BOARD OF TRUSTEES
APPROVED
OPEN SESSION MINUTES
Tuesday, December 15, 2009, 6:09 p.m.
Multipurpose Room, Liberty Campus

Board Members Present: Dr. Donald A. Gabriel, Ms. Charmaine Pope, Ms. Katrina Riddick (via conference call), Dr. Gary Rodwell, Dr. Maceo M. Williams, and Mr. Garland O. Williamson

Board Members Absent: Ms. Kirsten Caffrey, Dr. Mary Owens Southall and Dr. Edmonia T. Yates.

CLOSED SESSION
Although not a formal meeting as defined by the Open Meeting Act, State Government Article, Section 10-508, the Board voted unanimously to convene in Closed Session on December 3, 2009, at 8:30 p.m., via conference call to discuss how they would honor the memory of President Williams' mother.

The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session at 7:50 p.m. on December 15, 2009, in the Conference Room at the Maryland Center for Construction Technologies (MCCT) to discuss the Harbor Campus redevelopment, personnel issues, pending purchase of property for future needs of the College, and to obtain legal advice.

I. PRELIMINARY PRESENTATIONS (Awards, recognitions, honors, etc.)
Chair Williamson extended condolences on behalf of the Board to President Williams for the loss of her mother and asked for a moment of silence in her honor. President Williams expressed sincere gratitude for the expressions of love shown from the BCCC family and the Board of Trustees. She noted the volume of cards, flowers, plants, foods, and the attendance of Chair Williamson, Trustee Yates and Trustee Owens Southall at the funeral in Louisville, KY, was overwhelming. She also wanted the college community to know that the thoughts, prayers and sentiments helped to sustain her during this very difficult time.

President Williams presented a Board resolution to the family of the late Dr. Henrietta Hestick, Associate Professor of Psychology, establishing the Dr. Henrietta Hestick Annual Parenting Fair.

President Williams introduced Mr. Tony Warner as the newly appointed Executive Director of Human Resources.

Ms. Vanessa Carroll, Vice President of Institutional Advancement, Marketing and Research, recognized Ms. Kyla Thompson, the newly appointed Coordinator of Campus Events & Community Outreach, and Mr. James Chitwood, newly appointed Director of Development.

Ms. Kim James, Vice President of Business and Finance, introduced Mr. McKevit Walker, newly appointed Assistant Director for Environmental Services, and Mr. Daniel Coleman, Director of Procurement.

II. PUBLIC PRESENTATIONS
None
III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the December 15, 2009, Consent Agenda, which included:
  • December 15, 2009, Agenda
  • November 24, 2009, Minutes

IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. STUDENT ATHLETIC ELIGIBILITY POLICY (Action)
Action: The Board of Trustees voted unanimously to approve the Student Athletic Eligibility Policy.

VI. NEW CERTIFICATE PROPOSALS (Action)
Action: The Board of Trustees voted unanimously to approve the Laboratory Animal Science Certificate Biotechnology Laboratory Certificate.

VII. COLLEGE REPORTS
A. Student Governance Board* (Mr. Daimen Poole, President)
   Please see the December 15, 2009, Board of Trustees Open Session Board Agenda for the full report.

   Mr. Poole provided an update on the College Crier, SGB’s use of student emails and the toy drive campaign. Trustee Gabriel expressed that he wanted the SGB to make every effort to continue the production of the Crier, noting that it has been part of the College since the 1940’s. Trustee Pope asked if Facebook is helping to increase student participation at events. Mr. Poole indicated that not many students have Facebook, but SGB is planning to use student email as another means of communication as well. Trustee Pope commended all the members of SGB for passing the Leadership Test at the National Conference on Student Leadership (NCSL). Trustee Riddick asked for a monthly update on how SGB is using Facebook and email to electronically connect with students.

B. Senate Executive Committee* (Dr. Carolyn Dabirsiaghi, President)
   Please see the December 15, 2009, Board of Trustees Open Session Board Agenda for the full report.

   Chair Williamson asked for clarity on the communication issue mentioned in the report. Dr. Dabirsiaghi used the College calendar as an example. She stated that when the calendar was changed during mid-semester, it wasn’t communicated within the College community. Chair Williamson asked if faculty had discussed their discontent with the appropriate calendar office and if the issue of communication was brought to the attention of the President or any of her designee. Dr. Dabirsiaghi indicated that the issue was addressed with Dr. Bushner, Vice President of Academic Affairs, and a communications ad hoc has been established to look at better ways to communicate.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
   Please see the December 15, 2009, Board of Trustees Open Session Board Agenda for the full report.
Chair Williamson stated that the ability to address the Board of Trustees is a privilege extended to each constituency group. The Board asks that each group discuss all issues or concerns with President Williams and/or her senior staff and other appropriate offices or departments prior to voicing them at Board meetings.

VIII. **COLLEGE PRESENTATION**

*Prior to the Open Session Board meeting, the Board of Trustees visited the Maryland Center for Construction Technologies (MCCT) site for a tour facilitated by Mr. Lucious Anderson, Vice President of Business and Continuing Education Division.*

Mr. Anderson presented the Maryland Center for Construction Technologies (MCCT) and Weatherization programs. Highlights from the report are as follows:

- Through the American Reinvestment Recovery Act (ARRA), the State of Maryland received over $60 million in Weatherization funding, and $15.7 million was awarded to the City of Baltimore for its city-wide weatherization initiative. Baltimore City is looking for certified Weatherization contractors and auditors to help meet their goal of weatherizing over 700 low-income residences per year over the next three years.

- All people actively engaged in ARRA-funded weatherization for Baltimore City have completed initial training provided jointly by BCCC and Sojourner-Douglass College. A pilot program proposal with the Way Station's Veteran workforce investment program to provide building efficiency energy specialist training will allow BCCC to provide energy-related green job training and placement.

Trustee Rodwell commended VP Anderson and President Williams for shepherding the program and putting the College ahead of the curve. He cautioned the College to be sure to track the success of the students, due to the marketability of the program, and the potential to seek future funding opportunities.

Trustee Williams reiterated the importance of the hands on component of the program, noting the more the College allows the community to see what is offered, the more they will see what a real difference the College is making.

Chair Williamson asked how someone in the community receives services to get their home weatherized. VP Anderson stated that the homeowner needs to sign up with their local weatherization agency. The agency will then send out an auditor to access the home. Chair Williamson further asked how the College is informing the college community and the community at large about the weatherization service. VP Anderson noted that the College has a promotional campaign on the website.

Chair Williamson stated that the weatherization program benefits the community in a number of ways. It provides training opportunities to individuals and information about energy conservation and global warming. He further suggested that the College inform the community about those benefits.

Trustee Riddick stated that she did not know about the program and its benefits. She recommended using the various media outlets to market the services to the community. President Williams noted that the College should get the information out to the community since
some students and employees may qualify for the service, but the College does not have the authority to market the program. That responsibility falls under the auspices of the Baltimore City Department of Housing. Chair Williamson acknowledged that Baltimore City Housing Department examines the criteria, but the College should inform not only the students, but also the community at large about the program and its services. Trustee Riddick added that if the College has the capacity to help those in need, then it should be empowered to do so.

IX. **PRESIDENT’S REPORT**  (President Carolane Williams)

President Williams reported the following:

- The Board is invited to the BCCC Holiday Party, Friday, December 18, from 7 – 11 p.m., and the Collegewide Town Hall Meeting on Jan 8, 2010, from 11:30 a.m. – 4:30 p.m.

- The Maryland Association of Community Colleges (MACC) Trustee Leadership Conference is scheduled for Monday, Jan 25, 2010, from Noon - 7:30 p.m. in Annapolis, Maryland.

- Thanks to Professors Nicole Fall and Carlton Leverette for organizing the art and poetry contest for the College’s Holiday Card. Professors Fall and Leverette along with the student winners, Lina Kalantyrskaya (art) and LaTonya Savage Hudnell (poem) will be present at the January Board meeting.

Please see the December 15, 2009, Board of Trustees Open Session Board Agenda for the full report.

X. **BOARD COMMENTS**

Trustee Pope commended Mr. Daimen Poole on the job he is doing as SGB President and thanked the Board for allowing her to serve.

Trustee Gabriel stated that he is very happy to see the results of the weatherization project and wished everyone a happy holiday.

Trustee Williams wished everyone hope and a new attitude for the New Year.

Trustee Rodwell wished everyone a happy holiday.

Trustee Riddick apologized for missing the tour. She also extended holiday wishes to the college community.

Chair Williamson concluded the meeting by blessing the whole world with no exceptions.

President Williams wished everyone a happy holiday and thanked everyone for the work done in 2009 and expressed confidence that 2010 will bring even better outcomes.
XI. **NEXT MEETING**
January 26, 2010, Liberty Campus

The Board of Trustees meeting adjourned at 7:38 p.m.

Respectfully submitted,

Carolane Williams, Ph.D.
President

*Full report on file in the President’s Office*
**ATTENDANCE:**
Dr. Carolane Williams, President

**BCCC Staff Present:**
Mr. Terry Bolden, Ms. Kathy Odell-Carlson, Mr. Jim Chitwood, Mr. Daniel Coleman, Ms. Charlene Gray, Ms. Lyllis Green, Ms. Karen Guilford, Mr. Joe Hutchins, Ms. Kim James, Mr. William Krim, Ms. Deborah Peoples, Ms. Julia Pitman, Dr. Shanto Rao, Mr. Jerry Reichenberg, Ms. Daviedra Sauldsberry, Dr. Michele Towson, Ms. Eileen Waitsman, Mr. McKevit Walker, Ms. Brenda Wiley, Mr. Levone Ward, and Ms. Tanya Desheilds Yates.

**Others Present:**
Ms. Monique Brown, BCCC Student
Ms. Maureen Walsh David, Assistant Attorney General
Mr. Daimen Poole, BCCC Student
Family Members of Dr. Henrietta Hestick: Mr. John Everly, Ms. Mearys Hestick Greene, Mr. Gershon Hestick, and Ms. Gersha Porter.