td>W</td>
<td>5:30-7:20pm</td>
<td>Staff</td>
<td>MNB 120</td>
</tr>
<tr>
<td>SOC 101</td>
<td>R</td>
<td>5:30-7:20pm</td>
<td>Staff</td>
<td>MNB 118</td>
</tr>
</tbody>
</table>
FALL 2015 CREDIT COURSES - SHADOW COURSES

NOTE: All classes held on Liberty Campus unless specified otherwise.

BIOLOGY

BIO 101 * - GENERAL BIOLOGY - Three credits.
BIO 102 * - PRINCIPLES OF BIOLOGY – Four credits.
BIO 102L * - PRINCIPLES OF BIOLOGY LAB
BIO 111 * - ANATOMY AND PHYSIOLOGY I - Four credits.
BIO 111L * - ANATOMY AND PHYSIOLOGY II LAB
BIO 212L* - MICROBIOLOGY LAB

BUSINESS AND COMPUTER APPLICATIONS

BCAP 270 * - INTRODUCTION TO HELP DESK SUPPORT - Three credits.
BCAP 270 index 8749 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.
BCAP 270 index 8732 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.

CHEMISTRY

CHE 101 * - GENERAL CHEMISTRY I - Four credits.
CHE 101L* - GENERAL CHEMISTRY I LAB

COMPUTER AND INFORMATION SYSTEMS

CISS109 - PRINCIPLES OF COMPUTER INFORMATION SYSTEMS - Three credits.
CISS 109 index 8747 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.
CISS 109 index 8734 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.

EARLY CHILDHOOD EDUCATION

ECE 112 - MARYLAND STATE CHILD DAY CARE TRAINING CERTIFICATION: CHILD GROWTH AND DEVELOPMENT, PART I- Three credits.
ECE 112 index 8724 is a contract course for Bais Yaakov students only. The class begins September 2, 2015 and ends on December 23, 2015 with the following blackout dates: September 14, 15, 22, 23, 28, 29, 30; October 1, 5, 6, 7; November 19, 26, and December 14.

MATHEMATICS

MAT 80 * - ARITHMETIC: CONCEPTS AND APPLICATIONS - Three credits.
MAT 80 index 7204 is an Accelerated II course.
MAT 80 index 1648 is a Promise Academy course. Students must see Patricia Edwards in MNB 155. Tuition, fees and books are paid for with scholarship. Students must place in MAT 80 according to Accuplacer to qualify for the program.

MAT 91 * - ELEMENTARY ALGEBRA - 0 credits
MAT 91 index 1662 is a 12-week course.

MAT 92 * - INTERMEDIATE ALGEBRA - 0 Credits
MAT 92 index 3128 is a 12-week course.

MAT 128 * - PRECALCULUS I: COLLEGE ALGEBRA - Four credits

ORIENTATION

PRE 100 - PREPARATION FOR ACADEMIC ACHIEVEMENT - One credit.
PRE 100 index 8745 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.
PRE 100 index 8728 is a course for Year-Up students only. Students must contact Dr. Bob Iweha at 410-462-7637.
I have taken courses at another college or university. How can I register for a class at BCCC that requires one of those courses as a prerequisite?

You must submit an official transcript (unopened) to the Admissions Office when you complete the BCCC application and prior to registration. An admissions officer will place the prerequisite transfer courses on your record. Most courses at BCCC require, at a minimum, that you are ready for college-level work in Math and English (either completing developmental Math, English, and Reading or placed out of these courses using the college’s Accuplacer Test).

How does my Academic Standing affect my ability to register?

If you are “In Good Standing”, you are eligible to participate in Early and online registration. If you are in “Academic Warning” or “Academic Dismissal” and are currently taking classes, you will not be able to register for the next semester until your grades for the current semester are posted on your grade report. You will need to see your advisor in the Student Success Center, or your advisor in a special program such as DSS or TRIO/SSS-STAIRS for further details.

I am trying to keep track of my progress in my curriculum. How do I know which version of the catalog to follow?

When you meet with your advisor, you will discuss the proper catalog that you should be using. As long as you do not miss two semesters in a row, you should follow the instructional program as described in the catalog “you came in on”. If you are about to graduate, you can also choose to follow requirements as listed in the catalog for the year you graduate. You will receive an Educational Plan from your advisor which is your outline of required courses for your program.
FREQUENTLY ASKED QUESTIONS (FAQS)

Can I have some old grades erased to help boost my GPA?
As a state institution, we cannot “erase” grades from your transcript, but 15 credits can be removed from your GPA through Academic Renewal. If eligible, submit a Petition for Academic Renewal at the Records and Registration office with the signature of an academic advisor. The form is available in Records and Registration, and at the Student Success Center.

What is the process to take a class for the third time?
If you take a course more than twice, you will have to get approval in the Student Success Center. Financial Aid limits how many times they will pay for a class.

When do I need special permission to take a class?
There are several reasons you would need special permission to register for a class.
1) If the course description requires permission of a program head.
2) Permission to register for a course that is full must come from the Department Chair during the first week of classes.
3) To register for more than 18 credits during a Fall or Spring semester, or more than 8 credits in the Summer session(s), approval is needed from the Dean of Student Development.
4) You should always register as early as possible, in case you need to get approval from someone in addition to your academic advisor.

How many credits do you recommend for a new student?
First-time students will normally need extra time to get used to the college environment: how to get to classes, new expectations from professors, the multicultural environment, and how the college “system” works.

Some students must be full-time (international students, or students receiving scholarships that require full-time attendance, but note that the PELL grant does not require a full-time course load). A full-time course load is 12 to up to 18 credits. Each credit represents one hour in class and 2-3 hours outside class for homework, etc. So for a 12-hour course load, you can expect to be in class for about 12 hours per week and studying for another 24-36 hours per week. You should be able to commit to that schedule for the entire semester. If you cannot, please consider taking 6 or 9 hours.

How does withdrawing from classes impact my academic status?
Withdrawing from a class does protect you from getting a low grade in a class, but too many withdrawals can affect you in several ways. If you take 6 credits or more in a semester, you must complete at least 50 percent of those credits with passing grades. If you withdraw from a class, or get an F or an Incomplete, these “grades” are considered as “did not complete”. Withdrawing or failing half of your current credits will change your academic status form Good Standing to Warning, and from Warning to Dismissal.

What are co-requisites and prerequisites?
A prerequisite is a course you have to complete before taking another class. A co-requisite is a course you take the same semester as another course.

Can I test out of any classes such as biology, math, chemistry, English, etc.?
Yes, depending on the course. There is a CLEP test that you can take to show you don’t need to take a particular course. These CLEP tests usually cover only common, entry-level courses, such as CHE 101, BIO 101, etc. Check with the Test Center or the appropriate department chair to see if you can test out of a course.
FINANCIAL AID

What is Financial Aid?
Financial aid is any grant, scholarship, loan, benefit, or employment opportunity provided to help students pay for their educational expenses. Financial aid is usually provided by federal and state governments, private foundations, and colleges and universities.

How Do I Apply For Financial Aid?
The fastest and safest method of applying is to complete the online FAFSA at www.FAFSA.gov. Be sure to have your PIN ready to electronically sign the FAFSA.

If you do not have a Personal Identification Number or PIN, you may apply for one at www.pin.ed.gov. Parents of dependent students may also apply for a PIN. When students and parents sign into FAFSA using a PIN, they are not required to submit the signature page.

If you wish to apply for financial aid for summer 2015 session, you must complete the 2014-2015 FAFSA using information from your 2013 federal tax return. Remember that you may have to provide parent tax information on your FAFSA.

If you wish to apply for financial aid for the fall 2015 session, you must complete the 2015-2016 FAFSA using information from your 2014 federal tax return. Remember that you may have to provide parent tax information on your FAFSA.

When you have completed the online FAFSA be sure you print the confirmation page before selecting SUBMIT to send your FAFSA to the processor. Keep this confirmation page for your records. The FAFSA confirmation page is not an award, it is an estimate of what you could receive.

If you provide an email address on the FAFSA you will receive an electronic notice from the processor when your application has been processed. The message will say: RESPONSIBLY IMMEDIATELY TO ALL REQUESTS FROM THE BCCC OFFICE OF STUDENT FINANCIAL AID TO ENSURE YOUR APPLICATION IS PROCESSED QUICKLY.

The FAFSA application is available online. Students that must complete a paper FAFSA have 3 options.
1. You may call 1-800-433-3243 and request a paper FAFSA be mailed to you OR;
2. You may print out a PDF formatted FAFSA at www.FederalStudentAid.ed.gov and select Filing Options under the Announcement heading. This PDF FAFSA can be printed, completed and mailed OR it is screen fillable online and then can be printed, signed and mailed.
3. Complete FAFSA online at www.FAFSA.gov.

Priority Processing Date
To ensure you have financial aid funds to pay your tuition and fees by the fee payment deadlines, you must complete the FAFSA and submit all the required documentation to the Office of Financial Aid by the following priority deadlines:
- Fall semester - June 1
- Spring semester - November 1
- Summer semester - April 1

What are the Financial Aid Programs?

Federal Programs:
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work-Study (FWS)

State Programs (partial list)
- Guaranteed Access Grant
- Part-Time State Grant
- Senatorial Scholarship
- House of Delegates Scholarship
- Maryland State Nursing Scholarship
- Educational Assistance Grant

Institutional Programs (partial list)
- Baltimore City Community College Foundation Scholarships
- Councilmanic/Mayoral Scholarship
- Book Award
- Early Enrollment Scholarship
- Granville T. Woods Scholarship
- Athletic Excellence
- William Donald Schaefer Honors Scholarship
- Workforce Creation Scholarship

Go to Pay for College link on the website home page for detail scholarship information.

Federal and most state financial aid programs are based on need. Students must reapply each year for most of these programs. The Office of Student Financial Aid awards campus-based aid (FWS and FSEOG), as well as most institutional scholarships on a first-come, first-served need basis. The amounts and types of financial aid are determined by federal, state and institutional guidelines. Students and parents are expected to make a reasonable contribution toward college costs, based on the family’s financial ability to contribute toward educational expenses.

What Should I Know About My Financial Aid Award?
1. The financial aid award that you receive is an estimated award until the aid is applied to your account. Financial Aid is applied to your account after your attendance in all of your classes has been verified. Attendance
verification takes place after 20 percent of the term has passed. Once your attendance is verified in all of your classes, aid is disbursed to your account. Only students who have a credit balance on their account after tuition, fees, books and other charges have been deducted from their awards are entitled to a refund. Refund checks are mailed, by the State of Maryland. It is very important that your correct address is on file at the College.

2. All awards are estimated based on enrollment status. Some aid that you have been awarded could be cancelled or reduced if you decrease the number of credits you are taking, or if your eligibility changes. In addition, if you register for a class and fail to attend, your instructor could report a "never attend" to the Registrar. The Office of Student Financial Aid cannot use your award to pay for classes you did not attend; therefore, you would be responsible for these costs. Never attending a class does not relieve you of a financial obligation.

3. If you withdraw from all classes, drop all your classes or quit attending all your classes you will be responsible to repay all or part of your financial aid awarded for that semester. This is a requirement of the federal government and cannot be waived by the College. If you register for classes and are unable to attend, it is your responsibility to officially withdraw using the required College process. This will not eliminate your liability but will let the Financial Aid Office know your status. You will also be responsible for repaying any financial aid for classes that you never attend.

4. The award you receive for an academic year will not carry over to the next academic year. You must re-apply for financial aid. The best time to apply is January or February prior to the fall semester of the academic year in which you plan to enroll. To be considered for state aid, you must apply before March 1.

5. You may use any remaining PELL grant eligibility for summer enrollment. To have remaining PELL eligibility you must not have attended full time for the previous fall and spring semesters at BCCC or any other institutions and you are maintaining satisfactory academic progress. You will be responsible for any costs not covered by a summer PELL award.

6. If you are receiving financial aid, you must abide by the federal mandated Standards of Satisfactory Progress Policy to continue to receive financial aid. This policy is not the same as the Academic Standing Policy. A copy of the policy is available from the Financial Aid Office.

7. The financial aid that you receive will only pay for courses that are required for your declared major. If you take courses that are not required for your major, you will be liable for repaying the college for those courses.

8. Students who graduate with an Associate degree are no longer eligible to receive financial aid.

Return to Title IV (R2T4)
As part of the Higher Education Act of 1998, Congress passed regulations that dictate how Federal Student Aid funds are handled when a student withdraws officially from classes or stops attending classes during any given semester (unofficial withdrawal). These regulations require that a Return to Title IV (R2T4) calculation be performed in order to determine the amount of aid the student has earned.

Even though students are awarded and allowed to use their financial aid to register, the student is still required to earn the aid by attending classes up to the point that 60 percent of the semester has passed. When the student attends classes after 60 percent of the semester has passed, the student has earned all of the Title IV funds that he or she was awarded or was scheduled to receive.

When the student completely withdraws from the semester or stops attending classes before 60 percent of the semester has passed, the student has failed to earn all of the financial aid that he or she received. Therefore, the College will need to determine how much of the aid must be returned to the Title IV program by the College and the student.

Baltimore City Community College must calculate the amount of the earned aid by using the date of the student's withdrawal from the College or the date the student stopped attending classes or the last date that the student attended an academically related activity to determine the withdrawal date.

The Return to Title IV calculation is based on the total number of days in the semester compared to the total number of days that a student attended classes before the last date of attendance. If the student receives more aid than they 'earned,' then the 'unearned portion' of the student's aid must be returned to the U.S. Department of Education.

When a student's award has to be adjusted, the monies that are returned to the U.S. Department of Education will be returned in the following order:
1. Pell
2. FSEOG
(BCCC does not participate in federal student loan programs.)
Students earn the federal portion of their financial aid by attending classes. An example is as follows:
### Important Information

#### Summer / Fall 2015 Credit Class Schedule

<table>
<thead>
<tr>
<th>Date of Withdrawal</th>
<th># of Days Attended Class</th>
<th># Days in Semester</th>
<th>% Completed</th>
<th>% of Refund to Gov't.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/26</td>
<td>1</td>
<td>110</td>
<td>1%</td>
<td>99%</td>
</tr>
<tr>
<td>2/16</td>
<td>22</td>
<td>110</td>
<td>20%</td>
<td>80%</td>
</tr>
<tr>
<td>3/23</td>
<td>57</td>
<td>110</td>
<td>52%</td>
<td>48%</td>
</tr>
<tr>
<td>4/1</td>
<td>66</td>
<td>110</td>
<td>60%</td>
<td>40%</td>
</tr>
</tbody>
</table>

To earn 100 percent of the aid awarded the student must withdraw AFTER 60 percent of the semester has passed. A complete copy of the Return to Title IV Policy can be found on the college's web page at www.bccc.edu. In addition, a copy of the policy is available in the Financial Aid Office.

**Workforce Creation Scholarship**

BCCC provides more than 80 Workforce Creation Scholarships annually—including tuition, fees and books. The scholarships are available to students pursuing careers in the high-demand fields of construction, allied health/nursing, allied human services, bioscience and teaching. Students may apply by completing an application found at www.bccc.edu.

**NOTE:** Because of limited funds, not all who apply will receive assistance.

**Bookstore Purchases for Financial Aid Recipient Students**

Students eligible to purchase items must make their purchases during the designated time period. Posted dates are located in the Bookstore, Financial Aid Office and Student Accounting.

**Additional information on Paying for College is listed on the www.bccc.edu and Financial Aid web page.**
IMPORTANT INFORMATION

COLLEGE POLICIES AND SOME KEY REQUIREMENTS

NOTE: Students are urged to read the Academic Information section of the Catalog for a more complete listing of College policies.

Auditing Courses
Students who want to attend a credit class without earning credit may audit a course on a space-available basis if they have met the necessary prerequisites and have written approval of the Department Chair. Students who audit a course are not evaluated for a course grade and do not receive credit. The tuition and fees for an audited course are the same as those for a course for credit. Financial Aid does not cover audited courses. See the Catalog for information.

Computer Literacy Requirement
All BCCC students must meet the College’s Computer Literacy requirement in order to receive a degree or a certificate. Students can meet this requirement in two ways:
1. By taking one of the computer courses listed below and passing the course with a “C” or better.
2. By passing the College’s Computer Literacy Test with a grade of 70.

Courses that satisfy the Computer Literacy Requirement
- FASH 202: Computer-Aided Pattern Design
- BUAD 112: Computers for Business Management
- BCAP 104: Introduction to Operating Systems
- BCAP 155: Word Processing for Business Applications
- CADD 101: Introduction to CADD
- CISS 109: Principles of Computer Information Systems
- CLT 100: Computer Literacy
- CSC108: Programming in C
- HIT 232: Computer Applications in Healthcare
- HIT 251: Healthcare Management and Supervision
- OFAD 119: Word Processing Applications I

Grade Corrections
 Corrections to grade reports must be brought to the attention of the Records and Registration Office within one year from the date the class was completed.

Course Substitutions
Substitutions for courses required in instructional programs are permitted only in exceptional cases and must have written approval of the Program Coordinator, the Department Chair, and the Vice President for Academic Affairs. Waivers of program requirements are not possible. See the Catalog for details.

Developmental Courses
Developmental courses are offered to prepare students for college-level work. These courses are RENG 90, RENG 91, RENG 92, MAT 80, MAT 87, MAT 91, MAT 92. Students are placed in these courses based on their ACCUPLACER scores. Grade of C or better is needed to move to the next level of coursework. For more information about the RENG courses, contact the Associate Dean at 410-462-7690. For more information about the MAT courses, contact the Associate Dean at 410-462-7631.

General Education Requirements
In addition to the requirements of any specific Instructional Program, every student wishing to earn an associate’s degree must complete the College’s General Education Requirements. Students should consult the General Education Requirements and Instructional Programs section of the Catalog. All requirements must be completed within 10 years of initial enrollment. Re-entering students who have been away for two or more consecutive semesters (excluding summers) must meet General Education and Instructional Program requirements outlined in the Catalog in effect at the time of re-entering.

Health and Life Fitness Requirement
In addition to Program, General Education, and other requirements, the College also requires two credits of Health and Life Fitness courses.

Graduation Policy
In order to ensure the integrity of Baltimore City Community College, only students who have completed the degree or certificate requirements - including a GPA of 2.0 or higher and no billing obligations by the end of the fall/spring semester preceding commencement will be permitted to participate in the College’s annual commencement exercise. The College’s policy on graduation will be enforced.

Inclement Weather Policy
Closing and delay information will be made available to the media no later than 5 a.m. (EST) for weather events affecting day operations and as soon as possible for weather events that arise during the course of daily operations. The following media will be notified:
- WMAR TV 2
- WBFF TV 45
- WBJC 91.5 FM
- WBAL TV11
- WJLA TV 7
- WBAL 1090 AM
- WJZ TV 13
- WSMJ 104.3 FM
- WTOP 1500 AM
- WGMS 103.5
- WTOP 107.7 FM
Emergency Text Messaging Service

BCCC has an emergency notification service for unscheduled closings, e2Campus, that enables the college to send important campus information to you via:

- Mobile Phone (via SMS)
- Web Page
- RSS
- PDA
- Email
- Text Pager
- Google, AOL or My Yahoo Page

To receive alerts, you must sign up, you must register through e2Campus:

- Go to www.e2campus.com/my/bccc
- Create a username that you can remember
- Insert your first name and last name in the designated boxes
- Create a password that you can remember and verify it by typing it in again
- Type in your cell phone number
- In the drop down box, click on your cell phone carrier
- Be sure to click on the agree to terms of service. It is a required field and you will not be able to create an account without checking it.
- Click on the create account

Independent Study

Students may apply under certain conditions to take a required course as an Independent Study. Approval from both the Department Chair and the Vice President for Academic Affairs is required.

Independent Study Policy

Students are expected to complete their programs through the normal schedule of courses. However, students in their last term are permitted to apply to take a required course as Independent Study provided that all the following conditions have been met:

1. The Student is in his or her last term
2. The course is required by the student to complete a degree or certificate program
3. The course is not being offered on the term schedule or the time of the course conflicts with another course the student needs to take
4. No appropriate course substitution can be found
5. The Independent Study is first approved by the Department Chair and then by the Dean on the Independent Study Form

Each application of Independent Study will be carefully reviewed and approved by the Associate Dean, Academic Dean, Dean and Vice President for Academic Affairs. Students are advised, however, that the college is under no obligation to provide this option. When the Independent Study is approved, the student will meet with the faculty assigned on a weekly basis. A course taken as Independent Study will cover the same content as the regularly scheduled course and have the same requirements and evaluation as outlined in the course syllabus.

Orientation Course Requirement

All first-time full- and part-time degree- and certificate-seeking students are required to complete PRE 100: Preparation for Academic Achievement, the College’s one-credit orientation course. Transfer and readmitted students who have completed 15 or more credits toward a degree or certificate can be exempted from this requirement.

Repeating Courses

Students are expected to make academic progress in all their courses. When students do not successfully complete a course, they are permitted to repeat it one time. The College believes that both students and the institution must act responsibly to ensure the effective use of their resources, time, and finances; therefore, students may not register to take a course for a third time (including class withdrawals) without visiting the Student Success Center. The grade received each time a student enrolls in a course is posted on the student’s official transcript; however, only the highest grade received in the course is computed in the student’s Grade Point Average (GPA).

It shall be the policy of Baltimore City Community College to restrict students from continuously repeating courses for which they have received financial aid for payment of tuition and fees and for which they have received a grade of “C” or better. Therefore, students who receive a grade less than a “C” are permitted to repeat that course one time only and continue to receive financial aid. Withdrawals are not included in this policy.

However, if the student chooses to repeat a class which was twice paid for by financial aid, he or she must assume the cost of tuition and fees for the third attempt. This policy is consistent with the intent of the federal Satisfactory Academic Progress regulations.
Students with Undeclared ‘Major’
Students who are undecided about their Instructional Program ("major") or who have not declared a major are encouraged to explore, through the Academic Advisement process, various careers and programs. As part of this process, students are encouraged to declare a major before completing 15 credits. Those who do not are assigned to the General Studies Transfer program (code 008) and to an academic advisor.

Transfer Credit to BCCC
General Transfer Policy
It is the policy of Baltimore City Community College that students who have successfully completed college level courses at a regionally accredited college or university will receive credit toward an associate degree or certificate. In addition, exemption from relevant placement tests will be granted. The total number of allowable credits toward an associate degree is 45 or half the credits required for a certificate. Only credits that apply to the chosen program may count toward graduation. Students can earn up to 30 of these transfer hours through transfer of nontraditional credit. Such credits must be evaluated and approved for transfer credit by the appropriate associate dean of Academic Affairs and the Office of Admissions.

Award of Credit for Prior Learning
Transfer credit is reviewed by the appropriate associate dean of Academic Affairs and the Office of Admissions to determine the institution where the course was taken, the completion date, catalog course description including the course number, title and grade.

Students with a cumulative grade point average from a previous institution that is less than a 2.0 on a 4.0 point scale will be reviewed by BCCC. Any course with a grade of C or better will be accepted. Exception: BCCC will accept credits in which a grade of D is earned for general education courses from a student with a minimum cumulative grade point average of 2.0 on a 4.0 point scale from a regionally accredited Maryland public institution. BCCC will convert transferable courses taken at institutions that operate on a quarter system to semester credit hours. Quarter hours are multiplied by 2/3 to equal semester credit hours. Transfer credit cannot be awarded for a course if credit has already been earned at BCCC.

In some cases, BCCC will need to review the official course description or course syllabus to determine equivalency. Upon request, the student must submit the required information.

Transfer Criteria
Credit may transfer if one of the following is met:
1. The institution is regionally accredited by the commission on higher education. BCCC recognizes the following regional accreditations:
   - Middle States Commission on Higher Education
   - North Central Association of Colleges and Schools
   - New England Association of Schools and Colleges
   - Southern Association of Colleges and Schools
   - Western Association of Schools and Colleges

   Note: Credit may be accepted from institutions that are candidates for regional accreditation or for courses taken while an institution was not regionally accredited on a course by course bases.

2. In addition to traditional articulation agreements with other institutions of higher education, BCCC can establish articulation agreements with high schools, business and industry. Articulation agreements specify award of credit for meeting certain criteria and presenting certain documents.

3. Military Training: The American Council on Education (ACE) must evaluate military training and experience before college credits are awarded.

4. The institution is legally authorized to grant standard college degrees and accredited by an accrediting agency recognized by the U.S. Department of Education. The College may award transfer credit based upon course equivalencies, expected learning outcomes and applicability to BCCC curricula, standards and course offerings. BCCC transfer credit policy complies with COMAR 13B.02.02.16

5. Foreign institutions: Transcripts must be evaluated by a professional transcript evaluation service before transfer credit will be reviewed. BCCC requires the course-by-course evaluation from this service to review transfer credit. BCCC accepts only the following transcript evaluation services:
   - World Education Services (WES)
   - American Association of Collegiate Registrars and Admissions Officers (AACRAO)
   - Educational Credential Evaluators (ECE)

Prior Learning/Work Experience Assessment
College credit through evaluation of noncredit prior learning or work experience is evaluated by the relevant department. Reverse Transfer Students registered at a four-year college or university can take applicable coursework and transfer that work back to the College in accordance with BCCC’s transfer policy.

Apply Credits Toward Graduation
Only transfer credits that apply to the chosen program may be used toward graduation. Student must meet with an academic advisor to discuss options and track their academic progress.

Official transcripts from other institutions must be current and received by BCCC within one year of the issue date to be considered for transfer credit.
Withdrawal and Refund Policies

Students dropping or withdrawing from a credit course may be eligible for a tuition refund. Refund information appears on students’ bills. The amount of refund is determined by the date on which the Add/Drop/Withdrawal form is received in the Registrar’s Office, according to the following schedule for 16-week Fall and Spring regular semesters:

- First week of the semester: 100% refund
- Second week: 50% refund
- Third week: 25% refund
- No refunds are made after the third week of the semester.

The refund schedule for sessions shorter than the regular 16-week semester is as follows:

- Second day: 100% refund
- Third day: 50% refund
- Fourth day: 25% refund
- No refunds are made after the fourth day.

The complete refund policy is available in the Student Accounting Office.

Note: Students who are subject to the federal formula (pro-rata) refund calculation will have different withdrawal percentages. Details are available in the Financial Aid Office.

Add/Drop/Withdrawal Procedure

Students dropping or withdrawing from courses must complete and file an ADD/DROP/Withdrawal Form. Failure to file will result in F grades and a bill for the courses. Stopping payment on a check, failure to pay the semester bill, or failure to attend classes does not constitute withdrawal.

ADD/DROP can be done during regular registration period office hours with a 100% tuition refund any time before classes begin. All fees are non-refundable, effective the first day of classes.

Pick up ADD/DROP/Withdrawal forms in the Student Success Center, Liberty Main 020. Return completed ADD/DROP/Withdrawal forms to the Registrar’s Office, Liberty Main Building 08.

Academic Grade Grievance Process

A student who has sufficient evidence that his/her grades have not been determined in accordance with the terms set out in the instructor’s syllabus/Course outline/course policy, may seek resolution through the grievance process. In filing an academic grievance, a student must take the following steps:

1. Attempt to resolve the matter with the instructor in a face-to-face meeting.
2. If the student is dissatisfied with the decision rendered by the instructor, he or she will obtain a Student Grade Grievance Form (Form A) from the respective department administrative assistance, complete, and submit to the instructor. This form should spell out the exact nature of the complaint and the remedy sought. The instructor will be asked to provide the rationale for the grade recorded for the student and provide sign off on Form A.

3. Cases filed after faculty contracts end in May, are processed as soon as possible. The case will be forwarded to the Office for a hearing, which usually occurs during the next full (fall/spring) semester. A grade grievance must be filed no later than 30 days after the end of the semester in which the class was taken. The department grievance process must be completed typically within one year of the original filing. Students will be required to submit the following information to complete their grade grievance file:
   - Course Syllabus/Course outline/Course policy
   - All work in question
   - A written explanation as to the nature of the grade grievance

4. The Chair of the Grievance Committee (Dean of Academic Operations and Services) will review both the student’s documentation and the explanation of the instructor. If there is sufficient evidence to warrant a grievance, the paperwork will be forwarded to the Department Associate Dean, typically within five (5) business days. The Department Associate Dean will attempt to mediate a resolution between the instructor and the student. If a resolution is reached that warrants a grade change, the instructor will submit a grade change form to the Office of Records and Registration within five (5) business days after the decision to change the grade has been made.

5. If no resolution is reached from the meeting with the Department Associate Dean, the student may request the matter be taken to the appropriate Academic Program Dean, typically within five (5) business days. The Academic Dean will attempt to mediate a resolution between the instructor and the student. If a resolution is reached that warrants a grade change, the instructor will submit a grade change form to the Office of Records and Registration within five (5) business days after the decision to change the grade has been made.

6. If no resolution is accomplished with the Academic Dean, the Student Grade Grievance Form (Form A) will be forwarded to the Grade Grievance Review Committee (GGRC) for further processing. At this point, the Chair of the Grade Grievance Review Committee (GGRC) will assist the student with submitting a Student Grade Grievance Form (Form B), requesting a review by the GGRC. The GGRC will be made up of Chair of the GGRC, two (2) faculty and two (2) students. The Senate Executive Committee President will
select the two (2) faculty members. The President of the Student Governance Board Association (SGA) will recommend the two (2) students.

7. If the GGRC accepts the grievance, the student will appear for a hearing before the IMAC, which will conduct a grade grievance hearing (see Article 6.6.5). The IMAC must make a recommendation to the Vice President for Academic Affairs. The Vice President for Academic Affairs will make the final disposition of the grievance.

8. If the Grade Grievance Review Committee rejects a student’s grievance, the student will receive written justification for the decision from the Committee chair within five (5) business days. The decision rendered by the Committee represents the final disposition of this process.

9. The Vice President for Academic Affairs will be the College official designated to resolve and decide student grievances concerning academic and curricular issues.

**ACCREDITATIONS**

Baltimore City Community College is regionally accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000). The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation.

BCCC is nationally accredited by the Association of Collegiate Business Schools and Programs (ACBSP) for the offering of the following degree programs: Accounting, Business Administration Transfer, Computer Information Systems, Office Administration.

The Dental Hygiene Program is accredited by the American Dental Association Commission on Dental Accreditation.

The Health Information Technology Program is accredited by the American Health Information Management Association (AHIMA) within the Commission on Accreditation of Allied Health Education Programs. (CAAAHEP).

The Nursing Program is on the list of approved schools of nursing published by the Board of Nursing. Full accreditation by the National League for Nursing is maintained.

The Physical Therapist Assistant Program is approved by The Commission on Accreditation in Physical Therapy Education/American Physical Therapy Association (CAPTE/APTA).

The Respiratory Care Program has achieved Provisional Accreditation status as defined for new programs by the accreditation procedures of the Committee on Accreditation for Respiratory Care (CoARC).

The Surgical Technology Program is approved by the Accreditation Review Committee on Education in Surgical Technology (ARC-ST) and accredited by the Commission on Accreditation of Allied Health Programs (CAAAHEP), The American College of Surgeons, and The Association of Surgical Technologists.

The National Association of Radio and Telecommunication Engineers (NARTE) recognizes BCCC as an “Electronics and Telecommunications Technology Institution.” Graduates of associate’s degree programs in Electronics Technology and in Telecommunications Technology are eligible-without-testing for Technician Class III Certification.

**ARTICULATIONS**

1. **Ashford University**
   To enable BCCC students to transfer relevant earned credits to Ashford University; students that transfer with AA degree and 2.0 GPA fulfill General Education requirements.

2. **Baltimore City Public Schools**
   Dual Enrollment Program, early college access to provide an opportunity for students to earn college credits while fulfilling high school requirements.

3. **Bais Yaakov Eva Winer High School**
   BCCC will enroll designated students selected by the client in courses specified on client premises and invoice client for the cost of books, tuition and fees per agreement.

4. **Capitol College**
   BCCC students in good standing pursuing degrees in Robotics, Mechatronics Technology may matriculate to CC in a seamless transition to pursue a Bachelor of Science Degree in Electrical Engineering Technology and Electrical Engineering.

5. **Center for Creative Life and Learning Inc.**
   Agreement to enroll students designated by the client in identified classes on the client premise; BCCC invoice client tuition, fees, and books.

6. **Coppin State University**
   An agreement designed for BCCC students transferring to Coppin State University seeking a baccalaureate degree in the following majors; Accounting, Applied Psychology with concentration in Alcohol and Drug Abuse, Rehabilitation Services, Management, Marketing, Early Childhood Education, Childcare, Human Development, Health Information Technology, and Nursing.

7. **Excelsior College**
   Offering students the opportunity to transfer credits allowing them to utilize courses at BCCC and then supplement with Excelsior’s online courses and credit by examination to fulfill requirements.

8. **The Johns Hopkins Hospital**
   BCCC students are eligible to receive (3) articulated
BCCC college credits for successful completion of the Johns Hopkins (14 week) Skills Enhancement Program. Successful students will receive (3) BCCC college credits for the Medical Terminology course at BCCC (AH130).

9. Civic Works/Operations
Reach Partnership School & Frederick Douglass High SchoolBCCC will enroll 50 - 60 designated students in a cohort model for a two year progressive program each July. Students will complete a 3 week summer bridge program designed to prepare students for the Accuplacer examination and successful completion of BCCC college orientation.

10. Stevenson University
The purpose of this agreement is to provide BCCC Nursing graduates an opportunity to have a seamless transfer to Stevenson University in their Bachelor of Science Degree program in Nursing. Per this agreement BCCC graduates will have an opportunity to transfer to 70 BCCC credit hours to fulfill the 120 credit hour requirement at Stevenson University.

11. Talmudical Academy
This agreement is designed to allow BCCC to enroll client identified students into identified BCCC college-level credit classes held on the client's premises and BCCC will invoice the client for the cost of classes, tuition, fees and books.

12. University of Cincinnati
An agreement to establish an academic pathway from BCCC's AAS in HIT to UC's Bachelor of Science in HIM.

13. Dept. Of Medical and Research Technology, University of MD School of Medicine
The agreement is designed for graduates of the Biotechnology Associate of Applied Science (AAS) degree a maximum of 62 credits to fulfill the (120) credit hour requirement for the Medical and Research Technology, Bachelor of Science degree.

14. Virginia State University
The agreement to provide students that successfully complete the Associate of Science degree requirements in Engineering (or related field) to continue their education through coordination of enhanced advising and equivalent courses.
FERPA NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) affords students in “attendance” at Baltimore City Community College certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the College receives a request for access.
   - A student should submit to the registrar, a written request that identifies the record(s) the student wishes to inspect. The registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.
   - A student who wishes to ask the College to amend a record should write to the registrar, clearly identify the part of the record the student wants changed, and specify why it should be changed.
   - If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the College discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
   - The College may disclose education records without a student’s prior written consent under several FERPA exceptions including:
     - disclosure to school officials with legitimate educational interests
       - A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
       - A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the College.
     - the student's application for financial aid
     - submitting proof of dependency
     - response to a judicial order or subpoena
     - a bona fide health or safety emergency

   - certain cases even when we object or do not request such research. Federal and State Authorities must obtain certain use-restriction and data security promises from the entities that are authorized to receive your PII, but the Authorities need not maintain direct control over such entities.

In addition, in connection with Statewide Longitudinal Data Systems, State Authorities may collect, compile, permanently retain, and share without your consent PII from your education records, and they may track your participation in education and other programs by linking such PII to other personal information about you that they obtain from other Federal or State data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, designates certain information related to a student as “Directory Information.” FERPA gives the College the right to disclose such information to anyone inquiring without having to ask a student for permission, unless the student specifically requests in writing that all such information not be made public without written consent, except by the National Student Clearinghouse to loan guarantors.

Baltimore City Community College has designated the following as “Student Directory Information:”
- Name
- Local address and telephone number
- Permanent address
- E-mail address
- Date and place of birth
- College
- Curriculum
- Enrollment status (full/part-time)
• Dates of attendance at BCCC
• Awards and academic honors
• Degrees and dates awarded
• Most recent previous educational institution attended
• Participation in officially recognized activities and athletic teams

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901
ferpa@ed.gov

Questions concerning FERPA should be referred to the Office of Records and Registration, Attention Registrar, Baltimore City Community College, 2901 Liberty Heights Avenue, Baltimore, Maryland 21215 or call 410-462-7777.
Directions

Liberty Campus

By MTA: Metro to Mondawmin Mall. Buses 52, 22 and 97 (Shuttle Bug).

From I 695: Take Lochearn (exit 18) which exits onto Liberty Rd. south. Travel for about 4.5 miles. Liberty Rd. becomes Liberty Heights Ave. At Druid Park Dr. turn right onto the BCCC campus. From I 95: Take Caton Ave. north (exit 50). Past Wilkins Ave., bear left onto Hilton St. and travel about 4 miles. Turn right onto Liberty Heights Ave. and travel south for .5 miles. Turn right into the BCCC campus at Druid Park Dr. Parking: There is reserved parking around the campus buildings and across the street in the "Palladium" lot. There is limited on-street parking.

From Liberty Campus to BCED Campus: From the main entrance at Liberty, cross Liberty Heights Ave. onto Druid Park Dr. At the next stoplight, turn right onto Reisterstown Rd. After 1/4 mile turn left onto Druid Park Lake Dr. Take I 83 south until it ends in the city and becomes President St. Cross Fayette St. and move into the right lane. Turn right on Lombard St. and go one block. BCED is on your right.

Business and Continuing Education Center

By MTA: Metro to Shot Tower/Market Place. Buses 7, 10 and 19. From I 83: Take I 83 south until it ends in the city and becomes President St. Cross Fayette St. and move into the right lane. Turn right on Lombard St. and go one block. BCED is on your right. From I 95: Follow signs to downtown (I 395). Turn right onto Conway St. Go two blocks and turn left onto Charles St. Go two blocks and turn right onto Pratt St. Go seven blocks and turn left onto Market Place and go one block. BCED is on your right.

From I 295: Take the Russell St. exit past Camden Yards and turn right onto Pratt St. Go 11 blocks and turn left onto Market Place and go one block. BCED is on your right. Parking: Harbor Park pay garage has entrances on both Lombard and Market Place.

Reisterstown Plaza Center

By MTA: Metro to Reisterstown Plaza, Buses 44, 59 or 53. From I 83: Take Northern Parkway west about 3 miles. Turn right onto Reisterstown Rd. and travel approx. 1.5 miles to Reisterstown Plaza. Turn left at Patterson Ave. Turn right at the third entrance to Reisterstown Plaza and follow the road behind the buildings until you come to BCCC at 6764 A. From I 695: Take Reisterstown Rd. (exit 20) south. Go 2 miles to Reisterstown Plaza and turn right at Patterson Ave. Turn right at the third entrance to Reisterstown Plaza and follow the road behind the buildings until you come to BCCC at 6764 A. Parking: There is ample free parking in the Plaza parking lot.

For more information, call BCCC at (410) 462-8300. For additional MTA information, call (410) 539-5000.
Summer / Fall 2015 Credit Class Schedule

Liberty Campus Map

BCCC - Liberty Campus
2901 Liberty Heights Ave.

PEC  Physical Education Center
LSB  Life Sciences Building
LB   Bard Library
MNB  Main Building
     • Fine Arts
     • Admissions
     • Records and Registration
     • Bookstore
     • Administration
     • First Year Experience and College Honors
     • Student Success Center
     • Financial Aid

HH   Harper Hall
     • Clarence Blount Child Care Center
     • Distance Learning Center

NRS  Nursing Building

Parking Lots A, B, C, and E
Student Parking
Faculty/Staff

NOTE: Disability Parking is available on each lot. Hangtags are required for all parking at the Liberty Campus.
Off-Campus Sites

Reisterstown Plaza Center (RPC)
6764A Reisterstown Road • Baltimore, MD 21215

The Life Sciences Institute at UMB BioPark
801 West Baltimore Street • Baltimore, MD 21201

BCCC National Weatherization Training Center
1819 East Preston Street • Baltimore, Maryland 21213