



Title of Proposed Procedures: Student Board of Trustee Procedures

Applies to (check all that apply):

Faculty **Staff** **Students**

Division/Department: _____ **College**

Topic/Issue:

Each year, Baltimore City Community College recommends, a student representative, to the Governor, to be a voting member of the Board of Trustees.

Background to Issue/Rationale for Procedure:

Serving on the BCCC Board of Trustees is a valuable learning experience. As a trustee, the student will foster relationships, be exposed to new learning environments, learn about the College's administration, policies and state law. A student trustee has a bilateral purpose and role on the board. The student trustee is a student so he/she understands issues from a student perspective; the other is he/she can gain life altering experience by developing and fostering relationships as a trustee that may not normally be available.

State/Federal Regulatory Requirements (cite if applicable):

(For procedures, cite appropriate approved College Policy addressed)

The Board of Trustees exercises general control over the College and establishes broad policy and long-range planning to effect the efficient operation of the College.

In addition to the other powers granted and duties imposed by State laws and regulations, and subject to the authority of the Maryland Higher Education Commission, the Board of Trustees has the powers and duties set forth in §16-505 of the Education Article, Annotated Code of Maryland, as amended

Proposed Procedural Language:

Step 1. The Office for Student Activities advertises the position of student representative to the Associated Students of BCCC. This process begins on November 1st and ends November 15th.

Step 2. All applications are presented to a selection committee comprised of BCCC faculty, staff and students. All qualified applicants are selected and scheduled for interviews with the committee.

Step 3. By December, the committee will forward the names of the top three candidates to the Dean of Student Development and the Vice President for Student Affairs for a quality review.

Step 4. If approved, the names are then forwarded to the President for final interview.

Step 5. After final interviews, the President makes a primary and secondary selection and recommends the selectee and runner-up to the Governor's Appointment Secretary for appointment.

Step 6. The student trustee is sworn in by the appointment secretary or his/her designee.

Step 6a. If for any reason the appointed student trustee cannot complete his/her term, the secondary student selection will be sworn-in and assume the trustee position.

Proposed Implementation Date: Upon Board Approval

Approved by the Board of Trustees: June 23, 2009

Originator/Division: Student Activities/Student Affairs