Baltimore City Community College
Board of Trustees
Approved
Open Session Minutes
Tuesday, November 24, 2009, 5:30 p.m.
Life Sciences Institute at University of Maryland BioPark, Room #228

Board Members Present: Dr. Donald A. Gabriel, Ms. Katrina Riddick (via conference call), Dr. Mary Owens Southall, Dr. Maceo M. Williams and Mr. Garland O. Williamson.

Board Members Absent: Ms. Kirsten Caffrey, Ms. Charmaine Pope, Dr. Gary Rodwell and Dr. Edmonia T. Yates.

Closed Session
The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session at November 24, 2009, at 7:40 p.m., in the Conference Room at the Life Sciences Institute at University of Maryland BioPark to discuss the Harbor Campus redevelopment, pending purchase of property for future needs of the College, and obtain legal advice.

I. Preliminary Presentations (Awards, recognitions, honors, etc.)
President Williams thanked the faculty and staff for their efforts with the grand opening of the BCCC Life Sciences Institute at University of Maryland BioPark.

Ms. Vanessa Carroll, Vice President of Institutional Advancement, Marketing and Research, recognized the following individuals:

- Mr. Pat Onley, Director, Media and Public Relations, for coordinating the Life Science Institute grand opening and the corresponding media coverage.

- Mr. Herb Sledge, Director of Marketing, for his phenomenal leadership of the Maryland Charities Campaign.

- Mr. Bill Fleming, Public Relations Writer-Editor, for shepherd BCCC’s submission for a Bellwether Award at the upcoming Community College Futures Assembly.

- Ms. Daiiedra Sauldsberry, Director of Publications, for co-presenting the topic Lessons-Learned in Launching a Brand Repositioning Campaign, at the American Marketing Association’s 20th Annual Symposium on Marketing in Higher Education.

II. Public Presentations
None

III. Board Actions/Consent Agenda (All Actions requiring a vote.)
The Board voted unanimously to approve the November 24, 2009, Consent Agenda, which included:

- November 24, 2009, Agenda
- October 27, 2009, Minutes
- College Contracts
IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. REPORT ON DISPLAYING OBSCENE MATERIALS (Action)
Action: The Board of Trustees voted unanimously to approve the Report on Displaying Obscene Materials and authorized the President to write a letter on behalf of the College to the Joint Chairs in support of the report.

VI. COLLEGE REPORTS
A. Student Governance Board* (Mr. Daimen Poole, President)
   Please see the November 24, 2009, Board of Trustees Open Session Board Agenda for the full report.

   Trustee Gabriel asked if the SGB is planning a food drive or toy campaign. He also asked for an update on the production of the College Crier. Mr. Poole indicated that SGB is planning a “Toys for Tots” and “Mittens and Hats” campaign. He noted that the College Crier is under construction. Mr. Poole informed the Board that SGB is in the process of hosting a “Hip Hop Week” fundraising event to educate the community about hip hop and raise money for student activities.

   Trustee Riddick asked for an update on the social networking sites. Mr. Poole stated that the Facebook site is continually updated with new events, new friends and pictures. Trustee Riddick further asked if SGB is sending out electronic alerts via Twitter, email or Facebook, to students notifying them about events and activities. Mr. Poole indicated that he found that most students on campus do not use Twitter. SGB does not use student email as a means of communication. President Williams added that the College uses student email accounts to send out all College information. They will educate SGB on how they can utilize the process to reach a broader base of students.

   Trustee Williams asked which leadership forum was most responsive during the month of November, and if the programs created a learning environment. Mr. Poole noted the “Expressions” and “Student Issues Forum” were most responsive as they provide a forum for students to express themselves and voice their concerns. He found them to be both fun and a learning tool. Chair Williamson asked if Mr. Poole met with President Williams since the last meeting. He noted that they have standing monthly meetings.

B. Senate Executive Committee* (Dr. Carolyn Dabirsiaghi, President)
   Please see the November 24, 2009, Board of Trustees Open Session Board Agenda for the full report.

   Chair Williamson asked for a moment of silence for the loss of Dr. Henrietta Hestick, Associate Professor of Social & Behavioral Sciences. Trustee Gabriel asked if the faculty planned a service for her loss. Dr. Dabirsiaghi explained that the College community held a memorial service on her behalf and established a scholarship in her name. The Board agreed to draft a resolution in her honor.

   Chair Williamson allowed Dr. Dabirsiaghi to read a prepared statement from Professor Dorothy Holley on behalf of the nursing faculty. Chair Williamson asked if
she or the other leadership in the faculty met with the President or her designee regarding the nursing or any other issues. Dr. Dabirsiaghi stated that she along with other members from the SEC, had met with Dr. Therese Bushner, Vice President of Academic Affairs.

Chair Williamson complimented Dr. Dabirsiaghi on how wonderful she and her class interacted with Senator Barbara Mikulski at the Bio Park Ribbon Cutting.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
Please see the October 27, 2009, Board of Trustees Open Session Board Agenda for the full report.

President Williams noted that a letter was sent to AFSCME Maryland to confirm a meeting to discuss the Leave Benefits policy; however, AFSCME must identify the issues prior to the meeting. Ms. Gray indicated that the Union wants to discuss the issues during the meeting. Chair Williamson recommended that AFSCME identify the issues in advance, not to negate face-to-face conversations, but to enhance meeting productivity. President Williams added that the College received several complaints of intimidation by the Union with regards to individuals being asked to write “under duress” on their job descriptions. The President advised the Union of the COMAR and MOU regulations against creating an environment of intimidation on campus. Ms. Gray indicated that AFSCME does not use intimidation tactics and that they too received complaints about administrators harassing employees.

VII. COLLEGE PRESENTATION*
Dr. Alicia Harvey-Smith, Vice President of Student Affairs, presented the New Student Online Orientation. Ms. Julia Pitman, Dean of Enrollment and Ms. Deneen Dangerfield, Director of Recruitment, Admission and Registration gave a demonstration of the online process.

Highlights from the report are as follows:

- In an effort to identify a mechanism to effectively serve more students through the orientation experience, the Admissions and Distance Learning areas developed a new online student orientation. The orientation features a powerpoint slide show and quiz that incorporates relevant information students need to know in order to make a successful transition to the College. It is less expensive to conduct the orientation online as it eliminates the cost of human capital, food and other resources. With the implementation and success of this model, the Student Affairs Division will introduce a policy recommendation to expand the current orientation requirement to include new, full-time, part-time and transfer students. The online orientation was piloted during general registration in August 2009.

Chair Williamson thanked the staff for the presentation and recommended using the online orientation as a model for the new hire orientation.

VIII. PRESIDENT'S REPORT* (President Carolane Williams)
President Williams reported the following:

- The Board is invited to join the BCCC Choir for the “Sounds of the Seasons” winter concert.
The "Para to Teachers" program, a partnership consisting of Baltimore City Community College (BCCC), Baltimore City Public Schools (BCPS), American Federation of Teachers Union, and Coppin State University, was recently mentioned as the first in the nation to train high school paraprofessionals to become special education teachers.

President Williams congratulated the At-Risk Committee for organizing a very successful "Raising Him Alone" program targeted at single mothers raising male children. The program resulted in Ms. Sheron Smith, mother of Grammy nominated actor and rapper Mos Def, enrolling in the Women of Extraordinary Determination and Strength (WEDS) program.

Special thanks to the staff from Admission, Marketing, the Business and Continuing Education Division (BCED), and Student Affairs for organizing activities and visiting the local communities on foot to promote the College's programs and services.

The Assistant Secretary for Energy Efficiency and Renewable Energy, conducted a Weatherization Day Town Hall Meeting at Baltimore City Community College's Maryland Center for Construction Technology (MCCT). Chair Williamson stated that green technology is a growing movement and he recommended the College follow up on Trustee Riddick's suggestion by looking into taking advantage of some of the new green initiatives. Mr. Lucious Anderson, Vice President of BCED, noted that the College realizes the potential for green technologies and now offers a new building energy specialist program. President Williams added that the College received a grant to incorporate Leadership in Energy and Environmental Design (LEED) certification principles into their construction program. Trustee Gabriel suggested contacting the Mosaic Community Center and the North Baltimore Center to explore potential partnership opportunities.

Chair Williamson asked for clarification on the resolution of the nursing issue. President Williams indicated that the issue was resolved by admitting two groups totaling 127 students to the nursing program. However, the Nursing department does have some reservations with clinicals being scheduled over the summer, which tends to be a shorter session. Letters have been sent to all of the students. Trustee Gabriel thanked everyone for their effort to resolve the issue.

Please see the November 24, 2009, Board of Trustees Open Session Board Agenda for the full report.

IX. BOARD COMMENTS
Trustee Gabriel thanked everyone for their cooperation on all matters, and for their efforts with the Ribbon Cutting of the BCCC Life Sciences Institute.

Trustee Owens Southall wished everyone a happy and safe Thanksgiving. Trustee Riddick concurred.

Chair Williamson encouraged continued conversations, noting that President Williams is always very complimentary of the ideas presented by faculty and staff. The College continues to make tremendous progress due to staff, faculty and student efforts. He is very proud of the College because of what it means. He wished everyone a very happy and safe Thanksgiving.
X. **NEXT MEETING**
November 24, 2009, Life Sciences Institute @ BioPark

The Board of Trustees meeting adjourned at 7:23 p.m.

Respectfully submitted,

[Signature]

Carolane Williams, Ph.D.
President

*Full report on file in the President's Office*
ATTENDANCE:
Dr. Caroane Williams, President

BCCC Staff Present:
Mr. Ted Along, Ms. Yvette Benton, Ms. Vanessa Carroll, Ms. Deneen Dangerfield, Mr. Edward Ennels, Mr. Daniel Gebre, Ms. Charlene Gray, Ms. Karen Guilford, Dr. Kathy Hausman, Mr. Will Hug, Mr. Joe Hutchins, Dr. Bob Iweha, Ms. Kim James, Mr. William Krim, Ms. Nikita Lemon, Ms. James Lynch, Dr. Kathleen Norris, Mr. Pat Onley, Ms. Julia Pitman, Mr. Jerry Reichenberg, Dr. Michele Towson, Ms. Brenda Wiley, Ms. Eileen Waitsman, Ms. Meintje Westerbeek, Mr. Alvin Winkler.

Others Present:
Ms. Maureen Walsh David, Senior Council for Education and Outreach