BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES
APPROVED
OPEN SESSION MINUTES
Tuesday, January 22, 2013, 4 p.m.
Mini Conference Center-Liberty Campus

Board Members Present: Dr. Rosemary Gillett-Karam (Chair), Dr. Donald Gabriel, Ms. Maria Harris Tildon, Ms. Shelley Payne, Dr. Mary Owens Southall, Dr. Gary Rodwell and Mr. Craig Thompson

Board Members Absent: Mr. Jay Hutchins and Ms. Pamela Paulk

CLOSED SESSION
The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session on January 22, 2013, to discuss real estate, personnel and to obtain legal advice.

I. PRELIMINARY PRESENTATIONS (Awards, recognitions, honors, etc.)
Chair Gillett-Karam extended condolences on behalf of the Board to Trustee Owens Southall for the loss of her mother and Ms. Deidre Soileau, vice president of Institutional Advancement, Marketing and Research, for the loss of her husband and introduced Dr. Carolyn Anderson as the interim president. Trustee Gabriel commended Trustee Payne for being selected by Phi Theta Kappa to attend the International Scholars program in Beijing, China and Ms. Judith Krummeck, radio announcer at WBJC, for pursuing her Master's degree.

II. PUBLIC PRESENTATIONS
None

III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the January 22, 2013, consent agenda:
- January 22, 2013, Agenda
- November 27, 2012 Minutes

IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. COLLEGE CONTRACTS
None

VI. POLICIES
None

VII. COLLEGE REPORTS
A. Student Governance Association* (Mr. Kadrick Henry, Vice President)
Please see the January 22, 2013, Board of Trustees Open Session Board Book for the full SGA report.
B. Senate Executive Committee * (Dr. Brad Lyman, President)
Dr. Lyman stated that the Faculty Senate voted on January 11, 2013, to pass a Resolution of Commendation to the Board for changing the leadership and appointing Dr. Anderson as the interim president. Dr. Lyman provided an update on a number of issues including enrollment and faculty requests for sabbatical. Vice Chair Thompson inquired at the number of sabbatical applications submitted and about reasons for denial of the requests. Dr. Lyman could not report on the number of applications submitted, but was told that the College was not able to afford sabbaticals earlier.

Chair Gillett-Karam asked Dr. Lyman for clarity on the suggestion to extend registration beyond the start of classes. Dr. Lyman stated that the suggestion was made as a consideration since the College is experiencing unusual enrollment declines. Trustee Gabriel asked if faculty would consider prorating courses or combining courses instead of dropping classes due to low enrollment. Dr. Lyman explained that faculty are willing to explore the idea of combining courses, but that he is not a fan of prorating courses. Trustee Payne asked if the issue with students being dropped from courses for non-payment was resolved. Dr. Lyman stated he understood that the vice presidents held a meeting to resolve this issue.

Please see the January 22, 2013, Board of Trustees Open Session Board Book for the full SEC report.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
Chair Gillett-Karam asked for clarification on the upcoming Union testimony in Annapolis and what type of outcome the Union plans to achieve by testifying. Ms. Gray explained that the Union planned to testify for better wages and benefits for contractual employees.

Please see the January 22, 2013, Board of Trustees Open Session Board Book for the full AFSCME report.

VIII. ENROLLMENT UPDATE (Dr. Alicia Harvey-Smith, vice president of Student Affairs)
Dr. Harvey-Smith provided an enrollment update that identified potential enrollment barriers, enrollment strategies and possible recommendations. Chair Gillett-Karam questioned reducing the number of payments in the deferred payment plan from three payments to two. Trustee Payne asked if the College has considered partnering with Baltimore City Public Schools to introduce developmental educational courses in City high schools. Dr. Harvey-Smith stated that Interim President Anderson plans to meet with a core group of vice presidents and review the deferment policy. She added that the Division of Student Affairs can explore the idea of early testing in Baltimore City high schools. Dr. Peggy Bradford, vice president of Academic Affairs, added that the College is working with City schools to target more college ready students and to align the developmental education curriculum so that students who have been identified as developmental understand the requirements for college ready courses.

Vice Chair Thompson asked for the percentage of public high school students outside of the City and State who attend BCCC and what efforts have been made to attract those students. Dr. Harvey-Smith was unsure of the exact number, but said there is room for growth in marketing those students. She stated that she will provide Dr. Anderson with the
data at the next Board meeting. Trustee Harris Tildon inquired if the College has a competitive advantage on tuition as a State agency and wondered if this advantage could be used as a marketing strategy. Dr. Harvey-Smith responded yes, students pay one flat rate for tuition. Trustee Harris Tildon asked if the College has any programs that target middle school students to introduce them to the college. Dr. Harvey-Smith stated that the College offers programs for middle and high schools which are connected to the early enrollment efforts.

IX. CLIMATE SURVEY UPDATE* (Mr. Tony Warner, executive director of Human Resources)
Please see the January 22, 2013, Board of Trustees Open Session Board Book for the full report.

X. PRESIDENT’S REPORT* (Dr. Carolyn Anderson, interim president)
Please see the January 22, 2013, Board of Trustees Open Session Board Book for the full President’s Report.

XI. BOARD COMMENTS
Trustee Owens Southall welcomed everyone back and thanked everyone for their support over the loss of her mother. She also noted concern about the students that were in the deleted programs and asked that there be an update at the next meeting.

Trustee Payne welcomed everyone back.

Trustee Tildon stated that she is excited for Dr. Anderson’s presence and looks forward to being supportive during her tenure.

Trustee Gabriel welcomed Dr. Anderson and pledged his support. He asked that there be updates from the Alumni Association and online education at the next meeting.

Vice Chair Thompson pledged his support to Dr. Anderson and stated that the time is right to continue expanding the marketing efforts in a more aggressive way to attract a broader base of students. He also suggested that the College invite some of the major gubernatorial candidates to the College to showcase the campus and services offered.

Chair Gillett-Karam noted that the College must concentrate on improving the graduation rate and the fundraising efforts.

XII. NEXT MEETING
February 26, 2013, Business and Continuing Education Division

XIII. ADJOURNMENT
The Board of Trustees meeting adjourned at 5:30 p.m.

Respectfully submitted,
Carolyn Anderson, Ed.D.
Interim President

*Full report on file in the President’s Office
ATTENDANCE:
Dr. Carolyn Anderson, Interim President

BCCC Staff Present: Ms. Tope Aje, Mr. Lucious Anderson, Dr. Wayne Beckles, Dr. Peggy Bradford, Mr. Melvin Brooks, Ms. Vera Brooks, Dr. Lesley Brown, Ms. Nicole Cameron-Becketts, Ms. Kathy Odell Carlson, Dr. Maria Cazabon, Ms. Beatriz del Castillo, Mr. Edward Ennels, Mr. Cedric Grant, Ms. Charlene Gray, Ms. Valerie Grays, Ms. Lyllis Green, Ms. Karen Guilford, Mr. Thomas Hampton, Ms. Dena Hasty, Dr. Alicia Harvey-Smith, Dr. Meta Harris, Ms. Yolanda Harris-Robinson, Ms. Shawn Harrison, Ms. Eileen Hawkins, Ms. Salita High, Mr. Will Hug, Dr. Bob Iweha, Mr. Edward Jackson, Dr. Brad Lyman, Dr. Anil Malaki, Ms. Latonia Moss, Mr. Carlos Muhammad, Ms. Sheryl Nelson, Ms. Sue Niehoff, Mr. Scott Olden, Mr. Patrick Onley, Ms. Leslie Perkins, Mr. Albert Phillips, Dr. Shanta Rao, Ms. Jean Richie, Dr. Ann Ritter, Ms. Sylvia Rochester, Mr. Scott Sanders, Ms. Daviedra Sauldsberry, Ms. Shelia Scott, Dr. Karen Shallenberger, Ms. Sabina Silkworth, Mr. Ron Smith, Dr. Daphne Snowden, Ms. Kathy Styles, Ms. Carol Taylor, Mr. Chima Ugah, Mr. JaHon Vance, Dr. Sophia Ward, Mr. Tony Warner, Ms. Cynthia Webb, Ms. Nicole Webb, Dr. Dennis Weeks, Ms. Meintje Westerbeek, Mr. Charles Wilson, Mr. Andre Williams, Ms. Juanita Wingo, Mr. Miles Woodhouse, Dr. Diana Zilberman

Others Present: Mr. Richard Harris, Department of Legislative Services; and Mr. Bryan Perry, Office of the Attorney General