BOARD MEMBERS PRESENT: Ms. Kirsten Caffrey, Dr. Donald A. Gabriel, Ms. Katrina Riddick, Dr. Gary Rodwell, Dr. Mary Owens Southall, Dr. Maceo M. Williams, and Dr. Edmonia T. Yates

BOARD MEMBERS ABSENT: Mr. Garland O. Williamson

CLOSED SESSION
The Board voted unanimously, under the Open Meeting Act, State Government Article, Section 10-508, to convene in Closed Session at 7:51 p.m., on June 23, 2009, in the President’s Conference Room, to discuss separations of employment, the Harbor Campus procurement, pending purchase of property for future needs of the College, and obtain legal advice.

I. PRELIMINARY PRESENTATIONS (Awards, recognitions, honors, etc.)
A. Vice Chair Yates announced that Chair Williamson would not attend the meeting due to the sudden death of his brother.

B. President Williams drew the Board’s attention to the photographs displayed around the Multipurpose Room and along the corridor of the Fine Arts Wing, noting that National Geographic selected the College’s Refugee Program as one of eight programs to participate in this international project. The photos were taken by the students of the refugee program. Dr. Rodwell asked how the College was selected. Ms. Meintje Westerbeek, Director of the English as a Second Language Program, stated she was unsure of the selection process, but the College has developed solid partnerships with other refugee agencies, making it very unique by design.

C. President Williams introduced Ms. Kim James as the permanent Vice President of Business and Finance.

D. President Williams showed the Board a short clip of the 30th Annual BCCC Fashion Show.

E. Dr. Therese Bushner, Vice President of Academic Affairs, introduced Dr. Richard Bucher, Professor of Sociology, who spoke briefly about his newly published book entitled Diversity Consciousness: Opening Our Minds to People, Cultures, and Opportunities. The Board received copies of the book.

F. Dr. Alicia Harvey-Smith, Vice President of Student Affairs, presented Charmaine Pope, outgoing Student Governance President, with a plaque recognizing her outstanding service as president. She also introduced Mr. Daimen Poole as the newly elected SGB President.

G. Ms. Dee Medina-Porter, Director of Human Resources, asked Mr. Stan Brown,
Dean of Academic Support and Learning Resources, to present the Excellence Award winner for Administrative/Professional Staff.

- Dean Stan Brown introduced Ms. Karen McClaskey, Student Success Specialist, and spoke about her dedication to the Distance Learning department.

II. PUBLIC PRESENTATIONS
Dr. C. Ann Ritter, English Department, addressed the Board regarding Carolyn Boyd’s separation of employment from the College. Dr. Ritter stated that the College should re-examine the process regarding terminations and develop policies that protect employees from capricious and callous acts that damage the College’s image. Dr. Yates thanked Dr. Ritter for her concern, noting the Board could not discuss personnel matters publicly. However, the matter would be discussed during the closed session meeting.

III. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)
The Board voted unanimously to approve the June 23, 2009, Consent Agenda, which included:

- June 23, 2009, Agenda
- May 26, 2009, Minutes
- Employment Based Non-Immigrant and Immigrant Visa Policy
- Student Trustee Policy
- Fee Waivers for Senior Volunteers Policy

The May 26, 2009, minutes were approved with corrections to page 2, Sections IV and V. The revised language is as follows:

“The Board of Trustees approved the Operating Budget Request Overview and Capital Improvement Plan.”

“The Board of Trustees approved the Associates of Applied Science (AAS) Robotics Program.”

IV. ITEMS REMOVED FROM THE CONSENT AGENDA
None

V. COLLEGE REPORTS
A. Student Governance Board* (Ms. Charmaine Pope, President)
Please see the June 23, 2009, Board of Trustees Open Session Board Agenda for the full report.

Trustee Riddick asked how the SGB was able to move forward with participating in different social networking sites. Ms. Pope indicated that the SGB realized the importance of using social networking as a mechanism to network with other students. Therefore, they held a discussion with Dean Ron Smith and Mr. Andre Williams, who agreed to assist with the process.

Trustee Gabriel asked if the College anticipates any new athletic programs. Mr. Ron Smith, Dean of Student Development, explained that Mr. Ruffin Bell, Director
of Athletics, is in the process of assessing the cost to implement a track program. He further stated that the College surveyed students approximately 1 ½ years ago to assess what programs they wanted on campus. The survey results revealed that students were interested in soccer, bowling and softball. Mr. Smith added that along with assessing the feasibility to implement the program, the College must also consider compliance with Title IX. The goal is to implement a new program by 2010 or 2011.

Trustee Williams asked how the basketball teams rank in the National Junior College Athletic Association (NJCAA). Dean Smith indicated that the men’s team lost in the championship game, but the women’s team moved further along.

B. Senate Executive Committee* (Dr. Carolyn Dabirsiaghi, President)
Please see the June 23, 2009, Board of Trustees Open Session Board Agenda for the full report. In Dr. Dabirsiaghi’s absence, the Board recommended that the SEC report become part of the Board retreat agenda.

Trustee Yates asked if the College will use the existing faculty evaluation guidelines to conduct the evaluations or wait until the new guidelines are developed. President Williams indicated that the College will use the new guidelines, if available. If not, the existing document will be used.

Trustee Williams asked if the departments were repositioned after the original repositioning. President Williams explained that the departments have not changed again; the faculty handbook was revised to reflect the original repositioning.

**Dr. Dabirsiaghi was unable to attend the meeting due to a family emergency.

C. AFSCME Local at BCCC* (Ms. Charlene Gray, President)
Please see the June 23, 2009, Board of Trustees Open Session Board Agenda for the full report.

Trustee Williams asked for further clarity regarding the anonymous supervisor evaluations. Ms. Gray indicated that the Labor Management Committee created a one page evaluation form which rates supervisors. The Union is in the process of forwarding the completed evaluations to the Human Resources Department. The process is anonymous to protect the identity of the employee.

VI. COLLEGE PRESENTATIONS*
• The Board recommended discussing the PPI Presentation at the Board Retreat.

VII. PRESIDENT’S REPORT* (President Carolan Williams)
Please see the June 23, 2009, Board of Trustees Open Session Board Agenda for the full report.

VIII. Miscellaneous
President Williams reported the following:
• BCCC was named one of five HUBS in the State of Maryland to provide weatherization training. The potential training site is 1212 Wolfe Street.
• Trustee Gabriel was elected Treasurer for the Maryland Association of Community Colleges (MACC) Board of Directors.

IX. BOARD COMMENTS
• Trustee Caffrey expressed delight about her experience of reading to the children in the Clarence Blount Child Care Center. She stated that she hopes the College can continue to research grant funding for the center, as well as provide services to single parents.

• Trustee Riddick commended the faculty and staff who participated in the commencement ceremony. She further stated that the College should seize the opportunity to attract individuals returning to school due to the decline in the economy by providing quality education.

• Trustee Owens Southall commended faculty and staff on their accomplishments during the exciting academic year.

• Trustee Williams stated that he was very privileged to be part of the GED graduation.

• Vice Chair Yates thanked faculty and staff for their dedication to the College and encouraged everyone to make BCCC a beneficial institution to the community.

X. NEXT MEETING
Board of Trustees Retreat, Thursday, July 9 and Friday, July 10, 2009, at the Mt. Washington Conference Center.

The Board of Trustees meeting adjoumed at 7:30 p.m.

Respectfully submitted,

Caroline Williams, Ph.D.
President

*Full report on file in the President's Office*
ATTENDANCE:
Dr. Carolane Williams, President

BCCC Staff Present:
Mr. Ted Along, Mr. Terry Bolden, Dr. Michelle Harris Bondima, Mr. Walter Dean, Ms. Marleen Downs, Mr. Jocque Dyson, Mr. Edward Ennels, Mr. John Flynn, Mr. Murvee Gardiner, Ms. Charlene Gray, Ms. Karen Guilford, Mr. Thomas Hampton, Ms. Shawn Harrison, Ms. Linda Hull, Mr. Joe Hutchins, Mr. Joe Isaac, Mr. Bob Iweha, Ms. Deborah Peoples, Mr. Daimen Poole, Ms. Charmaine Pope, Dr. Shanta Rao, Mr. Jerry Reichenberg, Dr. C. Ann Ritter, Mr. Ali Roodsari, Ms. Ida Sass, Dr. Alicia Harvey-Smith, Mr. Harry Smith, Mr. Ron Smith, Ms. Daphne Snowden, Ms. Kathy Styles, Ms. Carolyn Townsend, Ms. Eileen Waitsman, Mr. Levone Ward, Ms. Cynthia Webb, Ms. Meintjie Westerbeek, Mr. Jeff White, Ms. Brenda Wiley, Mr. Andre Williams and Mr. Alvin Winkler

Others Present:
Ms. Maureen Walsh David, Assistant Attorney General
Richard Harris, Department of Legislative Services