Baltimore City Community College
Board of Trustees
Approved
Open Session Minutes
Tuesday, October 26, 2010, 4:45 p.m.
Corporate Training Room, Business & Continuing Education Division

Board Members Present: Dr. Donald Gabriel, Ms. Jo-Wayne McCurby, Dr. Mary
Owens Southall, Ms. Katrina Riddick, Dr. Gary Rodwell, Dr. Maceo Williams, Mr.
Garland Williamson and Dr. Edmonia Yates

Board Members Absent: none

Closed Session
The Board voted unanimously, under the Open Meeting Act, State Government
Article, Section 10-508, to convene in Closed Session at 6 p.m., on October 26,
2010, in Room #30, to discuss the Harbor Campus redevelopment, pending
purchase of property for future needs of the College, separations of employment,
and to obtain legal advice.

I. Preliminary Presentations (Awards, recognitions, honors, etc.)
President Williams announced that the College has been nominated for the 2010
Minority Business Best Practices (MBE) Award from the Legislative Black Caucus of
Maryland. She recognized Professor J.A. Hon Vance, English, Humanities, Languages,
Visual and Performing Arts department and Ms. Desira Stewart, associate director of
Adult Basic Education, for being selected to attend the Ninth Annual National Council
on Black American Affairs Leadership Development Institute (LDI) for African American
Midlevel Administrators in Community Colleges.

President Williams announced that several BCCC students were asked to participate on
a panel in Washington, D.C. to discuss community college issues. The students were
so impressive that the College was asked to participate, along with Professor Vance
and a student from the Quest program, at the National Institute for Staff and
Organizational Development (NISOD) Conference in Texas. In addition, the American
Association of Community Colleges (AACC) has asked the College to provide four
students to participate in group discussions that will address the Completion Agenda in
November.

Dr. Therese Bushner, vice president for Academic Affairs, recognized the co-chairs of
each Middles States work group: Standard 1, Mission Statement, Goals and Integrity
Mr. Thomas Hampton, director of external and alumni affairs and Dr. Theodore
Tchamala, assistant professor of philosophy; Standard 2, Planning, Resources, and
Institutional Renewal, Mr. Ron Smith, dean of Student Development and Dr. Shawn
Lane, associate professor of Business; Standard 3, Leadership, Governance, and
Administration, Ms. Carole Quine, associate professor of English and Mr. Chima Ugah,
professor of Computer Information Systems; Standard 4, Student Admissions and
Support Services, Mr. Thomas Luten, director of Student Life, Wellness, Career
Services, and Transfer, and Ms. Sheila Maranto, assistant professor of Education;
Standard 5, Faculty, Ms. Linda Benjamin, associate professor of Accounting and
Business Administration and Mr. Paul Long, associate professor of English; Standard
6, Educational Offerings, Ms. Nicole Fall, associate professor of Art and Mr. Dariush
Kochesfahani, associate professor of Computer Science; Standard 7, General Education and Related Educational Activities, Dr. Diana Zilberman, director of Distance Learning and Ms. Meintje Westerbeek, director of English Language Services; and, Standard 8, Institutional Assessment and Student Learning Assessment, Dr. Katana Hall, professor of English and Dr. Kathy Hausman, chair of Nursing and Allied Health.

Dr. Alicia Harvey-Smith announced that Mr. Michael Shaw, Student Success Advisor, was appointed by the Governor to serve on the Maryland State Rehabilitation Council; Mr. Thomas Phillips, Recruitment and Admissions Advisor, was re-elected to the State Central Committee of the 41st District; and, she recognized several members of the Student Governance Board for their participation in the Making Strides for Breast Cancer Walk and their efforts to raise funds for the American Cancer Society.

Professor Chima Ugah, President of the Senate Executive Committee, commended Professor Tanya and the faculty of the English, Humanities, Visual and Performing Arts department for hosting their first lecture series entitled The Civil Rights Movement, Past and Present: Historical Context. He also announced that a video crew from the USA Network taped Professor Tanya Jones’ English class for an upcoming segment in the USA town hall discussion series called Characters Unite, a program hosted by Tom Brokaw, thereby giving the College national exposure. Professor Já Hon Vance was also recognized for hosting a successful symposium on Using Music Intelligence as a Resource for Teaching and Learning.

II. PUBLIC PRESENTATIONS
None

III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the October 26, 2010, consent agenda:
- October 26, 2010, Agenda
- September 26, 2010, Minutes
- Link-Systems International, Inc. Contract
- Acting Capacity Pay Policy
- Attendance and Academic Regalia at College Events Policy

IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. COLLEGE REPORTS
A. Student Governance Board* (Ms. Charmaine Pope, President)
Trustee Gabriel asked if the College Crier still exists. Ms. Pope indicated that the Crier will be published beginning next semester. Dr. Gabriel noted that Dr. Mable Murray, Coppin State University, recently published information on civility and classroom etiquette, the same topics discussed in the SGB sponsored Real Talk Session held in September. He suggested that Ms. Pope may want to contact Dr. Murray to request more information.

Please see the October 26, 2010, Board of Trustees Open Session Board Book for the full SGB report.

B. Senate Executive Committee* (Mr. Chima Ugah, President)
Trustee Gabriel asked if a date for the alumni reunion has been set, and if it will include a fundraising event. Mr. Hampton, director of external affairs and
alumni relations, responded that Tuesday, November 30, 2010, is the date of the alumni reunion. Ms. Vanessa Carroll, vice president of Institutional Advancement, Marketing and Research (IAMR), indicated that President Williams has made it abundantly clear that all alumni events involve fundraisers.

Trustee Riddick asked if there are critical upcoming dates for the Middle States Reaccreditation process. Dr. Therese Bushner indicated that the visit is scheduled for 2013; however, a Middles States representative will visit the College in spring 2012. She anticipates that the rough draft of the self-study will be completed by the end of 2011. President Williams added that Trustee Owens Southall is a member of the Middle States Steering Committee.

Chair Williamson asked if the Emeritus packets for Professors Harry Smith and Walter Dean have been submitted for approval. President Williams indicated that she has both nominations and they will be on the November Board agenda.

Please see the October 26, 2010, Board of Trustees Open Session Board Book for the full SEC report.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
Ms. Gray reported that the Union leadership does not feel that the internal processes at the College are working to resolve the ongoing items listed on the agenda, noting the Union's change to traditional-based bargaining. Collegewide communications, reclassification of certain bargaining unit employees to essential employees, and holiday leave for bargaining employees on Election Day were some of the issues listed.

Please see the October 26, 2010, Board of Trustees Open Session Board Book for the full AFSCME report.

VI. COLLEGE PRESENTATION*
Mr. Patrick Onley, Institutional, Advancement, Marketing and Research (IAMR), presented a Media Training Presentation to the Board of Trustees. Highlights from the presentation are as follows:

- Mr. Onley stated that the objective of the media training presentation is for the Board to understand where to refer all media inquiries; build an understanding of how to prepare for media exchanges; increase the Board's comfort level with key BCCC messages; understand what is newsworthy; and, identify and avoid common pitfalls.

Trustee Gabriel asked if this information was being conveyed to the Foundation board and new Alumni board. Mr. Onley indicated that IAMR plans to present the media training presentation to other groups throughout the College. The Foundation and Alumni boards will also be included.

Trustee McCurbyn asked for clarity on what to do if contacted by a reporter. Mr. Onley stated that she can cite the College's policy on media communications and refer the reporter to him.
VII. **PRESIDENT’S REPORT** (President Carolane Williams)
Please see the October 26, 2010, Board of Trustees Open Session Board Book for the full President’s Report.

Ms. Kim James, vice president of Business and Finance, provided an update of the flood that occurred on Saturday, October 2, that caused an evacuation of the Life Sciences Building (LSB) as a result of mechanical breach of the cooling towers. She stated that the breach caused flooding to three floors of the building; however, within a matter of hours the situation was contained and faculty, staff and classes were relocated to different areas of the College. All academic programs were fully operational by Monday morning. Within 28 days of the evacuation, faculty, staff and all academic programs returned to the building at 100% capacity. The damages incurred totaled $800,000; however, the insurance carrier underwriter has granted conditional approvals to submit insurance claims, leaving a minimal impact on the operating budget.

Trustee Gabriel commended everyone for their efforts on restoring the building. He asked if the College maintains a reserve account for emergency repairs. VP James stated that the College maintains a deferred maintenance budget and contingency reserves within the operating budget. Trustee Gabriel asked if there is adequate money to cover any expenses not covered under the insurance claim. VP James indicated that the State is self-insured and those damages not covered under the insurance claim will come from the deferred maintenance budget. She anticipated the expenses to be minimal.

Chair Williamson asked if there were any internal improvements to the building. VP James stated that the building was restored to its original state. President Williams thanked all faculty and staff for pulling together during the LSB flood.

President Williams announced that National Weatherization Day is Friday, October 29, 2010. The College will host Mayor Stephanie Rawlings-Blake and other City and State officials at the Weatherization hub where they will take a tour of the facilities, go on a site visit to a weatherized home and end the day with lunch at the College’s MCCT facility.

VIII. **BOARD COMMENTS**
Trustee Gabriel thanked faculty, staff and students for pulling together during the LSB flood.

Trustee Williams thanked the SGB for their report and thanked Mr. Onley for highlighting some very important issues when speaking to the media. He added that he had the opportunity to attend a workshop on accountability facilitated by President Williams at the Association of Community College Trustees (ACCT) conference. She led the presentation in an excellent way and gained national exposure for the College.

Trustee Rodwell stated that he became associated with BCCC over 30 years ago. Within those years there were some unfavorable moments. He thanked the faculty and President Williams for ensuring that those days are a distant glimmer and applauded everyone for their work to move the institution forward.

Trustee McCurby stated that she is very proud to be part of an institution that does not crumble under pressure. She extended congratulations to the faculty for bringing national recognition to the College.
NEXT MEETING
November 23, 2010, LSI at UMB BioPark

The Board of Trustees meeting adjourned at 6:18 p.m.

Respectfully submitted,

Caroline Williams, Ph.D.
President

*Full report on file in the President’s Office

ATTENDANCE:
Dr. Caroline Williams, President

BCCC Staff Present: Dr. Alicia Harvey-Smith, Dr. Diana Zilberman, Ms. Nicole Cameron Becketts, Ms. Stephanie Reidy, Ms. Kathy Hausman, Ida Sass, Ms. Daphne Snowden, Mr. Edward Ennels, Ms. Desira Stewart, Ms. Kathy Odell-Carlson, Dr. Michelle Harris-Bondima, Dr. Bob Iweha, Ms. Daviedra Sauldsberry, Ms. Karen Guilford, Ms. Shawn Harrison, Mr. Alvin Winkler, Mr. Thomas Hampton, Ms. Naessea Price, Ms. Linda Weaver, Dr. Michele Towsen, Ms. Wendy Harris, Ms. Kim James, Ms. Mallela Ralliford, Ms. Lylis Green, Ms. Lorraine Brown, Mr. Ali Roodsari, Dr. Shanta Rao, Ms. Charlene Gray, Dr. Shawn Lane, Ms. Tanya Desheilds Yates, Mr. Patrick Onley, Ms. Vera Brooks, Ms. Julia Pitman, Ms. Leslie Perkins

Others Present: Ms. Charmaine Pope, Ms. Shalini Malaki, Mr. Santosh Malaki, Mr. Kadrick Henry