Baltimore City Community College
Board of Trustees
Approved
Open Session Minutes
Tuesday, May 25, 2010, 5:35 p.m.
Mini Conference Center, Liberty Campus

Board Members Present: Dr. Donald A. Gabriel, Ms. Charmaine Pope, Ms. Katrina Riddick, Dr. Gary Rodwell, Dr. Mary Owens Southall, Mr. Garland O. Williamson, and Dr. Edmonia T. Yates

Board Members Absent: Ms. Kirsten Sandberg Caffrey and Dr. Maceo M. Williams

Closed Session
The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session at 7:34 p.m., on May 25, 2010, in the President’s Conference Room to discuss the Harbor Campus redevelopment, pending purchase of property for future needs of the College, separations of employment, and to obtain legal advice.

I. Preliminary Presentations (Awards, recognitions, honors, etc.)
Ms. Sheryl Nelson, Human Resources Department, introduced Ms. Cynthia Webb, Business and Technology Department; Ms. Vera Brooks and Ms. Linda Williams, Financial Aid Department; Dr. Kathleen Norris and Dr. Carolyn Dabirsiahi, Computers, Engineering, Math and Sciences Department; and Ms. Meintje Westerbeek, Business and Continuing Education Division, to make the 2010 Excellence Awards presentations. Award recipients are given a plaque, a check for $500 and additional professional development opportunities.

Ms. Cynthia Webb presented the faculty Excellence Award to Ms. Vicki Bolden, Business and Technology Department, noting her dedication to students and her continuous demonstration of teaching excellence in the classroom.

Ms. Vera Brooks and Ms. Linda Williams presented a staff Excellence Award to Ms. Melvonne Lewis, Financial Aid Specialist, stating that she is always willing to lend a helping hand without hesitation.

Dr. Kathleen Norris and Dr. Carolyn Dabirsiahi presented a staff Excellence Award to Mr. Paul Stankiewicz, Lab Technician, noting that he is an outstanding member of the team and regularly comes in on Sundays to set-up for Monday labs.

Ms. Meintje Westerbeek presented an Administrative Professional Excellence Award to Ms. Elizabeth Mackey, Coordinator of the English as a Second Language (ESL) Program, stating that she sets high standards for herself and commits to meeting those standards.

President Williams stated that the Excellence Awards process was recently revised, due to a Collegewide focus on excellence. A team of faculty, staff and administrators were asked to review the criteria to ensure that the standards rose to the level of excellence. She indicated that the newly developed standards are very stringent and every person nominated was not selected. She congratulated all Excellence Awards recipients on their achievements.
Dr. Alicia Harvey-Smith, Vice President of Student Affairs, and Ms. Tara Owens, Director of Athletics, introduced the new coaching staff in the Athletics Department. They are as follows: Mr. Daryl Smith, Head Baseball Coach; Mr. Derrick Brunnett, Assistant Baseball Coach; Ms. Cheniece Arthur, Head Women’s Basketball Coach, Ms. Deanna Price, Assistant Women’s Basketball Coach, and Mr. Christopher Turro, Administrative Assistant.

Dr. Therese Bushner, Vice President for Academic Affairs, recognized Professor Denfield Dowdye, English Department, for authoring June Rain, his newly published book. Professor Dowdye stated that his book is a true testament of the quality education he received as a student at BCCC.

President Williams showed a news clip airing on Channel 77 that highlights the partnership between the Life Sciences Institute and Vivien T. Thomas Medical Arts Academy. Trustee Riddick asked if students are informed about the history of Vivien T. Thomas upon entering the Academy. Dr. Michelle Harris-Bondima responded yes, it is a requirement for all students to know the history of the Academy’s namesake.

Trustee Yates asked why more College activities are not aired on Channel 77. President Williams indicated that the station is owned by Baltimore City Public Schools (BCPS). Trustee Yates stated that aside from Vivien T. Thomas, BCCC is very connected to the BCPS systems, so she encouraged the College to contact BCPS to ask for more airtime on their television station to promote good news at BCCC.

II. PUBLIC PRESENTATIONS
None

III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the May 25, 2010, consent agenda:
- May 25, 2010, Agenda
- April 27, 2010, Minutes
- Acts of Workplace Violence and Extremism Policy
- Student Independent Study Policy

IV. FINANCE COMMITTEE RECOMMENDATIONS (Trustee Donald Gabriel)
Trustee Gabriel stated that the Finance Committee recommended approval of the 2011-2012 Budget Request Overview and the 2012-2016 Capital Improvement Plan.

Action: The Board voted unanimously to approve the 2011-2012 Budget Request Overview and the 2012-2016 Capital Improvement Plan.

V. ITEMS REMOVED FROM THE CONSENT AGENDA
None

VI. COLLEGE REPORTS
A. Student Governance Board* (Mr. Daimen Poole, President)
Mr. Poole was unable to attend the meeting due to an emergency. Please see the May 25, 2010, Board of Trustees Open Session Board Book for the full SGB report.

B. Senate Executive Committee* (Dr. Carolyn Dabirsiaghi, President)
Dr. Dabirsiaghi introduced Mr. Chima Ugah as the newly elected SEC President. Trustee Yates asked Mr. Ugah if he plans to continue serving as Chair of the Alumni Association while serving as SEC President. Mr. Ugah stated that he plans
to transition out of the role as Chair of the Alumni Association once a replacement is named. Please see the May 25, 2010, Board of Trustees Open Session Board Book for the full SEC report.

C. **AFSCME Local at BCCC** (Ms. Charlene Gray, President)
Please see the May 25, 2010, Board of Trustees Open Session Board Book for the full AFSCME report.

**VII. COLLEGE PRESENTATION***
Ms. Vanessa Carroll, Vice President of Institutional Advancement, Marketing and Research (IAMR), presented the Strategic Plan & Goals for the BCCC Foundation. Highlights from the report are as follows:

- The theme of the strategic plan for the Foundation Board is “From Current State to Ideal State: Closing the Gap.” The plan focuses on seven key objectives, but the presentation highlighted the three objectives most interesting to the Board. They are:
  
  - Enhance the Foundation Board’s organization and effectiveness;
  - Optimize board member participation; and
  - Establish a day-to-day operations model that advances fundraising, operational efficiency and sound business practices/audit success.

- To enhance organization and effectiveness, the Foundation staff has established an audit matrix to assist in correcting the deficiencies cited during the last audit. The Board plans to optimize member participation by recruiting motivated individuals that possess strengths beneficial to the Foundation. To advance fundraising, the Board plans to build a fundraising campaign to garner a minimum of $750,000 in financial support. The campaign is already underway with a $10,000 gift from M&T Bank and a $5,000 gift from Wachovia Bank.

Trustee Riddick commented that years ago the State participated in a matching funds program. She asked if the State made its last contribution to the program. Ms. Carroll responded that the State sponsored the Private Donation Incentive Program (PDIP) and, although the State did not meet the deadlines for payment, the last contribution to the program was made.

Dr. Gabriel asked Ms. Carroll how she envisions the athletics department assisting with the efforts of the Foundation. Ms. Carroll indicated that she plans to use the excitement and energy from the new athletics staff to collaborate on initiatives and strategies that will recruit alumni.

Trustee Rodwell asked for clarity on the scholarship process for athletes, noting the importance of providing the athletic staff with the necessary tools to recruit talented athletes. Ms. Carroll stated that the process is still evolving, but she certainly plans to utilize the athletic department to capitalize on fundraising opportunities for scholarships.

**VIII. PRESIDENT’S REPORT** (President Carolane Williams)
President Williams recognized all faculty and staff for providing numerous excellent learning opportunities for students throughout the year, such as the Math, Science and Dental Student
Exhibits, the Performing Arts Showcase, Public Safety workshops, and BCCC Fashion Show. She stated that these activities show how vital faculty and staff collaboration is to ensure that students are engaged in the learning process. It also speaks to the College's focus on Excellence.

Please see the May 25, 2010, Board of Trustees Open Session Board Book for the full President's Report.

IX. BOARD COMMENTS
Trustee Gabriel expressed his excitement on the direction of the new athletics department. He also commended the Public Safety Department for providing another excellent quarterly report.

Trustee Owens Southall welcomed the new staff to the College and congratulated all faculty and staff for continuing to raise the bar of excellence.

Trustee Yates stated that by the number of awards given to students and faculty at the Honors and Awards Reception, she got the idea that there are numerous excellent employees working at the College. She was very pleased that two students, Trustee Pope and Mr. Poole, acted as emcees for the event. Trustee Yates also encouraged the College to look into establishing individual sports programs, such as golf, to cater to the College's adult students that are not interested in participating in team sports. She also congratulated everyone that received and presented awards. Lastly, Trustee Yates announced that President Williams received the Professional Achievement Award for Education at the National Association of Negro Business and Professional Women’s Clubs luncheon Saturday, May 22, 2010.

Trustee Riddick commented that she too is excited about the new direction in the Athletic Department, noting that she believes this is the beginning of a great tradition and legacy for the College. She is looking forward to a great new trajectory of new athletic programs.

Trustee Rodwell congratulated all of the excellence awards recipients, including President Williams. He also congratulated Ms. Tara Owens, Director of Athletics, for her auspicious efforts in rebuilding the Athletics program.

Trustee Pope applauded the faculty and staff Excellence Awards recipients, noting that all BCCC faculty and staff live up to the tagline of Changing Lives...Building Communities.

Chair Williamson stated that he serves on various Boards throughout the State, but BCCC is, by far, his favorite institution because it is a center for excellence. He characterized BCCC as a shining star that is overlooked by many people in the general public, but he knows that this institution changes lives. He encouraged everyone to keep up the good work.

X. NEXT MEETING
June 22, 2010, Business and Continuing Education Division

*Full report on file in the President’s Office
The Board of Trustees meeting adjourned at 7:16 p.m.

Respectfully submitted,

Carolane Williams, Ph.D.
President

ATTENDANCE:
Dr. Carolane Williams, President

BCCC Staff Present:
Mr. Ted Along, Ms. Cheniece Arthur, Ms. Linda Benjamin, Mr. Terry Bolden, Ms. Vicki Bolden, Ms. Lorraine Brown, Mr. Derrick Burnett, Mr. Jim Chitwood, Dr. Carolyn Dabirsiaghi, Mr. Denfield Dowdy, Mr. Edward Ennels, Ms. Nicole Fall, Mr. Murvee Gardiner, Ms. Charlene Gray, Ms. Karen Guilford, Dr. Katana Hall, Ms. Linda Hall, Mr. Thomas Hampton, Ms. Shawn Harrison, Dr. Alicia Harvey-Smith, Mr. Joe Hutchins, Dr. Bob Iweha, Ms. Kim James, Mr. Bill Krim, Ms. Nikita Lemon, Ms. Betsey Mackey, Ms. Marte Mirman, Dariush Kocharfahani, Ms. Gail Kramer Mogol, Ms. Sheryl Nelson, Dr. Kathleen Norris, Ms. Kathy Odell, Mr. Pat Onley, Ms. Tara Owens, Mr. Fred Paraskevoudaki, Ms. Julia Pitman, Ms. Deanna Price, Mr. Jerry Reichenberg, Ms. Stephanie Reidy, Dr. Ann Ritter, Ms. Daviedra Sauldsberry, Mr. Daryl Smith, Mr. Ron Smith, Mr. Paul Stankiewicz, Dr. Michele Towson, Mr. Warren Turner, Mr. Chris Turro, Mr. Chima Ugah, Mr. Louis Valentine, Mr. Levone Ward, Ms. Cynthia Webb, Ms. Meintje Westerbeek, Ms. Brenda Wiley and Ms. Linda Williams.

Others Present:
Ms. Morenike Oyenusi, Assistant Attorney General