Baltimore City Community College
Board of Trustees
Approved
Open Session Minutes
Tuesday, June 22, 2010, 5:30 p.m.
Business & Continuing Education Division, Room #30

Board Members Present: Dr. Donald A. Gabriel, Ms. Charmaine Pope, Ms. Katrina Riddick, Dr. Gary Rodwell, Dr. Mary Owens Southall, Dr. Maceo M. Williams, Mr. Garland O. Williamson, and Dr. Edmonia T. Yates

Board Members Absent: Ms. Kirsten Sandberg Caffrey

Closed Session
The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session at 7:17 p.m., on June 22, 2010, in Room #40, to discuss the Harbor Campus redevelopment, pending purchase of property for future needs of the College, separations of employment, and to obtain legal advice.

I. Preliminary Presentations (Awards, recognitions, honors, etc.)
Mr. Jim Chitwood, Director of Development, introduced Ms. Traci Horne, Relationship Banker for Wachovia, and Mr. Andy Bertamini, Regional President for Wachovia, as they presented a check in the amount of $5,000 to the BCCC Foundation from Wachovia Bank.

Dr. Alicia Harvey-Smith, Vice President for Student Affairs, introduced Mr. Carlos Muhammad as the new Coordinator of Student Life; recognized Ms. Jada’Roshay Bethea, First Year Experience Advisor, and Ms. Caron Johnson, Department of Social Services, for coordinating the Pathway to Excellence-Skills 2 Compete Parent and Student Mentoring Program, a five week program designed to provide one-on-one and group learning experiences for middle school students and their parents; thanked everyone involved with the I-95 Challenge, an event that showcased the talent of top high school basketball players in the Baltimore and DC region. Dr. Harvey-Smith indicated that the event was sponsored by Under Armour and there were more than 600 people in attendance; and, thanked Mr. Daimen Poole for his service as the Student Governance Board President by presenting him with a plaque. President Williams added that Mr. Poole stepped up to the plate and did an outstanding job as President.

Ms. Kim James, Vice President of Business and Finance, introduced Ms. Mallela Ralliford as the Associate Director Procurement. Ms. James recognized the Facilities Team, Mr. Ron Shipley, Associate Director Physical Plant; Mr. Mike Dahl, Maintenance Supervisor; Mr. Rodney Johnson, Painter; Mr. James Revis and Mr. Reginald Moore, Carpenters; Mr. Robert Sremski, Plumber; Mr. Anthony Browner, Maintenance Chief; and Mr. Howard Harris, Interim Director of Facilities, for the outstanding renovations to the Nursing Building and the first floor of the Fine Arts Wing. Ms. James stated that the Fashion Design Program will relocate to the Nursing Building and the Fine Arts Wing serves as home to the Electronics Program. She further indicated that by managing the project in-house, the College saved $50,000. President Williams added that not only did the Team save money for the College, but the facilities are top-notch.
President Williams highlighted articles published in the Baltimore Times and the Baltimore Business Journal where the College received excellent media coverage for the Cyber Security programs and accomplishments of BCCC students. President Williams also highlighted an initiative led by Professor Nicole Fall, Art Department, and Maryland Institute College of Arts (MICA) where BCCC art students created ornate artwork on the walls of abandoned buildings in an area now named “Access Alley.”

President Williams announced that Baltimore City Community College was the only college or university in Maryland to receive a $1 million grant from the Department of Energy for the weatherization program. Chair Williamson thanked the federal delegation that was instrumental in getting the funding for the College; specifically, Senator Barbara Mikulski, who is an avid supporter.

President Williams thanked Trustee Charmaine Pope for her dedication to the College and outstanding service as student trustee. Trustee Pope was presented with a resolution and a photo from the 2010 Commencement ceremony.

II. PUBLIC PRESENTATIONS
None

III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the June 22, 2010, consent agenda:
- June 22, 2010, Agenda
- May 25, 2010, Minutes
- Capitalization and Inventory Control Policy

IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. COLLEGE REPORTS
A. Student Governance Board* (Mr. Daimen Poole, President)
   Please see the June 22, 2010, Board of Trustees Open Session Board Book for the full SGB report.

   Trustee Pope commended Mr. Poole for his service as Student Governance Board President.

B. Senate Executive Committee* (Mr. Chima Ugah, President)
   Please see the June 22, 2010, Board of Trustees Open Session Board Book for the full SEC report.

   Chair Williamson asked Mr. Ugah if he had an opportunity to meet with President Williams this month. He indicated that he had not met with President Williams, but he met with Dr. Bushner, Vice President for Academic Affairs.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
   Please see the June 22, 2010, Board of Trustees Open Session Board Book for the full AFSCME report.
VI. **COLLEGE PRESENTATION**

Mr. Lucious Anderson, Vice President of Business and Continuing Education Division (BCED), presented the Center for Renewable Energy & Sustainable Employment programs. Highlights from the presentation are as follows:

- The goal of the Center for Renewable Energy is two-fold: to develop an inventory of training opportunities in weatherization and renewable energy that addresses high demand employment opportunities; and, to align workforce training, education and skills sets with job openings in the local and regional Baltimore area.

- The strategy is to create a streamlined curriculum that provides workforce training in three Green Technology fields, including Weatherization, Solar Photovoltaic and Solar Thermal.

- The new programs will be implemented in three phases: Phase 1, Solar Training Laboratory, Solar Thermal HVAC is slated for implementation in August 2010, at the Maryland Center for Construction Technology; Phase 2, Online Industry Certification Testing is slated for implementation in August 2010, at Reisterstown Plaza Center; and, Phase III, Advanced Weatherization Energy Retrofit is slated for implementation in September 2010, at the Weatherization site on Wolfe Street.

Trustee Williams asked if there are income and/or age requirements to participate in the program. VP Anderson stated that there are no income requirements for the participants in the program, but the grant specifically targets the “hard to serve” population, i.e., unemployed, underemployed and underrepresented individuals. Chair Williamson asked how the College plans to identify the target population and if veterans are included in the target group. VP Anderson stated that the College currently works with the veteran population at the Weigh Station and plans to continue with the connection throughout the project.

Trustee Williams asked if any population is excluded from participating in the program. VP Anderson stated that the grant is designed to include individuals that would traditionally not be considered for jobs in weatherization. Chair Williamson asked how the College plans to target individuals not associated with a particular organization. VP Anderson said that the College plans to rely heavily on IAMR and internal staff to help with the marketing and recruitment efforts. The College has also formed a partnership with Goodwill Industries and Sojourner Douglass College. Both organizations will provide different components of the project, from case management to transportation.

Trustee Riddick asked if there are reporting requirements and if the College has developed an internal process to ensure the timelines are met. Dr. Michele Towson, Director of Grant Development, responded that the College is looking to hire a fulltime person to manage the operations of the grant.

Some of the duties will include targeting individuals to participate in the program, and marketing the program. Dr. Towson explained that the reporting is done in collaboration with Business & Finance on a quarterly basis. Trustee Riddick asked when the grant ends and if the College receives FTE credits. Dr. Towson indicated that the program will generate FTEs and the duration of the grant is 24 months, beginning September 2010, and ending in 2012.
Trustee Rodwell congratulated Vice President Anderson for providing a very detailed presentation and taking the Construction Technology program to the next level. He commended Vice President Anderson for focusing on jobs, noting that employment is the pathway to changing lives.

Trustee Gabriel expressed his hope that the grant is extended beyond the 24 month designation, and that the College explores other grant opportunities once this grant concludes.

VII. **PRESIDENT'S REPORT** (President Carolane Williams)
Please see the June 22, 2010, Board of Trustees Open Session Board Book for the full President's Report.

VIII. **BOARD COMMENTS**
Trustee Williams thanked staff for a great presentation and expressed hope that the College continues to move in the right direction by supporting one another to get the work done.

Trustee Yates commended staff on hosting a wonderful GED program. She stated that it was wonderful to see individuals ranging from 17-48 years old receive high school diplomas. Trustee Yates added that she was very impressed with the students' pride in their accomplishment and their family support.

Trustee Owens Southall thanked everyone for their hard work, noting that it was a good year. She wished everyone a wonderful summer.

Trustee Gabriel thanked both student leaders for providing wonderful guidance and insight during their tenure. He stated that he was remorseful to hear of the retirement of Walter Dean and Harry Smith, calling them two dedicated individuals to the College. He also stated that Maryland Association of Community Colleges (MACC) anticipates some positive leadership changes at their next meeting. MACC is also seeking grant opportunities to assist with becoming involved in the total movement of community colleges.

Trustee Riddick commended both student leaders for their service, noting a very long path to success for each of them. She congratulated Mr. Jim Chitwood, Director of Development, for pursuing the Wachovia grant which resulted in the College receiving $5,000. She also commended Vice President Anderson and his staff on an excellent Weatherization presentation. Trustee Riddick stated that the College should consider presenting at other agencies and venues throughout the State to continue the branding effort of the College.

Trustee Rodwell expressed his pleasure in serving with Trustee Pope, calling her a trailblazer. He stated that both Trustee Pope and Mr. Poole served the general student population very well.

Chair Williamson thanked everyone for their hard work throughout the year. He stated that BCCC is the most important institution in the State of Maryland given the population it serves. He went on to say that the State of Maryland depends largely on Baltimore City who relies heavily on the success of BCCC.

Trustee Pope thanked the faculty, staff and students for having faith in her to serve as student trustee even when she did not have faith in herself. She stated that she was
encouraged to run for SGB President by a few SGB members, but she credited Student Activities for encouraging her to pursue the student trustee position. Trustee Pope expressed honor and pleasure to serve as a Board member and she thanked the Board for listening to her opinions.

IX. **NEXT MEETING**
July 8-9, 2010, Board of Trustees Retreat, Mt. Washington Conference Center

The Board of Trustees meeting adjourned at 7:16 p.m.

Respectfully submitted,

[Signature]

Carolane Williams, Ph.D.
President

*Full report on file in the President's Office*
ATTENDANCE:
Dr. Carolane Williams, President

BCCC Staff Present:
Mr. Ted Along, Ms. Jada'Roshay Bethea, Ms. Vera Brooks, Mr. Stan Brown, Mr. Dan Coleman, Mr. Michael Cutter, Mr. Mike Dahl, Ms. Tanya Deshields-Yates, Mr. Ed Ennels, Ms. Charlene Gray, Ms. Karen Guilford, Mr. Thomas Hampton, Ms. Wendy Harris, Dr. Michelle Harris Bondima, Dr. Alicia Harvey-Smith, Mr. Will Hug, Mr. Joe Hutchins, Mr. Rodney Johnson, Ms. Nikita Lemon, Mr. Reginald Moore, Mr. Carlos Muhammad, Ms. Sheryl Nelson, Mr. Patrick Onley, Mr. Jerry Reichenberg, Ms. Sylvia Rochester, Mr. Ali Roodsari, Ms. Daviedra Sauldsberry, Mr. Ron Shipley, Ms. Daphne Snowden, Mr. Robert Sremski, Ms. Desira Stewart, Ms. Kathy Styles, Dr. Michele Towson, Mr. Levone Ward, Ms. Meintje Westerbeek, Mr. Vincent Whitmore, Ms. Brenda Wiley, Mr. Louis Valentine, and Dr. Diana Zilberman.

Others Present:
Ms. Sara Slaff, Assistant Attorney General
Ms. Traci Horne, Wachovia Bank
Ms. Caron Johnson, DSS
Mr. Daimen Poole, BCCC Student